



Mayor: Ryan Voss  
Precinct 1 Councilor: Sue Olson  
Precinct 2 Councilor: Mark Hueser  
Precinct 3 Councilor: Paul Lemke  
Precinct 4 Councilor: Cory Neid  
At-Large Councilor: Yodee Rivera

## GLENCOE CITY COUNCIL MEETING AGENDA

Monday

July 15, 2024

City Center Ballroom

7:00 PM

1. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
2. **CONSENT AGENDA**
  - A. Approve Minutes of the Regular Meeting of July 1, 2024
3. **APPROVE AGENDA**
4. **PUBLIC COMMENT (agenda items only)**
5. **PUBLIC HEARINGS**
  - A. **7:00 PM** Public Hearing on 2025 Hennepin Avenue Public Improvement Project – City Engineer Justin Black, SEH
6. **BIDS AND QUOTES**
  - A. 2024 Crack Sealing Quotes for Liquor Store and City Center – City Administrator
  - B. 2024 Crack Sealing Quotes for City Streets – Assistant City Administrator/PW Director Lemen
  - C. 2024 Sealcoat Bid - Bid Opening July 11<sup>th</sup> at 2:00 PM – City Engineer Brody Bratsch, SEH
7. **REQUESTS TO BE HEARD**
  - A. Coalition of Greater MN Cities Legislative Update and Review – Darrin Lee, CGMC
  - B. **Resolution 2024-09** – Resolution Designating City of Glencoe Election Judges for the Primary election to be Held on August 13<sup>th</sup>, 2024 – City Administrator
8. **ITEMS FOR DISCUSSION**
  - A. Update on 1234 Greeley Avenue – Court Hearing and Order on 7/11/24 – City Attorney Ostlund
  - B. Update on Public Works Union Negotiations – City Administrator
9. **ROUTINE BUSINESS**
  - A. Project Updates
  - B. Economic Development
  - C. Public Input
  - D. Reports
  - E. City Bills
10. **ADJOURNMENT**



SMALL CITY  BIG FUTURE

## GLENCOE CITY COUNCIL MEETING MINUTES

July 1, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Tony Padilla, Todd Trippel, Mark Lemen, James Voigt

Others: Rich Glennie, Lowell Anderson, Owen Elle, Brody Bratsch, Justin Black, Ryan Aspholm

### 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

### 2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of June 17, 2024

B. 3.2% Liquor License Renewal, Casey's Retail Company, dba Casey's General Store at 801 13<sup>th</sup> Street East and 2101 10<sup>th</sup> Street East, Glencoe MN

**Motion:** Neid, seconded by Hueser to approve the consent agenda. All in favor, the motion carries.

### 3. APPROVE AGENDA

**Motion:** Lemke, seconded by Neid. All in favor, the motion carries.

### 4. PUBLIC COMMENT (agenda items only)

Resident Ryan Aspholm stated his concerns regarding the 10th Street flooding. His public comment will be addressed on the next agenda.

### 5. PUBLIC HEARINGS - None Scheduled

None.

### 6. BIDS AND QUOTES - None-Scheduled

None.

### 7. REQUESTS TO BE HEARD

A. Review of City Council Questions from the Feasibility Study Presentation for the 2025 Hennepin Avenue Reconstruction Project City/County State Aid – Justin Black, SEH

1. Minutes of Staff/Council Briefing on June 20, 2024

2. Central/East Ditch Background

3. Stormwater Ponding Requirements

- a. City of Glencoe
  - b. Buffalo Creek Watershed District
  - c. Minnesota Pollution Control Agency – MS4
4. Hennepin Avenue Pond Cost Estimates
  5. Property Acquisition Costs
  6. Tree Removal
  7. Potential Assessments

After the presentation of the feasibility study for the 2025 Hennepin Ave Project at the last City Council meeting, Mayor Voss, and Councilors Hueser and Lemke, met with SHE and County Engineer Andrew Engel to discuss questions that had come up at the last City Council meeting.

**B. Employee Wellness Checks/Peer Support Training – Chief Tony Padilla**

The peer support training would be handled by Officer Korson who is peer support trained. If one of our officers is struggling after a call, they can go to Korson or any of the other peer support trained personnel within the County and they can talk about the issues they are having. They can help develop a program of what they can do and what options they have. Next step would be to seek therapy sessions. Mental health has become a major concern for the law enforcement industry. On a routine basis, our officers are exposed to things that are not normal and yet for some reason are officers are supposed to have predisposal to the calls that makes them immune to feelings of sadness or depression. The Sunrise Wellness Center offers an opportunity for the GPD staff to meet with a trained Psychologist for 50 minutes to discuss anything they want to discuss. In addition, if our employee has an event that takes place throughout the year that they are struggling to deal with and need help, they can reach out to a peer support member, or they will be authorized up to three “free” therapy sessions. The annual cost for employee checks is \$1,673.75 (13 employees). The authorized 3 visits per year (if all 13 employees went 3 times) is \$5,021.25. The total of the two would be \$6,695.00.

**Motion:** Olson, seconded by Hueser to approve employee wellness checks and peer support training. All in favor, the motion carries.

**8. ITEMS FOR DISCUSSION**

- A. Update on Hotel Study – City Administrator Larson  
HVS Marketing met with various groups of people from around the City and also attended the EDA meeting last Monday.

**9. ROUTINE BUSINESS**

- A. Project Updates – City is monitoring sump pumps. Send any concerns to Public Works Director Lemen.
- B. Economic Development – Rice Companies agreement completed.
- C. Public Input – Resident Richard Glennie had concerns about the percentage of the assessments for the 2025 Hennepin Ave Project.
- D. Reports
- E. City Bills

**Motion:** Lemke, seconded by Neid. All in favor, the motion carries.

**10. CLOSE MEETING FOR UNION NEGOTIATIONS**

**Motion:** Neid, seconded by Lemke opened the closed meeting for union negotiations. All in favor, the motion carries.

**11. ADJOURNMENT**

**Motion:** Neid, seconded by Hueser. All in favor, the motion carries.



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**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: July 12, 2024

Re: **Item 5A** – Public Hearing on 2025 Hennepin Avenue Project questions

**Item 5A** – City Engineer Justin Black will present the information on the 2025 Hennepin Avenue Project and answer questions from affected property owners.

No action is required by the City Council on Monday night. I am still waiting for the Joint Powers Agreement with McLeod County prior to proceeding.

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**Mayor:** Ryan Voss - **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

**ASSESSMENT RATES  
2025 HENNEPIN AVENUE (CSAH 2)  
STREET AND UTILITY IMPROVEMENT PROJECT  
GLENCOE, MINNESOTA  
SEH NO. GLENC 175513  
JUNE 3, 2024**

<b>Item</b>	<b>Estimated Assessment Rate For Front Footage</b>
Residential Reconstructed Street	\$160.00 per L.F.
Commercial Reconstructed Street	\$192.00 per L.F.
Water Main	\$26.00 per L.F.
Water Service Line	\$3,550.00 Each
Sanitary Sewer	\$20.00 per L.F.
Sanitary Sewer Service Line	\$4,200.00 Each

## Glencoe Assessment Policy

Item	Percentage to be Assessed
Sanitary Sewer Main Replacement <sup>1</sup>	25%
Watermain Replacement <sup>1</sup>	25%
Sanitary Sewer Service	100%
Watermain Service	100%
Storm Sewer	35% <sup>2</sup>
Sidewalk Replacement	0%
Street: Rehabilitation	35%
Street: Partial Reconstruction	35%
Street: Full Reconstruction	35%
Corner Lot	50% for each side

Notes:

*(1) The City share of both Sanitary Sewer and Watermain mains is often funded through monthly utility rates. Corner lots with main line on both sides of the lot are assessed for main line based on the length of the short side of the lot.*

*(2) All catch basins and leads shall be assessed as part of the street assessment*





Building a Better World  
for All of Us<sup>®</sup>

## FREQUENTLY ASKED QUESTIONS

**2025 Hennepin Avenue (CSAH 2) Street and Utility Improvement Project**  
**Glencoe, Minnesota**  
**Project Manager: Justin Black, PE (Lic. MN)**

**SEH No. GLENC 175513**

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### Where is the proposed work taking place?

The project is identified on the maps, but includes:

- Hennepin Avenue (CSAH 2) from 13th Street (TH 22) to 18th Street
- Hennepin Avenue (CR 83) from 18th Street to CSAH 3
- 18th Street from alley between Ford Avenue and Greeley Avenue to Hennepin Avenue (CSAH 2)
- 15th Street from Hennepin Avenue (CSAH 2) to Judd Avenue

### Is this a County Project or a City Project?

It is a joint powers project with both McLeod County and the City of Glencoe. The City of Glencoe is the lead agency on the project.

### Why is the City and County proposing to complete improvements in the project areas? What improvements are proposed?

- The **sanitary sewer** is an old clay pipe system that will be replaced with a new PVC watertight pipe. The sewer services will be replaced to each house, up to the property line.
- The **water main** is of older material as well, and is prone to increasing maintenance and breaks. It is undersized in some areas. All new PVC main lines in the street and new service lines up to the property line for each house.
- The **storm sewer** is aging and undersized. Frequent maintenance is required as these smaller pipes and catch basin inlets continue to become plugged with roots and debris. The proposed improvements include larger storm lines, larger and more catch basins. Options for a storm pond north of the hospital are being reviewed as part of the project to meet standards for both water quality and rate control.
- The **street/county road** south of 20<sup>th</sup> Street are beyond simple repairs such as a mill and overlay. The county road and city street segments will be reconstructed with new curb and gutter. An underdrain system will be installed to drain the subsurface water. The City will be installing sump pump service lines for houses to connect into and eliminate sump discharge into the curb. The county road improvements north of 20<sup>th</sup> Street will consist of an overlay.

### What is the City proposing to do regarding sidewalk and trail improvements?

Trails and sidewalk have been reviewed as part of previous planning efforts. It is proposed to construct a 10 foot wide paved trail on the west side of Hennepin Avenue from 13<sup>th</sup> Street to the hospital. The sidewalk on the east side is in disrepair and will be removed. No sidewalk or trail is proposed for the east side of Hennepin Avenue.

### Does the project require removal of boulevard trees located on city right of way?

Most of the boulevard trees will need to be removed to allow for reconstruction of the street, underground utilities and trail. As detailed plans are developed for the project we will have more information regarding tree impacts.

### When will construction begin and end?

Construction is proposed to start in spring of 2025 and continue until fall of 2025. More information will be forthcoming on project timing and phases of construction.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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**Who is the contractor?**

That hasn't been determined. The project will go through the public bidding process in early 2025.

**Will I have access to my driveway?**

No, not always. During construction of the underground utility work and during street excavation you will not have access to your driveway/garage. Efforts will be made to give you advance notice for the timing of access changes. As part of the project, mail, garbage collection and recycling services will be addressed.

**Will there be any interruptions to my utilities (electric, water, sewer)?**

Yes. Efforts will be made to limit the length of time a utility service is unavailable. The contractor will let property owners know of future planned utility outages. Most outages will be short term and less than a couple of hours.

**Will police, fire and ambulance be aware of the project and the street closures associated with the construction?**

Yes, all emergency services will be briefed on the project as a whole and provided regular updates as the project progresses so they can be prepared for impacts from the construction.

**Can I have the contractor do extra work at my house (driveway, sewer/water service)?**

Most contractors do not want to do extra work. Their seasonal work is bid with deadlines and most have full schedules. Homeowners can contact the contractor directly, however they may not be willing to provide pricing to do extra work.

**Will special assessments be levied?**

Yes. In order for the City to fund public improvements projects, they need to use General Obligation bonds, which require a minimum of 20% of the project costs to be paid by the benefitting properties. As part of that statutory process, public hearings are required. This process provides for public involvement regarding the project.

**How much are the assessments?**

Assessments will be based on the City's Assessment Policy. Some costs will be assessed based upon the property footage abutting the project, and other costs (such as sewer and water services serving the individual property) will be assessed as a lump sum.

**Do I have to pay for this assessment at one time?**

No, it will be financed over 15 years and will appear on your property tax statement. There will be an option to pay some or all of the assessment upfront. Some property owners meeting age and income guidelines may be able to defer some of their assessment. Interest rates are based on the rate of the project bonds and have been between 4% and 5%.

**Can I pay off the assessment early?**

Certainly! You may at any time pay off the assessment prior to the full 15-year term.

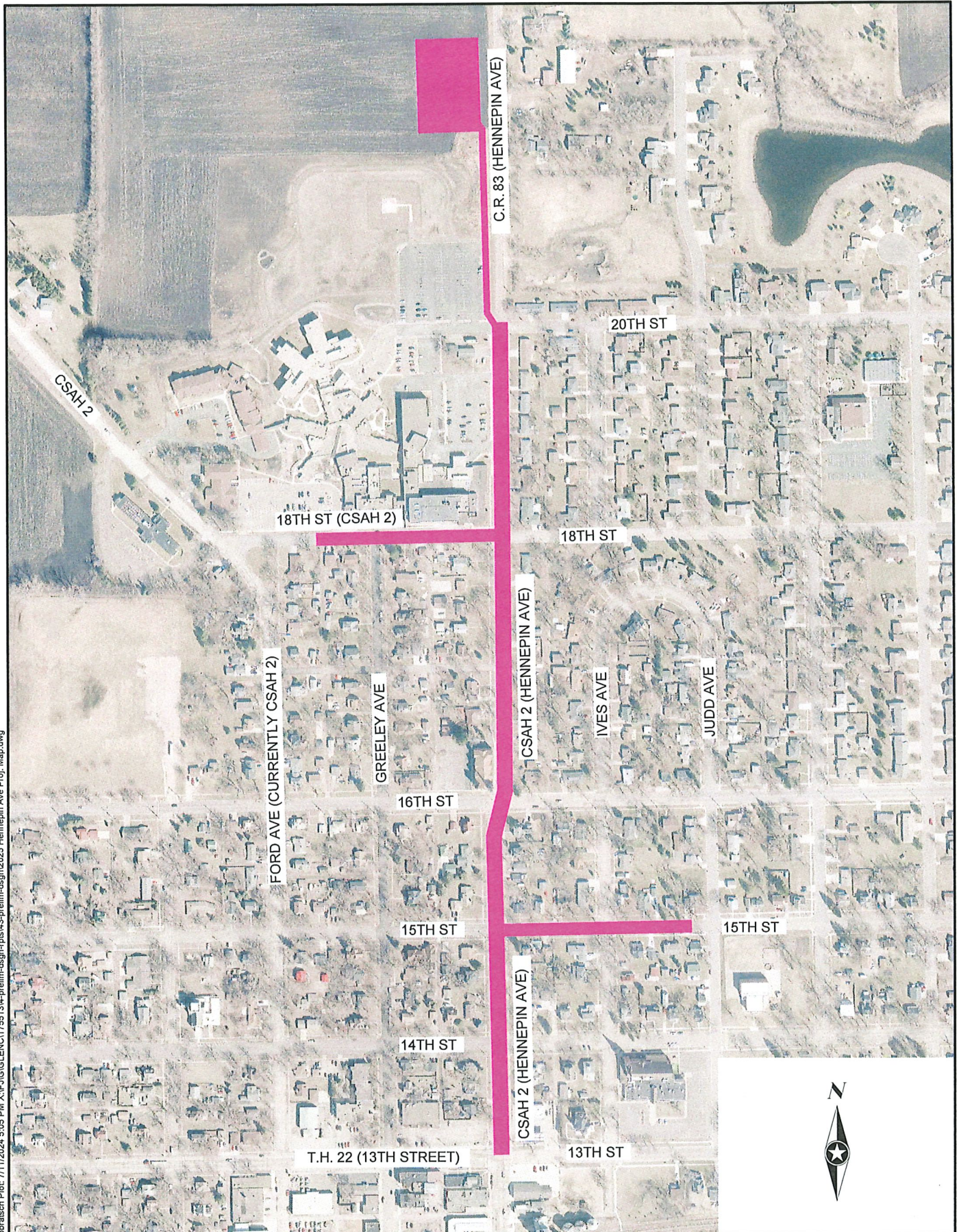
**What happens to the assessment if I choose to sell my house?**

Assessments are typically settled at the time of the sale, although remaining assessment balances can be transferred to a new owner if both parties as well as the City agree to such an arrangement.

**If I have more questions, who can I contact?**

You can contact Justin Black at [jblack@sehinc.com](mailto:jblack@sehinc.com) or Brody Bratsch at [bbratsch@sehinc.com](mailto:bbratsch@sehinc.com).

Save: 6/17/2024, 2:06 PM bbraisch Plot: 7/11/2024, 5:05 PM X:\F\J\G\LENC\175513\4-prelim-dsgn-rps\45-prelim-dsgn\2025 Hennepin Ave Proj. Map.dwg



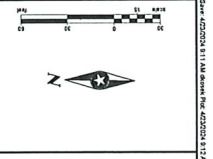
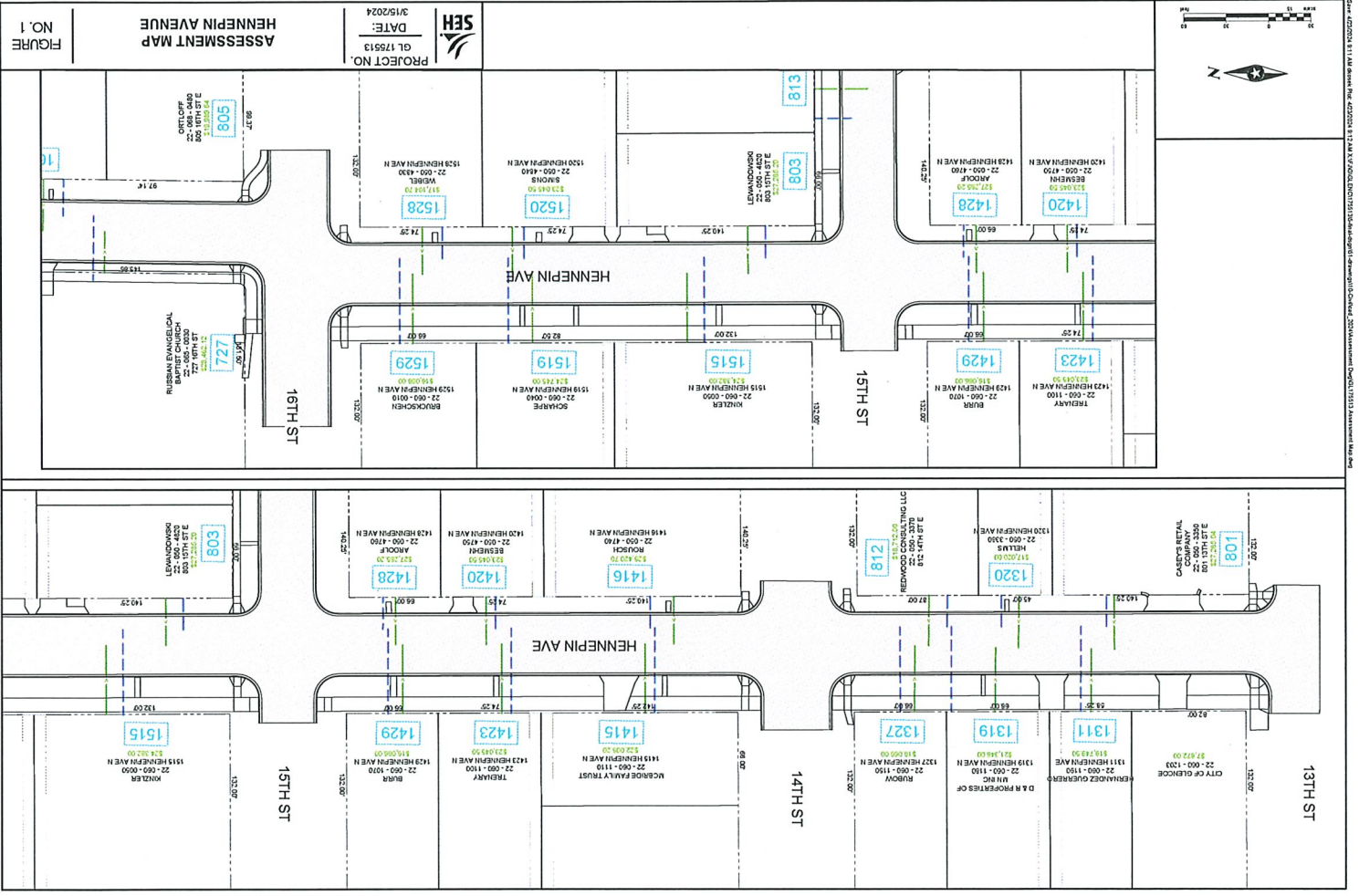
PHONE: 800.838.8666  
 1390 HWY. 15 S.  
 SUITE 200, PO BOX 308  
 HUTCHINSON, MN 55350  
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FILE NO.  
175513

DATE:  
6/17/24

**2025 HENNEPIN AVE (CSAH 2)  
 STREET AND UTILITY IMP. PROJECT  
 LOCATION MAP**

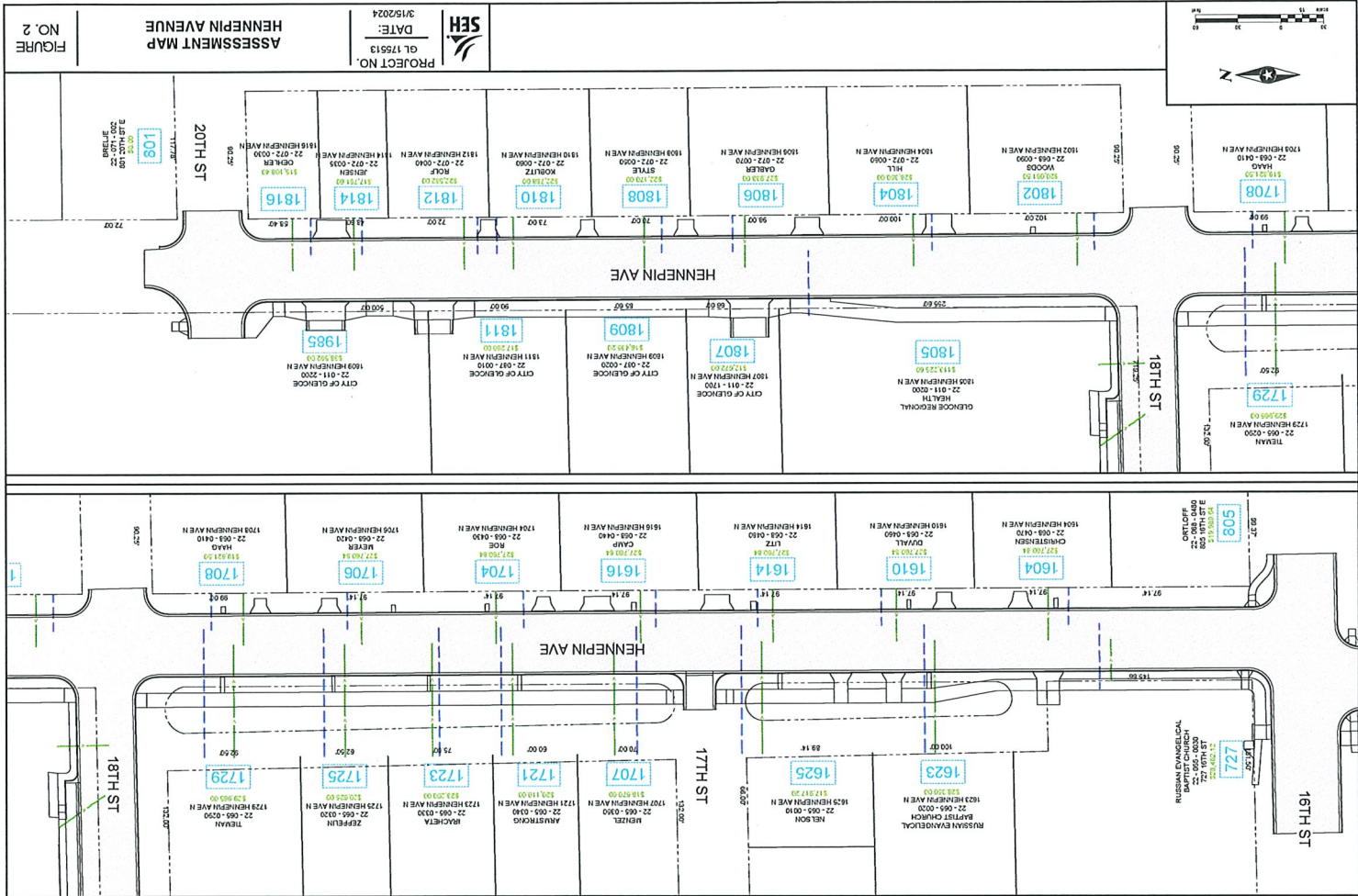
EXHIBIT  
NO. 1



SEH PROJECT NO. GL 175913 DATE: 3/15/2024

ASSESSMENT MAP HENNEPIN AVENUE

FIGURE NO. 1



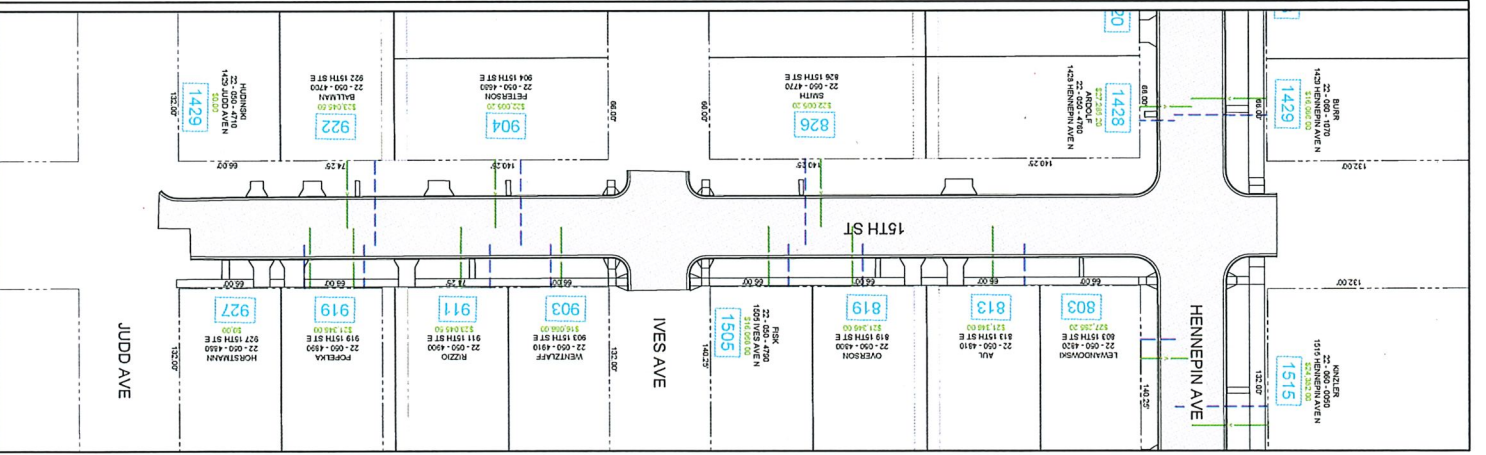
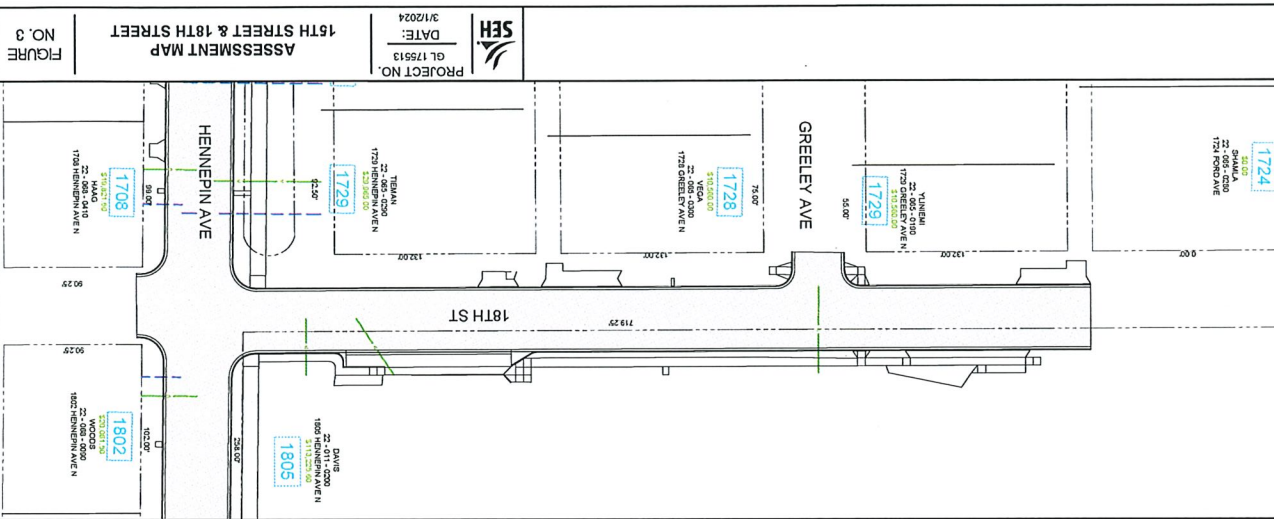
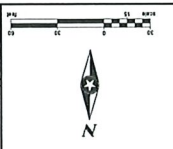


FIGURE NO. 3



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: June 28, 2024

Re: **Item 6A – Crack Sealing Quotes – City Center and Liquor Store**

**Item 6A** – It is recommended to approve the quote of Bargaen for the City Center Parking Lot and the Liquor Store Parking Lot.



# BARGEN

INCORPORATED

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606 County Road 1  
Phone (507) 427-2924  
Mountain Lake, MN 56159

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July 8, 2024

City of Glencoe  
Attn: Jamie  
1107 – 11<sup>th</sup> Street E.  
Glencoe, MN 55336

**Re: City Center**

Jamie,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

**Asphalt Rubber Crack Repair**

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any allegated areas
- I. the debris will be blown to the side of the curb/road, where it will be the Customers' responsibility to sweep up

**Sealant Material**

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

**Blow and Go procedure (Re-Seal or Clean and Seal)**

The existing cracks will be cleaned of debris and/or moisture using a heatlance. We will then fill the cracks with rubberized sealant, installing an overbanding safety seal.

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

**Project Prices-** Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

**City Center**

1. Crack seal \$2,484.00
2. Liquor Store parking lot \$540.00

**The price stated above is what we need to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.**

**TERMS:** Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

**This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.**

**Acceptance of proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **This proposal may be withdrawn if not accepted within 20 days.**

Date of acceptance \_\_\_\_\_ PO # \_\_\_\_\_ (if applicable)

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Thank you for the opportunity to provide you with information on the pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry Van Dyke  
BARGEN, INC.  
JVD/lh  
Project for City of Glencoe – City Center

**Our Mission**

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: [www.bargainc.com](http://www.bargainc.com)  
Email: [bargain@bargainc.com](mailto:bargain@bargainc.com)



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: June 28, 2024

Re: **Item 6B– Crack Sealing Quotes**

**Item 6B** – Public Works Director Lemen will review the Crack Sealing Quotes on Monday night. It is recommended to approve the quote of Bargaen Incorporated for the 2024 Crack Sealing.

# GLENCOE

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To: Mayor and City Council

From: Mark Lemen, Assistant City Administrator/Public Works Director

Date: July 12, 2024

RE: Crack Seal Quotes

The Street Department has received two quotes for crack sealing the streets that were included in the 2020 through 2023 pavement improvement projects. The crack sealing areas do not include the 1" overlays from the 2023 pavement improvement project as those areas are included in the 2024 sealcoat project.

The two quotes received were from Astech Surface Technologies and Bargaen Incorporated. Astech submitted to the city a quote for \$140,526. Bargaen submitted a quote with varying options. The most expensive option for the Bargaen quote is \$73,033.

The Bargaen quote includes utilizing Mastic on several areas that have gaps too wide to fill with conventional crack seal.

The city is recommending that the council approve the quote from Bargaen that includes the additional material for mastic.

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**Councillors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

# BARGEN

INCORPORATED

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606 County Road 1  
Phone (507) 427-2924  
Mountain Lake, MN 56159

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July 12, 2024

City of Glencoe  
Attn: Jamie  
1107 – 11<sup>th</sup> Street E.  
Glencoe, MN 55336

## Revised Quote

Jamie,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

### Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
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- H. this does not include any allegated areas
- I. the debris will be blown to the side of the curb/road, where it will be the Customers' responsibility to sweep up

### Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

### Blow and Go procedure (Re-Seal or Clean and Seal)

The existing cracks will be cleaned of debris and/or moisture using a heatlance. We will then fill the cracks with rubberized sealant, installing an overbanding safety seal.

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing

everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

**Maxwell Gap Mastic Level and Fill (widened crack repair)**

The existing cracks will be cleaned of debris and/or moisture using a heat lance. We will then spray apply a tack coat. The Maxwell Gap Mastic is a revolutionary rubberized hot pour patching material designed to repair wide cracks, pot holes, rutting and depressed broken-up areas in asphalt and concrete pavement surfaces. It is also ideal for use around manholes, gutters and drains. When applied properly, Maxwell Gap Mastic creates a load bearing, weather resistant, durable bond resulting in a long term pavement maintenance solution.

**Project Prices** - Our price includes all materials, applicable taxes and labor to complete the project as explained.

*Please note: The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.*

1. Crack seal city streets per the highlighted maps \$63,621.00

**\*\*If the City of Glencoe chooses to complete all the Gap repairs listed below, the price for crack repair would be \$61,938.00.**

**Options:**

- |   |            |
|---|------------|
| A. 14 <sup>th</sup> Street from Union to Pryor – could do 500 ft. of Gap          | \$4,875.00 |
| B. 16 <sup>th</sup> Street from Union to Pryor – could do 150 ft. of Gap          | \$1,500.00 |
| C. Queen Avenue from 9 <sup>th</sup> to 10 <sup>th</sup> – could do 72 ft. of Gap | \$720.00   |
| D. Elm Avenue N. – could do 120 ft. of Gap  | \$1,200.00 |
| E. Russell Avenue 11 <sup>th</sup> to 12 <sup>th</sup> – could do 180 ft. of Gap  | \$1800.00  |
| F. Dogwood – could do 100 ft. of Gap  | \$1,000.00 |

The total project price is subject to the work chosen to be completed.

**The price stated above is what we need to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.**

**TERMS:** Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

***This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.***

**Acceptance of proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. ***This proposal may be withdrawn if not accepted within 20 days.***

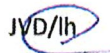
Date of acceptance \_\_\_\_\_ PO # \_\_\_\_\_ (if applicable)

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Thank you for the opportunity to provide you with information on the pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,

  
Jerry Van Dyke  
BARGEN, INC.



**Project for City of Glencoe – Crack and Gap Repairs    REVISED QUOTE**

**Our Mission**

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: [www.bargeninc.com](http://www.bargeninc.com)  
Email: [bargen@bargeninc.com](mailto:bargen@bargeninc.com)





**Asphalt Surface Technologies Corporation**  
**P.O. Box 1025**  
**St Cloud, MN 56302**  
**Phone: 320-363-8500**  
**Fax 320-363-8700**  
 AN EQUAL OPPORTUNITY EMPLOYER

TO: CITY OF GLENCOE	PHONE: 320-864-5491	DATE: 7-12-2024
ADDRESS: 1107 11 <sup>TH</sup> ST E SUITE 107	JOB NAME: CRACK FILLING	JOB #: K24-149
ADDRESS: GLENCOE, MN 56336	JOB LOCATION: AS PER THE MAP	
ATTENTION: JAMIE VOIGT		CELL: 320-510-0369

We hereby submit specifications and estimates for: **CRACK FILLING**

Cracks are to be blown clean by means of compressed air.

Cracks are to be filled with hot pour rubberized crackfiller. (MN DOT 3723)

Traffic will not be allowed on sealed area until material has cured properly.

Cracks will be covered with single ply paper to prevent tracking.

New, untreated cracks will be routed  $\frac{3}{8}$ " X  $\frac{3}{8}$ " to 1"X1" as needed.

\*Cracks greater than 1.5" wide should not be treated with this process.

\*Alligatored areas should not be treated with this process.

Price includes all labor, equipment, materials, and cleanup.

LIGHT BLUE AREA = \$15,840.00      BLUE AREA = \$25,300.00

RED AREA = \$5,036.00      ORANGE AREA = \$850.00

GREEN AREA = \$30,140.00      YELLOW AREA = \$63,360.00

Contact Doug Welk with any questions

We Propose herby to furnish materials and labor to complete in accordance with above specifications, for the sum of:

**\$ 140,526.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

**DOUG WELK**

Proposal may be withdrawn if not accepted within 30 days.

Date of Acceptance:

Signature:

# July 8, 2024 - July 14, 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Monday, July 8**

**Tuesday, July 9**

**Wednesday, July 10**

#2 Music in the Park

**Thursday, July 11**

**Friday, July 12**

**Saturday, July 13**

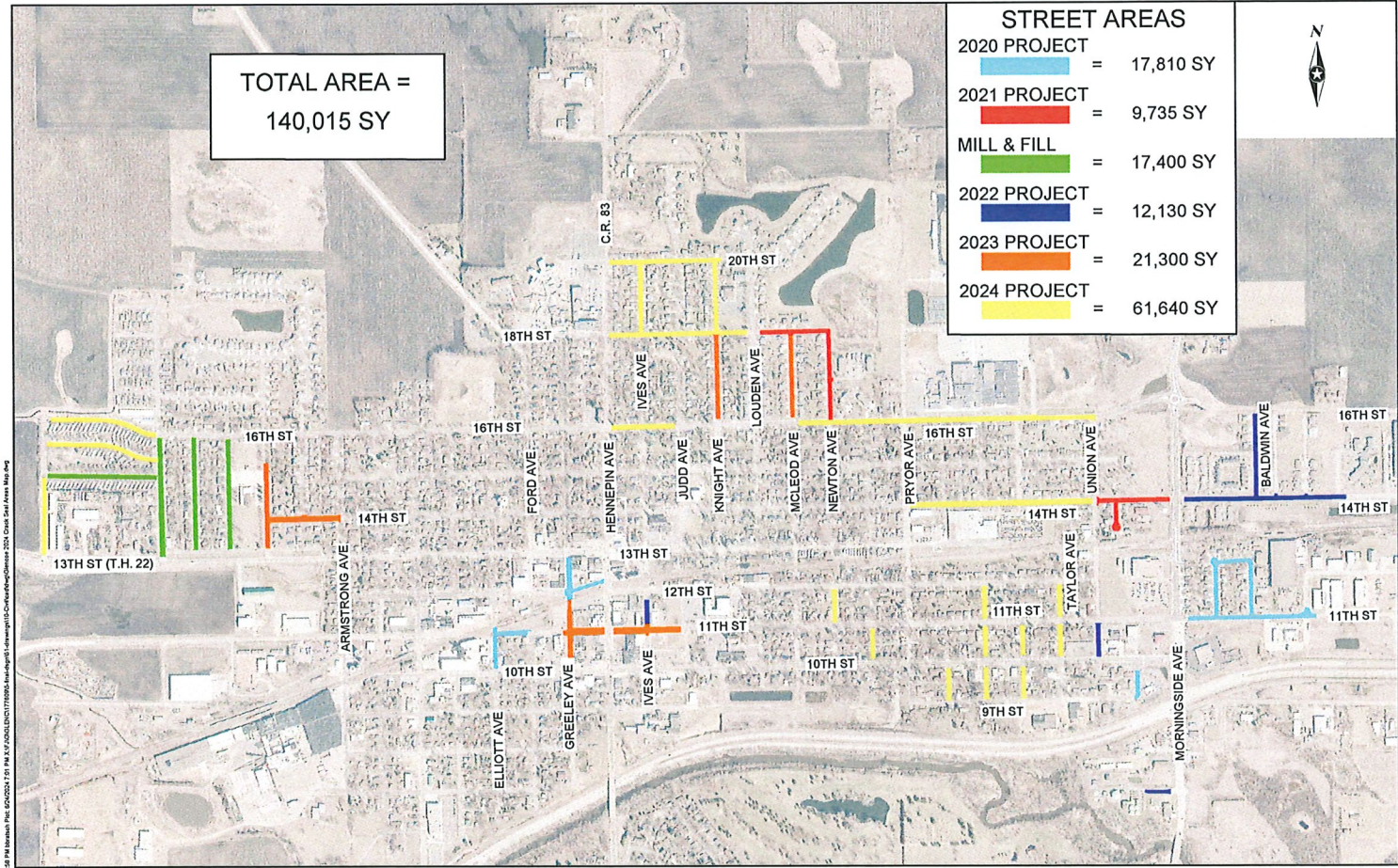
- #1 Casey Montanye
- #2 Herman Haag; PD
- #3 Dana Engelmann
- #A Leslie Alvarez

**Sunday, July 14**

- #1 Christopher Britcher
- #2 Vanessa Ramirez
- #5 Erena Scharpe PD (reunion)
- #A Sue Terlinden (reunion)

TOTAL AREA =  
140,015 SY

STREET AREAS	
2020 PROJECT	= 17,810 SY
2021 PROJECT	= 9,735 SY
MILL & FILL	= 17,400 SY
2022 PROJECT	= 12,130 SY
2023 PROJECT	= 21,300 SY
2024 PROJECT	= 61,640 SY



Save: 6/20/2024 4:58 PM Shortcuts Path: G:\2024\24-07-01 PM 3/3/2024\ENCL\777630-Add-Sept-24-Interim\GIS\Drawings\2024 Crack Fill Areas Map.dwg  
 13TH ST (T.H. 22)



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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**Councillors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld

# GLENCOE



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Phone: (320) 864-5586 Website: [www.glencoemn.org](http://www.glencoemn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: June 28, 2024

Re: **Item 6C – 2024 Sealcoating Bids**

**Item 6C** – The City of Glencoe opened bids on the 2024 Sealcoating project on Thursday, July 11<sup>th</sup> at 2:00 PM. Low Bid was received from Pearson Bros. of Hanover, MN.

The Base Bid was \$450,978.00. Alternate 1 (Oak Leaf Park) was \$128,986.00 and Alternate 2 (1-inch overlays-2023) was \$60,174.05.

The City of Glencoe had approximately \$371,000 budgeted and available for Sealcoat for 2024. The remainder will be paid for out of the Municipal State Aid Fund.

It is recommended to award the base bid to Pearson Bros of Hanover. The City will need to budget for Alternates 1 and 2 in 2025 and 2026.



Building a Better World  
for All of Us®

July 11, 2024

RE: City of Glencoe, Minnesota  
2024 Seal Coat Project  
SEH No. GLENC 179600

Honorable Mayor  
and Members of the City Council  
1107 11th Street E, Suite 107  
Glencoe, MN 55336

Dear Mayor and Council Members:

At 2:00 p.m., Thursday, July 11, 2024, two bids were received for the above-referenced project. The bids ranged from a high of \$811,168.84 to a low of \$640,138.05. The Engineer's Estimate was \$580,986.75. The low bid was submitted by Pearson Bros., Inc. The results were as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Total Bid</u>
<b>Engineer's Estimate</b>	<b>\$410,910.00</b>	<b>\$117,770.00</b>	<b>\$52,306.75</b>	<b>\$580,986.75</b>
Pearson Bros., Inc. Hanover, MN	\$450,978.00	\$128,986.00	\$60,174.05	\$640,138.05
Allied Blacktop Company Maple Grove, MN	\$568,942.78	\$163,026.36	\$79,199.70	\$811,168.84

We find no reason to deny awarding the contract to Pearson Bros., Inc. Pearson Bros., Inc. has done satisfactory work with SEH previously. If the council agrees, it is recommended that you make the award to this contractor.

Sincerely,

Brody Bratsch  
Project Manager  
(Lic. MN)

jb

X:\F\J\G\LENC\179600\6-bid-const\Bidding Documents\RecAwdLtr.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

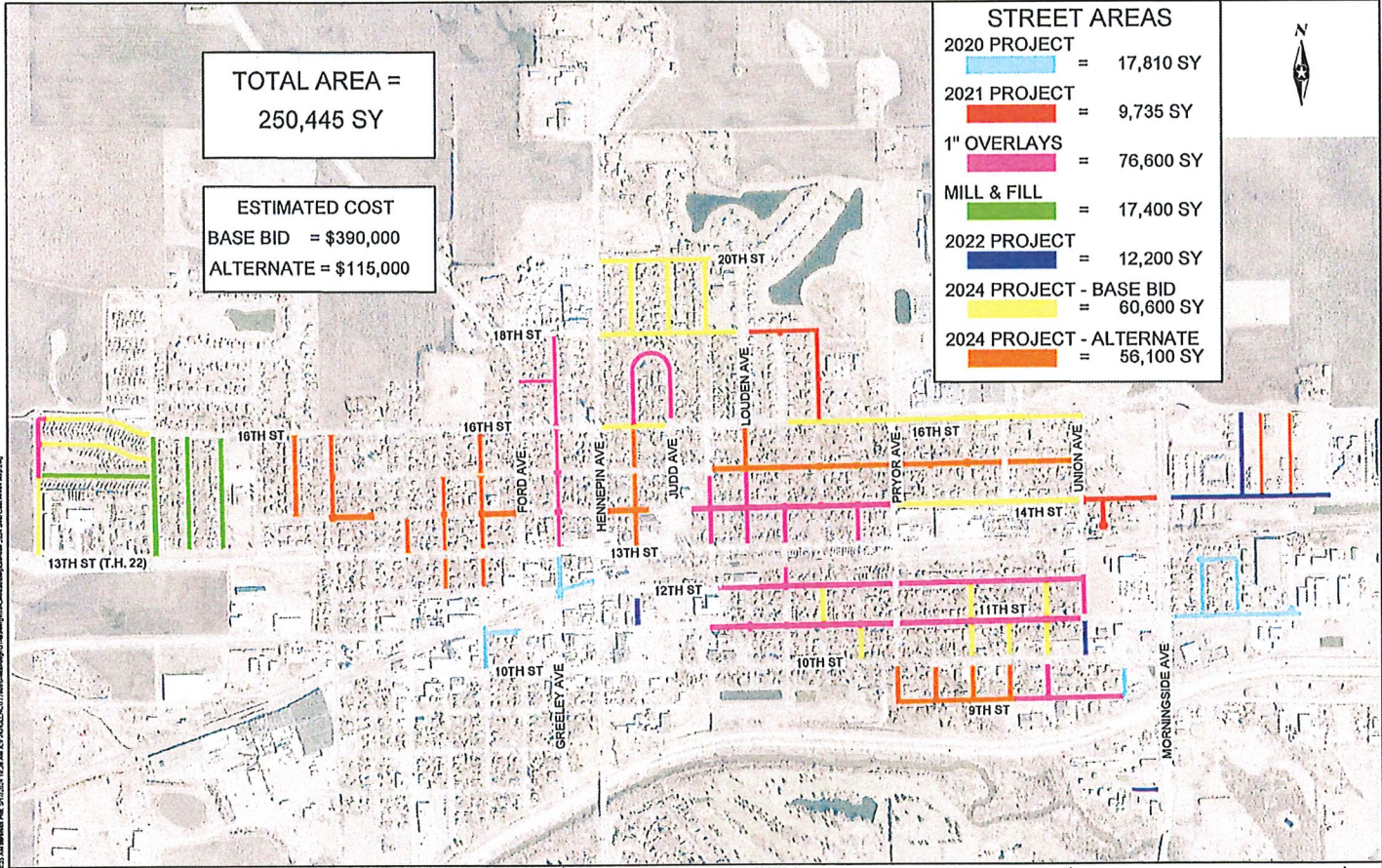
SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

**TOTAL AREA =  
250,445 SY**

**ESTIMATED COST  
BASE BID = \$390,000  
ALTERNATE = \$115,000**

**STREET AREAS**

2020 PROJECT	= 17,810 SY
2021 PROJECT	= 9,735 SY
1" OVERLAYS	= 76,600 SY
MILL & FILL	= 17,400 SY
2022 PROJECT	= 12,200 SY
2024 PROJECT - BASE BID	= 60,600 SY
2024 PROJECT - ALTERNATE	= 56,100 SY



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: June 28, 2024

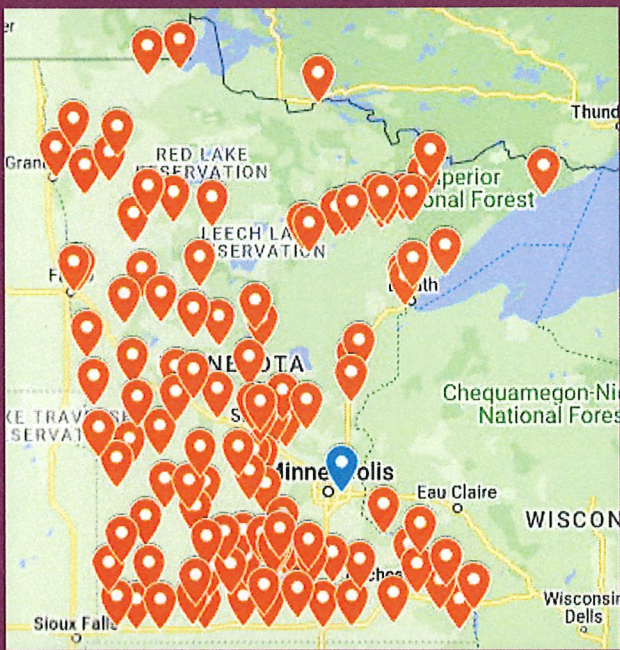
Re: **Item 7A – CGMC Presentation**

**Item 7A** – Darrin Lee with the Coalition of Greater MN Cities will update the City Council on the 2024 Legislative Session.



# 2024 City Visit

Glencoe, Darrin Lee, July 15



## CGMC – More than 100 cities across the state working together

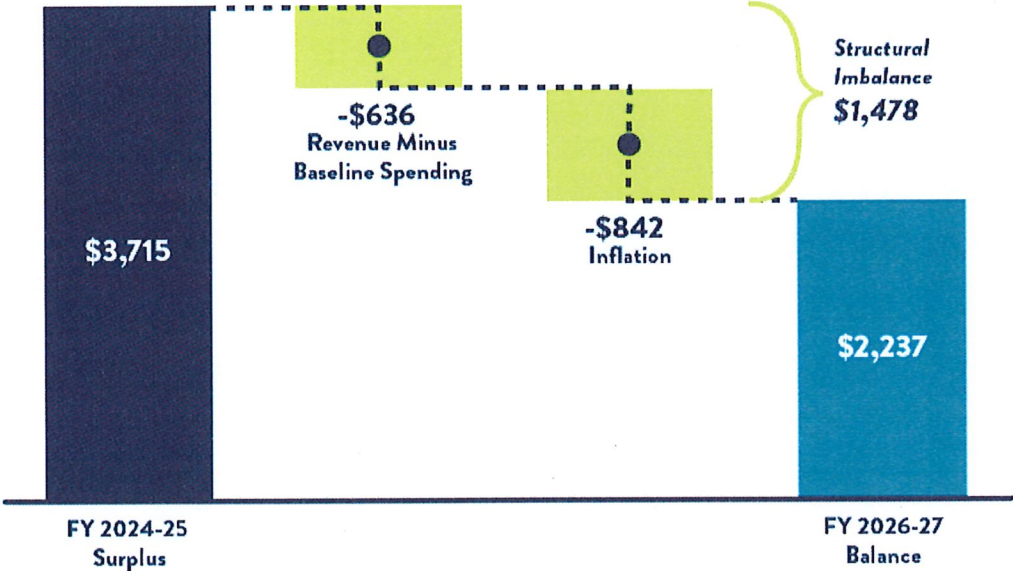
- Local Government Aid/Property Taxes
- Environment and Energy
- Economic Development
- Transportation
- Annexation and Land Use
- Labor and Employment



# Session begins with fairly low expectations

- November forecast = very limited cash spending
- Hangover from 2023
  - Tax bill fix
  - SRO fix
  - Cannabis
  - Uber/Lyft
- Short list of priorities
  - Traditional year for a bonding bill
  - Constitutional amendments?
  - Policy, policy, policy
- New Senate majority leader

# February '24 budget forecast



\$ in millions

Graphic courtesy of Minnesota Management & Budget (February 2024)

## CGMC 2024 legislative agenda

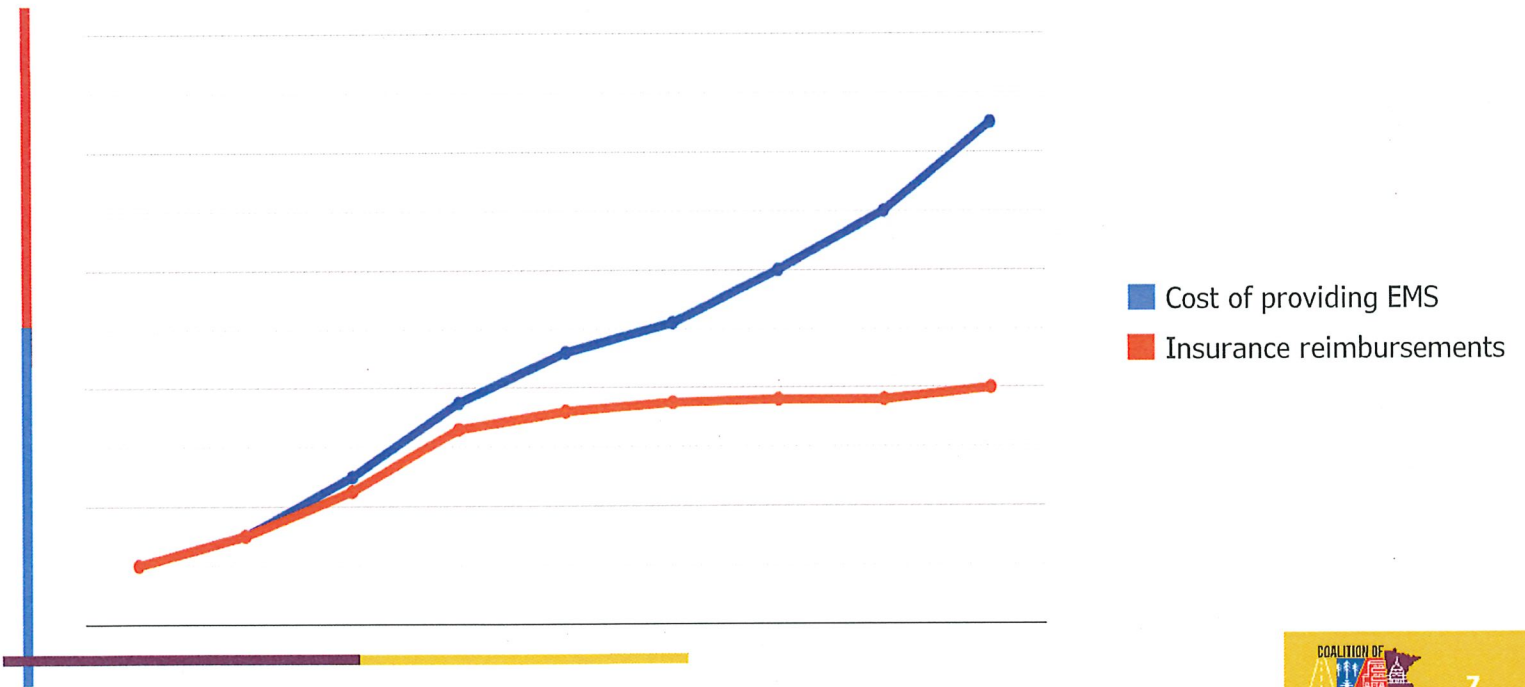


- \$120 million one-time EMS aid for struggling rural ambulance service providers
- Bonding bill
  - Public Facilities Authority funds
  - Greater Minnesota Child Care Facilities grants
  - Business Development Public Infrastructure grants
  - Local infrastructure projects across Greater MN
  - Lead line inventory and replacement
- Pump the brakes on new policy/mandates



# Emergency Medical Services

# EMS providers in MN cannot afford to operate

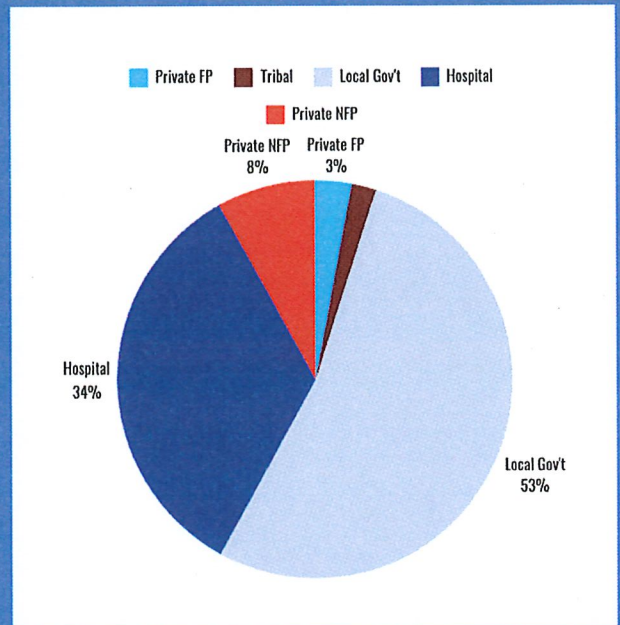




## Ground ambulance service deficits in 2022

<b>Total insurance revenues (93% of all reported revenues)</b>	<b>\$449,906,842</b>
Total operational expenses	(\$455,627,710)
Reported annual capital expenses	(\$60,661,960)
Volunteer labor subsidy	(\$55,789,657)
<b>Net total reported operating deficit statewide in CY 2022</b>	<b>(\$122,172,485)</b>

## Ownership of ambulance licenses



## CGMC proposed solutions:

### Phase One 2024

- Passage of an **immediate \$120 million emergency ambulance aid appropriation** to keep services operating in the near term

### Phase Two 2025-26

- **Sustainable funding mechanism to offset Medicare/Medicaid shortfalls**
- Support reforms that benefit rural services
- Ensure local governments have a seat at the table

### Phase Three Long-term

- Advocate for higher reimbursement amounts
- Advocate for sensible reforms
- Advocate for funding for service delivery improvements and efficiencies

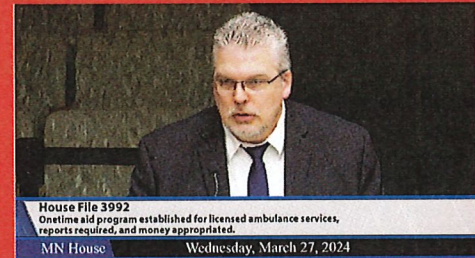


## Despite broad coalition and bipartisan support, EMS aid bill faced uphill journey

- H.F. 3992 (Lislegard) and S.F. 3886 (Hauschild) introduced
  - Bills heard in House & Senate Tax and HHS committees
  - DFL leadership resistant, citing lack of budget surplus
- Other EMS proposals created some challenges
  - Governor's supplemental budget: \$10 million to ambulance service providers in just Northeast and Central regions
- Republican strategy = bonding bill rider?



Hibbing Mayor Pete Hyduke testifies before the Senate Tax Committee in support of the CGMC's \$120M aid bill

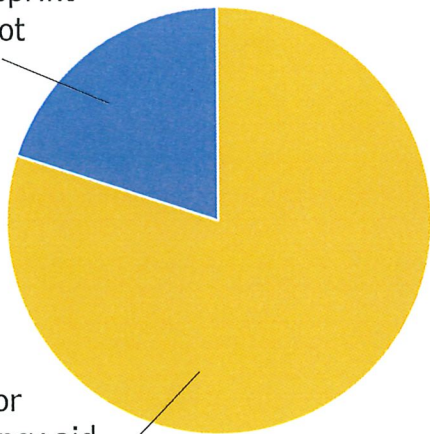


CGMC lobbyist Erik Simonson testifies before the House Property Tax Division in support of the CGMC's \$120M aid bill



## Final outcome on EMS

**\$6M** for sprint medic pilot program



**\$24M** for emergency aid payments

- CGMC worked with stakeholders to craft final bill and funding distribution formula
  - Aid will go primarily to rural EMS providers
- Passage in final hours of session
- Far under CGMC goal – but still a step forward
- Brought issue to widespread attention in legislature & media
- Setting the stage for next year
  - Additional emergency funding
  - Longer-term solutions
- CGMC will continue to be involved





# Bonding

## Background on the bonding bill

- Traditional year for a bonding bill
- Bonding bill remains only place for any meaningful GOP influence
- State had a debt capacity for \$980M (February forecast) vs. \$830M (November forecast)
- Governor's bonding proposal
  - \$819.4M G.O. bonds
  - \$169.6M other sources
  - Heavy on state-owned assets
  - Very little set aside for local projects





## CGMC asks

### Appropriations

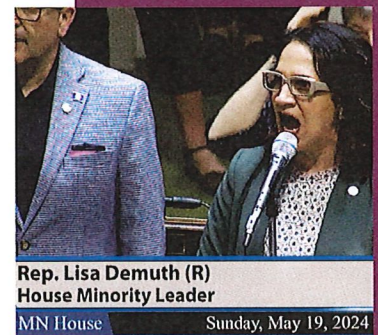
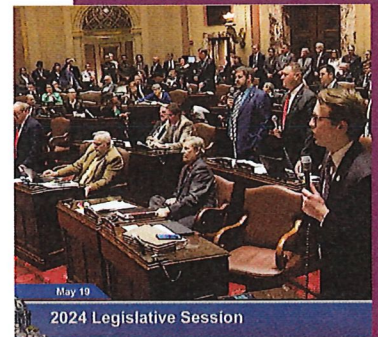
- Public Facility Authority Water Infrastructure Programs – \$299M
  - Point Source Implementation Grant (PSIG) Program – \$130M
  - Water Infrastructure Fund (WIF) – \$130M
  - State match for local roads – \$39M
- Public Facility Authority Lead Line Replacement – \$180M
- Greater MN Child Care Facilities Grant Program – \$20M
- Greater MN Housing Public Infrastructure Grants – \$20M
- Business Development Public Infrastructure – \$20M

### Policy

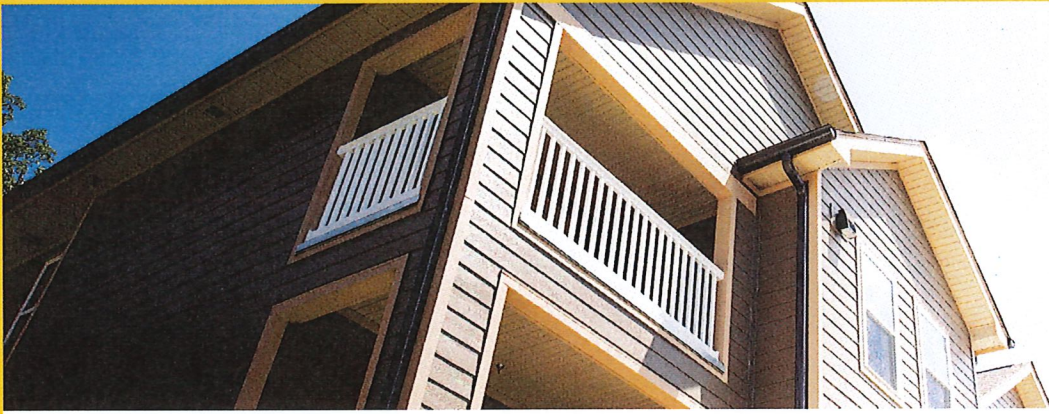
- Increase PSIG cap from \$7M to \$12M
- Increase WIF cap from \$5M to \$10M

## Why did the bonding bill fail?

- Arrest of Senator Mitchell complicates legislative dynamics
- Quirks of the legislative calendar
- Hangover from last year's bonding bill
- Other priorities took precedence in the final days of session
  - ERA, gun control, Uber/Lyft





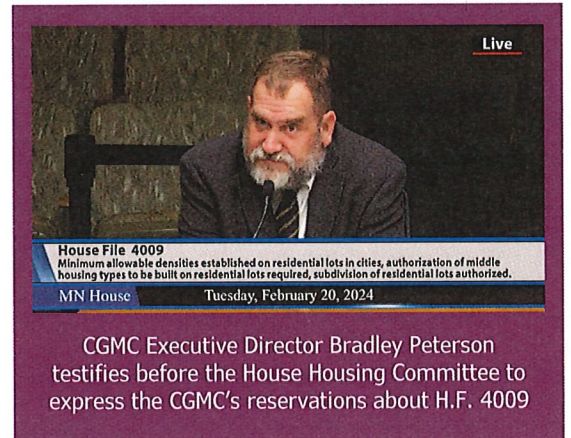


# Housing & Zoning

# “Missing Middle”/Zoning Preemption

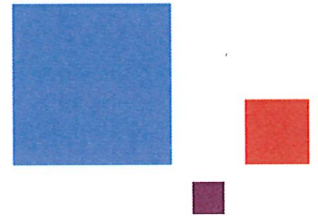
Goal of legislature:

- Create more housing by increasing density
- Address climate change issues through land use
- Address historical race-based zoning practices
- Original versions could have required cities to:
  - Allow up to 8-plexes on land zoned for single family housing
  - Allow Accessory Dwelling Units by right on most residentially-zoned properties
  - Allow multifamily housing to be built in commercially-zoned areas
- Also included restrictions on parking minimums and design standards



## Housing bills dead... for now

- Bills initially supported by DFL and GOP legislators, housing advocates, developers
- CGMC and other city groups voiced opposition
  - CGMC testified against proposals in House and Senate
  - Work behind the scenes with Housing chairs to amend bill, find compromise?
- House passed amended version of multifamily proposal to the floor
- Bill died in Senate due to suburban opposition
- Likely will be revisited in 2025
- Housing chairs have voiced commitment to continued discussions in interim



## Other CGMC priorities

**Local Sales Tax** – Language from both House and Senate would have allowed cities to authorize LSTs in some cases without legislative approval, but the provision was stripped in conference committee.

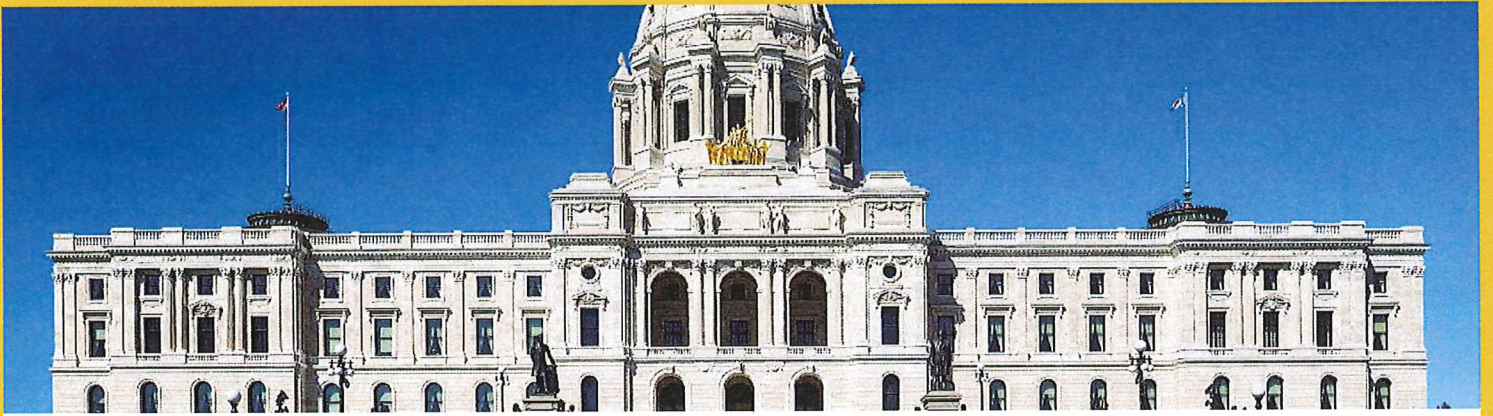
**TIF/Prevailing Wage** – Language dropped in conference committee, but the topic will likely see more discussion in the interim and in the 2025 session.

**Small City Streets** – Assistance program for cities under 5,000 pop. got \$11.35 million in one-time bridge funding until tax/fee revenues build up

**Greenhouse Gas** – CGMC-sponsored language included in final bill that will allow more flexibility for highway expansion projects and ensure safety is a priority.

**Bonding bill replacement fund** – Language requiring local governments to create a replacement fund for projects receiving state funding did not pass, but may resurface in the future.





# Looking Ahead

## 2025 Legislative Session



- Election
  - Every House seat up for reelection
    - Many members retiring on both sides
  - At least one Senate special election
  - CGMC candidate packet!
  - President, U.S. House, Klobuchar Senate seat
- 94<sup>th</sup> legislature will convene on January 14, 2025

## CGMC Upcoming Events



2024 CGMC Summer Conference – July 24-26, Waite Park & St. Joseph

2024 CGMC Fall Conference – November 21-22, Alexandria

2025 CGMC Legislative Action Day – February 12, 2025, St. Paul

Reach out to Emma Nelson at [ennelson@flaherty-hood.com](mailto:ennelson@flaherty-hood.com) with any questions about CGMC events!

# Questions?





# GLENCOE



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: June 28, 2024

Re: **Item 7B – 2024 Primary Election – Resolution 2024-09**

**Item 7B** – It is recommended to approve Resolution 2024-09 to appoint Election Judges and set the polling Place for the Primary election in August.

RESOLUTION 2024-09

RESOLUTION DESIGNATING CITY OF GLENCOE ELECTION JUDGES  
FOR THE PRIMARY ELECTION TO BE HELD ON AUGUST 13<sup>th</sup>, 2024

WHEREAS, the election laws of the State of Minnesota provide that the governing body of a municipality must designate election judges for the municipality for the Primary Election:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA.

That the following persons are hereby declared to be judges of the Primary Election to be held on Tuesday, August 13<sup>th</sup>, 2024 in the City of Glencoe.

Bonnie Hahn	Greg Ettl	Renae Peterson
Cheryl Schmidt	Jodi Sell	Sarah Hueser
Connie Heitz	John McBride	Sharel Hoops
Corey Schwanke	John Thell	Shari O'Donnell
Deb Bargmann	John Winter	Steve Brelje
Dennis Oltmann	Kevin Dietz	Sue Terlinden
Eileen Harff	Lesa Hueser	Theresa Adrian
Gary Schreifels	Michelle Miller	
Gary Ziemer	Paula Bulau	

Adopted and approved this 15<sup>TH</sup> day of July, 2024.

\_\_\_\_\_  
Ryan Voss, Mayor

ATTEST:

\_\_\_\_\_  
Mark Larson, City Administrator



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# CITY OF GLENCOE BILLS

JULY 15, 2024

**\*\* PREPAID PAYROLL & WIRE TRANSFER BILLS \*\***

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 4-17-24	\$72,608.79
WIRE TRANSFER	MULT DEPTS: STATE SALES TAX	\$21,573.00
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$50,687.28
	TOTAL PREPAID BILLS ----->	<u><u>\$144,869.07</u></u>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JULY 15, 2024 - PREPAID BILLS

Date: 07/11/2024

Time: 3:27 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A.H. HERMEL CO.	0573	LIQUOR: MERCH FOR RESALE	180957	04/15/2024	<u>853.52</u>
				Vendor Total:	853.52
ARCTIC GLACIER USA, INC	0495	LIQUOR: MERCH FOR RESALE	180958	04/15/2024	<u>406.81</u>
				Vendor Total:	406.81
ARTISAN BEER COMPANY	1258	LIQUOR: MERCH FOR RESALE	180959	04/15/2024	<u>11.16</u>
				Vendor Total:	11.16
BOBBING BOBBER BREWING COM	1802	LIQUOR: MERCH FOR RESALE	180960	04/15/2024	<u>32.97</u>
				Vendor Total:	32.97
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	180966	04/15/2024	<u>4,144.57</u>
				Vendor Total:	4,144.57
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	180961	04/15/2024	<u>16,947.12</u>
				Vendor Total:	16,947.12
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	180962	04/15/2024	<u>17,504.83</u>
				Vendor Total:	17,504.83
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	180967	04/15/2024	<u>3,383.55</u>
				Vendor Total:	3,383.55
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	180963	04/15/2024	<u>635.25</u>
				Vendor Total:	635.25
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	180968	04/15/2024	<u>6,248.36</u>
				Vendor Total:	6,248.36
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	180969	04/15/2024	<u>3,282.18</u>
				Vendor Total:	3,282.18
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	180964	04/15/2024	<u>6,813.60</u>
				Vendor Total:	6,813.60
VIKING COCA-COLA BOTTLING CC	0494	LIQUOR: MERCH FOR RESALE	180965	04/15/2024	<u>414.50</u>
				Vendor Total:	414.50
VINOCOPIA, INC.	1353	LIQUOR: MERCH FOR RESALE	180970	04/15/2024	<u>82.50</u>
				Vendor Total:	82.50
				Grand Total:	60,760.92
				Less Credit Memos:	0.00
				Net Total:	<u>60,760.92</u>
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	<u>60,760.92</u>
	Total Invoices:	14			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JULY 15, 2024 - PREPAID BILLS

Date: 07/11/2024

Time: 3:28 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	181034	04/19/2024	12,786.46
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	181047	04/26/2024	1,429.55
				Vendor Total:	<u>14,216.01</u>
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	181035	04/19/2024	15,541.01
				Vendor Total:	<u>15,541.01</u>
CITY OF GLENCOE	0035	LIQUOR STORE: CITY CENTER BAR PETTY CASH	181048	04/26/2024	65.00
				Vendor Total:	<u>65.00</u>
CROW RIVER WINERY	2067	LIQUOR: MERCH FOR RESALE	181049	04/26/2024	372.00
				Vendor Total:	<u>372.00</u>
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	181036	04/19/2024	24,675.65
				Vendor Total:	<u>24,675.65</u>
INDIAN ISLAND WINERY	1512	LIQUOR: MERCH FOR RESALE	181037	04/19/2024	146.40
				Vendor Total:	<u>146.40</u>
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	181038	04/19/2024	2,212.90
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	181050	04/26/2024	3,271.24
				Vendor Total:	<u>5,484.14</u>
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	181039	04/19/2024	427.00
				Vendor Total:	<u>427.00</u>
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	181040	04/19/2024	303.64
				Vendor Total:	<u>303.64</u>
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	181041	04/19/2024	88.60
				Vendor Total:	<u>88.60</u>
NCPERS GROUP LIFE INS	1619	ADMIN: INS PREMIUMS	181042	04/19/2024	16.00
				Vendor Total:	<u>16.00</u>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	181043	04/19/2024	1,281.57
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	181051	04/26/2024	2,480.12
				Vendor Total:	<u>3,761.69</u>
PPLSI	0485	MULT DEPTS: INS PREMIUMS	181044	04/19/2024	112.60
				Vendor Total:	<u>112.60</u>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	181045	04/19/2024	1,775.90
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	181052	04/26/2024	868.35
				Vendor Total:	<u>2,644.25</u>
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	181046	04/19/2024	4,551.20
				Vendor Total:	<u>4,551.20</u>
VINOCOPIA, INC.	1353	LIQUOR: MERCH FOR RESALE	181053	04/26/2024	507.25
				Vendor Total:	<u>507.25</u>
VISA	0350	MULT DEPTS: LINENS, COOLER, TRAININGS, PLAQUE	181054	04/26/2024	10,220.87
				Vendor Total:	<u>10,220.87</u>
WINE COMPANY	2004	LIQUOR: MERCH FOR RESALE	181055	04/26/2024	339.20
				Vendor Total:	<u>339.20</u>
				Grand Total:	83,472.51
				Less Credit Memos:	0.00
				Net Total:	<u>83,472.51</u>
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	<u>83,472.51</u>
	Total Invoices:	22			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JULY 15, 2024 - REGULAR BILLS

Date: 07/12/2024

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A.H. HERMEL CO.	0573	AQUATIC CENTER: MERCH FOR RESALE	0	00/00/0000	<u>3,416.10</u>
				Vendor Total:	3,416.10
ALPHA WIRELESS	0160	FIRE: PAGERS, CASES, ANTENAS	0	00/00/0000	<u>1,134.10</u>
				Vendor Total:	1,134.10
ARNOLD'S OF GLENCOE, INC.	1449	PARK: FILTER, OIL	0	00/00/0000	<u>65.75</u>
				Vendor Total:	65.75
AT&T MOBILITY	1205	MULT DEPTS: CELL PHONE BILL	0	00/00/0000	<u>680.71</u>
				Vendor Total:	680.71
AUTO VALUE GLENCOE	0214	PARK: OIL, FILTERS	0	00/00/0000	<u>62.33</u>
				Vendor Total:	62.33
BANDAS, ANDREW	0870	PARK: SAFETY BOOTS REIMB	0	00/00/0000	<u>199.95</u>
				Vendor Total:	199.95
BARGMANN, DYLAN	1745	WATER: SAFETY BOOTS REIMB	0	00/00/0000	<u>112.00</u>
				Vendor Total:	112.00
BORDER STATES INDUSTRIES INC	0852	FIRE: CLEANING SUPPLIES	0	00/00/0000	<u>261.00</u>
				Vendor Total:	261.00
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	<u>5,977.75</u>
				Vendor Total:	5,977.75
CENGAGE LEARNING INC-GALE	1828	LIBRARY: BOOKS	0	00/00/0000	<u>471.62</u>
				Vendor Total:	471.62
CENTER POINT LARGE PRINT	1349	LIBRARY: BOOKS	0	00/00/0000	<u>438.66</u>
				Vendor Total:	438.66
CLAREY'S SAFETY EQUIPMENT IN	0333	FIRE: VALVE CAPS, TURNOUT GEAR	0	00/00/0000	<u>17,197.06</u>
				Vendor Total:	17,197.06
DAKOTA SUPPLY GROUP	0523	WATER, WWTP: CURB BOXES, REPAIR KITS,GASKETS,CONNECTORS	0	00/00/0000	<u>3,872.01</u>
				Vendor Total:	3,872.01
ECKBERG LAMMERS, PC	1594	POLICE: TRAINING REGISTRATION	0	00/00/0000	<u>298.00</u>
				Vendor Total:	298.00
FIRE SAFETY USA, INC.	1114	FIRE: GASKETS	0	00/00/0000	<u>220.00</u>
				Vendor Total:	220.00
FRANKLIN PRINTING INC.	0085	WATER, WWTP: OFFICE SUPPLIES, INK	0	00/00/0000	<u>171.38</u>
				Vendor Total:	171.38
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	<u>49.19</u>
				Vendor Total:	49.19
GALLS, LLC	0452	POLICE: UNIFORMS, TRAINING SUPPLIES	0	00/00/0000	<u>584.96</u>
				Vendor Total:	584.96
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	<u>6,467.00</u>
				Vendor Total:	6,467.00
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL	0	00/00/0000	<u>6,946.26</u>
				Vendor Total:	6,946.26
GLENCOE FLEET SUPPLY	2074	MULT DEPTS: PAINT,UNIFORMS, CUT OFF TOOL,BOOTS,OIL,SUPP'S	0	00/00/0000	<u>1,543.98</u>
				Vendor Total:	1,543.98
GOPHER STATE ONE CALL	0482	WATER, WWTP, STORM WATER: LOCATE TICKETS	0	00/00/0000	<u>117.45</u>
				Vendor Total:	117.45
GUARDIAN FLEET SAFETY	0907	POLICE: SQUAD SET-UP	0	00/00/0000	<u>17,588.05</u>
				Vendor Total:	17,588.05
HAWKINS, INC.	1133	AQUATIC CENTER, WATER: CHEMICALS	0	00/00/0000	<u>5,365.19</u>



**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JULY 15, 2024 - REGULAR BILLS

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>5,365.19</u>
HERALD JOURNAL PUBLISHING	1442	AQUATIC CENTER: ADVERTISING	0	00/00/0000	297.00
				Vendor Total:	<u>297.00</u>
HUEMOELLER, GONTAREK &	1800	ADMIN, WATER: LEGAL SERVICES	0	00/00/0000	3,008.00
				Vendor Total:	<u>3,008.00</u>
HUSEMANN, MIKE	1326	FIRE:TRAVEL EXP REIMB	0	00/00/0000	572.84
				Vendor Total:	<u>572.84</u>
JOHN DEERE FINANCIAL	1299	PARK: BELTS, BLADE KIT	0	00/00/0000	1,040.24
				Vendor Total:	<u>1,040.24</u>
JOHNSON CONTROLS FIRE	0874	MULT DEPTS: ANNUAL FIRE ALARM INSP, DETECTOR REPLACEMENT	0	00/00/0000	2,199.86
				Vendor Total:	<u>2,199.86</u>
KDUZ - KARP - KGLB	2248	ADMIN, FIRE, AQ CENTER, LIQUOR STORE: ADVERTISING	0	00/00/0000	1,733.00
				Vendor Total:	<u>1,733.00</u>
KUNKEL ELECTRICAL, INC	2246	WATER: ELECTRICAL SERVICE AT PLANT	0	00/00/0000	150.00
				Vendor Total:	<u>150.00</u>
KWIK TRIP	1653	POLICE: FUEL	0	00/00/0000	1,946.13
				Vendor Total:	<u>1,946.13</u>
LEAGUE OF MN CITIES	1323	COUNCIL: ANNUAL CONFERENCE	0	00/00/0000	65.00
				Vendor Total:	<u>65.00</u>
LEMKE, PAUL	0529	COUNCIL: MILEAGE REIMB	0	00/00/0000	180.90
				Vendor Total:	<u>180.90</u>
LESTER PRAIRIE VET CLINIC	1483	POLICE: BOARDING	0	00/00/0000	354.32
				Vendor Total:	<u>354.32</u>
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	32,649.52
				Vendor Total:	<u>32,649.52</u>
MARTI, EVAN	1767	PARK: SAFETY BOOTS REIMB	0	00/00/0000	99.95
				Vendor Total:	<u>99.95</u>
MARTIN MARIETTA MATERIALS	2231	STREET: MAINTENANCE MATERIALS	0	00/00/0000	185.09
				Vendor Total:	<u>185.09</u>
MARTIN-MCALLISTER	0360	PUBLIC SAFETY AID: ASSESSMENT	0	00/00/0000	625.00
				Vendor Total:	<u>625.00</u>
METRO SALES, INC	1066	POLICE, LIBRARY: OFFICE EQUIPMENT LEASE	0	00/00/0000	461.78
				Vendor Total:	<u>461.78</u>
MINI BIFF	0177	PARK, SANITATION: WASTE REMOVAL	0	00/00/0000	336.60
				Vendor Total:	<u>336.60</u>
MINNESOTA UI FUND	0566	ADMIN, CEMETERY: UNEMPLOYMENT INSURANCE	0	00/00/0000	9,136.00
				Vendor Total:	<u>9,136.00</u>
MN FIRE SERVICE CERT. BOARD	0557	FIRE: FIREFIGHTER EXAMS	0	00/00/0000	252.00
				Vendor Total:	<u>252.00</u>
MOHR, TAYLOR	1935	CITY CENTER: DAMAGE DEPOSIT REFUND	0	00/00/0000	200.00
				Vendor Total:	<u>200.00</u>
MORRIS ELECTRONICS INC	1372	POLICE: IT SERVICE	0	00/00/0000	187.50
				Vendor Total:	<u>187.50</u>
MORRIS, ERIK	2032	FIRE: TRAVEL EXPENSE REIMB	0	00/00/0000	28.98
				Vendor Total:	<u>28.98</u>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

JULY 15, 2024 - REGULAR BILLS

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
MVTL , INC.	0353	WWTP: LAB TESTING	0	00/00/0000	<u>1,804.80</u>
				Vendor Total:	<u>1,804.80</u>
NORTHLAND TRUST SERVICES	1799	MULT DEPTS: BOND PRINCIPAL, INTEREST, FISCAL AGENT FEES	0	00/00/0000	<u>1,693,466.88</u>
				Vendor Total:	<u>1,693,466.88</u>
NUVERA	2120	MULT DEPTS: INTERNET, PHONE, IT SUPPORT	0	00/00/0000	<u>5,363.49</u>
				Vendor Total:	<u>5,363.49</u>
OFFICE OF MN. IT SERVICES	1423	POLICE: INTERNET SERVICE	0	00/00/0000	<u>120.92</u>
				Vendor Total:	<u>120.92</u>
OLSON, SUSAN	0193	COUNCIL: TRAVEL EXPENSE REIMB.	0	00/00/0000	<u>353.98</u>
				Vendor Total:	<u>353.98</u>
OXYGEN SERVICE COMPANY	0653	STREET: WELDING SUPPLIES	0	00/00/0000	<u>16.80</u>
				Vendor Total:	<u>16.80</u>
PIONEERLAND LIBRARY SYSTEMS	0227	LIBRARY: BOOKS	0	00/00/0000	<u>436.03</u>
				Vendor Total:	<u>436.03</u>
PLUNKETT'S PEST CONTROL, INC	0446	MULT DEPTS: PEST CONTROL	0	00/00/0000	<u>267.86</u>
				Vendor Total:	<u>267.86</u>
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	<u>325.66</u>
				Vendor Total:	<u>325.66</u>
QUILL LLC	1691	LIBRARY: OFFICE SUPPLIES	0	00/00/0000	<u>46.17</u>
				Vendor Total:	<u>46.17</u>
RUNNING'S SUPPLY, INC.	1616	WWTP: UNIFORMS	0	00/00/0000	<u>44.99</u>
				Vendor Total:	<u>44.99</u>
SAM'S TIRE SERVICE INC.	0250	POLICE: TIRES & INSTALLATION	0	00/00/0000	<u>695.60</u>
				Vendor Total:	<u>695.60</u>
SCOTT NELSON COACHING INC	1697	FIRE: TRAINING	0	00/00/0000	<u>1,500.00</u>
				Vendor Total:	<u>1,500.00</u>
SECURITY BANK & TRUST CO.	0259	MULT DEPTS: BOND INTEREST PAYMENTS	0	00/00/0000	<u>80,207.80</u>
				Vendor Total:	<u>80,207.80</u>
STAR GROUP, L.L.C.	0972	MULT DEPTS: BATTERIES, CLAMPS LUBRICANTS, FUSES, FITTINGS	0	00/00/0000	<u>347.11</u>
				Vendor Total:	<u>347.11</u>
TACTICAL SOLUTIONS, INC	0041	POLICE: CERTIFICATION OF RADAR UNITS	0	00/00/0000	<u>228.00</u>
				Vendor Total:	<u>228.00</u>
THOMSON REUTERS	1260	POLICE: INVESTIGATION SERVICES	0	00/00/0000	<u>182.00</u>
				Vendor Total:	<u>182.00</u>
TRI-COUNTY WATER	1016	STREET, REIMB: WATER	0	00/00/0000	<u>53.75</u>
				Vendor Total:	<u>53.75</u>
VERIZON WIRELESS	1110	POLICE: AIR TAGS	0	00/00/0000	<u>200.05</u>
				Vendor Total:	<u>200.05</u>
				Grand Total:	<u>1,914,612.10</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>1,914,612.10</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>1,914,612.10</u>
	Total Invoices:	65			



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld

## FUND BALANCES

FUND #	2024 CASH BALANCES	MONTH APRIL	MONTH MARCH	MONTH FEBRUARY
101	General-Operating	\$ 1,389,383.18	\$ 1,578,033.33	\$ 1,667,324.46
101	General-Childhood Intervention	\$ 886.55	\$ 886.55	\$ 886.55
101	General-Crime Prevention	\$ 11,059.42	\$ 11,059.42	\$ 10,418.66
601	Water-Operating	\$ 2,261,741.81	\$ 2,187,529.79	\$ 2,164,188.95
601	Water-Water Availability Charge	\$ 588,885.35	\$ 587,679.25	\$ 586,579.53
601	Water-Trunk Water Charge	\$ 25,690.56	\$ 25,659.73	\$ 25,632.21
601	Water-Bonds	\$ 1,951.24	\$ 1,948.90	\$ 1,946.81
601	Water-Construction	\$ -	\$ -	\$ -
602	W.W.T.P.-Operating	\$ 1,647,271.16	\$ 1,567,825.86	\$ 1,557,528.54
602	W.W.T.P.-Sewer Availability Charge	\$ 1,126,413.14	\$ 1,124,561.98	\$ 1,122,779.62
602	W.W.T.P.-Trunk Sewer Charge	\$ 131,034.22	\$ 130,876.97	\$ 130,736.62
602	W.W.T.P.-Bonds	\$ 220,034.56	\$ 151,542.48	\$ 83,143.22
602	W.W.T.P.-Construction	\$ -	\$ -	\$ -
603	Sanitation	\$ 44,629.23	\$ 42,498.96	\$ 40,758.64
604	City Center-Operating	\$ (27,590.30)	\$ (17,723.38)	\$ (16,907.80)
604	City Center-Bonds	\$ (681,455.01)	\$ (680,637.23)	\$ (554,107.37)
609	Liquor Store	\$ 62,222.80	\$ 63,382.65	\$ 62,174.39
612	Airport	\$ (139,691.45)	\$ (532,329.30)	\$ (547,152.00)
651	Storm Water Management	\$ 57,705.57	\$ 9,823.95	\$ (25,516.05)
213	Park Improvement	\$ 164,683.22	\$ 172,227.53	\$ 156,259.78
223	Aquatic Center	\$ (4,286.94)	\$ (983.03)	\$ (699.84)
223	Aquatic Center-Lifeguard Training	\$ 2,295.25	\$ 2,295.25	\$ 2,295.25
225	Cable TV	\$ 4,009.31	\$ 4,104.38	\$ 6,865.07
226	Cemetery	\$ (2,272.14)	\$ (329.39)	\$ (147.26)
229	Municipal State Aid	\$ 80,667.58	\$ 83,294.70	\$ 83,630.92
230	Engineering/Inspection Services	\$ (112,521.26)	\$ (112,386.23)	\$ (112,265.71)
231	Public Safety Aid	\$ 221,453.00	\$ 221,453.00	\$ 221,453.00
300	City Sinking	\$ 405.82	\$ 405.33	\$ 404.90
382	2007 Tax Increment Bond-2007 Industrial Park	\$ (58,234.72)	\$ (58,164.84)	\$ (58,102.46)
384	2018 Tax Increment Bond-Panther Heights	\$ 72.35	\$ 72.26	\$ 72.18
409	Tax Increment #4-Industrial Park	\$ 433,650.40	\$ 433,129.99	\$ 432,665.50
424	Tax Increment #17-Miller Manufacturing	\$ 23,848.29	\$ 23,819.67	\$ 23,794.13
426	Tax Increment #19-Panther Heights	\$ 1,574.92	\$ 1,573.03	\$ 1,571.34
427	Tax Increment #20-Bus Garage	\$ (9,699.56)	\$ (9,376.54)	\$ (9,366.48)
466	2023 Street Improvement	\$ (6,475.02)	\$ (6,467.25)	\$ (27,499.25)
523	2008 11th Street/Morningside Bond	\$ 11,537.04	\$ 11,523.19	\$ 11,510.83
524	2014 Street Improvement Bond	\$ (213,933.77)	\$ (213,677.04)	\$ (213,447.89)
525	2015 Street Improvement Bond-Lincoln Park	\$ (49,139.56)	\$ (49,080.59)	\$ (49,027.96)
526	2016 Street Improvement Bond-Armstrong Avenue	\$ 95,727.59	\$ 95,612.71	\$ 95,510.17
527	2017 Street Improvement Bond-Baxter Avenue	\$ 87,424.68	\$ 87,319.77	\$ 87,226.13
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ 78,822.03	\$ 78,727.44	\$ 78,643.01
529	2021 Street Improvement Bond-10th Street	\$ 66,064.78	\$ 65,985.50	\$ 65,914.74
530	2023 Street Improvement Bond	\$ (35,248.25)	\$ (35,205.95)	\$ (35,168.20)
<b>TOTALS</b>		\$ 7,500,597.07	\$ 7,048,492.80	\$ 7,072,506.88