



Mayor: Ryan Voss
Precinct 1 Councilor: Sue Olson
Precinct 2 Councilor: Mark Hueser
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday

May 6, 2024

City Center Ballroom

7:00 PM

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
 - A. Approve Minutes of the Regular Meeting of April 15, 2024
 - B. book transfer \$69,517.13 from 2023 Street Improvement to General Fund – Reimburse for 2023 Street Project
 - C. Special Event Application of Buffalo Creek BMX to hold State Qualifier Races at Sterner Meyer BMX Park on 6/23/24
 - D. Presentation of Lifesaving Awards – Chief Padilla
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENT (agenda items only)**
- 5. PUBLIC HEARINGS - None Scheduled**
- 6. BIDS AND QUOTES –**
 - A. Quotes for Security Cameras – Public Safety Grant
 1. Police Department
 2. Glencoe Wine and Spirits
 3. Glencoe Airport Terminal
 - B. Purchase of current leased squad – Chief Padilla
- 7. REQUESTS TO BE HEARD**
 - A. 1234 Greeley Avenue Roofing and Building Plan – Patrick Nseumen, Owner
 - B. Appoint two full-time Police Officers and one part-time Police Officer – Chief Padilla
 1. Amend Uniform Budget to include New Hire Clothing for Marco Iracheta and Noah Ward
 - C. Approve Resolution 2024-06 Regarding the number of members of the EDA – City Attorney
 - D. Appoint Member to Light and Power Commission – Glencoe Light and Power Commission
 - E. Lease Renewals
 1. Glencoe Woodworking Club
 2. Common Cup Ministries
 - F. Increase Aquatic Center Rates for 0 to 4 year olds from \$2.00 to \$3.00 – City Administrator

8. ITEMS FOR DISCUSSION

- A. Minnesota Council of Airports Conference – City Administrator
- B. Hotel Study update – City Administrator

9. ROUTINE BUSINESS

- A. Project Updates
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

10. ADJOURNMENT



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

April 15, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid
City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Todd Trippel, Marco Miranda, and James Voigt
Others: Rich Glennie, Lowell Anderson, Owen Elle, Justin Black, and Victor Garcia

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of April 1, 2024

B. Approve Special Event Application of the Glencoe Car and Bike Show, Glencoe City Center Parking Lot, 1107 11th Street East, June 23, July 21 (Happy Hour), and September 8, 2024

Motion: Hueser, seconded by Olson to approve the consent agenda. All in favor, the motion carried.

3. APPROVE AGENDA

Motion: Neid, seconded by Rivera to approve the agenda. All in favor, the motion carried.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS - None Scheduled

6. BIDS AND QUOTES –

A. Wastewater Utility Vehicle – Mark Lemen, Public Works Director

In 2018/2019, a used utility vehicle was purchased for the wastewater department. There have been some pretty extensive expenditures including brake failures, engine oil burning, and coolant leaks. The brakes and the suspension work were unable to be fixed due to not being able to purchase the parts needed anymore. Mark Lemen received four quotes: two from Arnold's, one from Midwest Machinery, and one from Polaris. The plan is to move forward with the Kubota. This side by side has a diesel

engine, comes equipped with a hydraulic bed, all the lights, and a heated and air-conditioned cab.

Motion: Neid, seconded by Hueser to proceed with the purchase of the Kubota from Arnold's. All in favor, the motion carried.

B. SLA for updated Sound Study for Revolve Labs (BIT 49) – City Attorney

Motion: Neid, seconded by Hueser to approve the quote for the three test sites with SEH. All in favor, the motion carried.

C. SLA for Construction Administration for Waterline Installation –

US Highway 212/Morningside Avenue Roundabout Project – Justin Black, SEH
MNDOT has developed a policy about locations of public infrastructure, water, and sanitary sewer pipes within a roundabout footprint. Their policy states that these pipes be relocated to one leg of the roundabout.

Motion: Lemke, seconded by Rivera to approve the supplemental letter of agreement for the water main project in connection with the Hwy 212/Morningside Ave project. All in favor, the motion carried.

7. REQUESTS TO BE HEARD

A. Community Garden Location – Together We are Glencoe

Motion: Neid, seconded by Lemke to approve site three as the location of the future community garden. All in favor, the motion carried.

B. Appointment to Boards and Commissions

1. Airport Commission

Motion: Lemke, seconded by Neid to appoint Christopher Yurek to the open position on the Airport Commission Board. All in favor, the motion carried.

2. Park Board

Motion: Rivera, seconded by Neid to appoint Derek Rosenwald to the open position on the Park Board. All in favor, the motion carried.

8. ITEMS FOR DISCUSSION

A. Airport Terminal Dedication and Open House – June 7th and June 8th

B. Update on 1234 Greeley Avenue – City Attorney

The property owner reached out to Mark Ostlund requesting to be moved to next month's agenda. He said he will show up with a master plan including quotes and a business plan.

C. Lease Renewals

1. Glencoe Woodworking Club

2. Common Cup Ministries

Motion: Lemke, seconded by Hueser to draft new leases for the Glencoe Woodworking Club and Common Cup Ministries. All in favor, the motion carried.

D. Hotel Study – City Administrator

After talking with one of the potential new investors, a full comprehensive market study would be required. The last time someone was in the field out in Glencoe was back in

2013. The developing group that we are talking to at this time has indicated a 76-unit hotel, where it was at 53 units with the last study. Mark Larson's recommendation is to refer the Hotel Study to the EDA.

9. ROUTINE BUSINESS

- A. Project Updates
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

Motion: Neid, second by Hueser to pay City Bills. All in favor, the motion carried.

10. Close Meeting for Public Works Union Contract Negotiations

Motion: Lemke, second by Neid to close the meeting for Public Works Union Contract Negotiations. All in favor, the motion carried.

11. ADJOURNMENT

Motion: After reopening the meeting, no action was taken. The meeting was adjourned by Lemke, second by Neid. All in favor, the motion carried.



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

Approve book transfer:

1. \$69,517.13 from 2023 Street Improvement to General Fund – Reimburse for 2023 Street Project



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



SMALL CITY  BIG FUTURE

**City of Glencoe
Special Event Application**
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586

Proposed event name: BMX state qualifier race Proposed location: Sterner Meyer BMX park

Date(s) of the event: 6/23/24 Time(s) of event: 8 a.m. to 3 p.m.

Group name or organization: Buffalo Creek BMX Contact Name: Matt Conklin / Tami Alsleben

Address: 1017 9th St E City: Glencoe Zip: 55336

Email: buffalocreekbmx@gmail.com Phone: 320.282.5098 Matt

Type of organization: For Profit Non-Profit Charity

Location requested use: City Parking Lot City Park Street Closure

Estimate the number of participants you expect to attend the event: 300 riders + spectators

Event Description: BMX state qualifier race

Assistance Requested: _____

Street Closure Request:
Describe the name and sections of the streets you are requesting temporary closure:
9th St from Hennepin to Ives to Knight and Ives from bmx park entrance to 9th St

Date/Time for beginning of street closure: 6/23/24 8:00 a.m.

Date/Time for reopening of streets: 6/23/24 3:00 p.m.

Events using public streets and parking lots (parades, walk/runs, dances, etc.) must submit a map with precise locations.

See back side for guidelines and information.

Guidelines for Special Events

City of Glencoe Special Events

Special Event Permits are required to conduct special events. Special events include walk/runs, tournaments, concerts or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be completed at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain certificate of Liability Ins to host a special event. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. Contact your organization or private insurance company to obtain liability insurance. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (TULIP). Information on TULIP is located online at: <http://www.lmc.org/page/1/Tenant-User-Liability-Insurance-Program.jsp>.

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Street Closures: All street closures must be approved by Chief of Police. If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of this permit.

Garbage: Depending on the size of the event and the number of participants may be required to provide own garbage containers and pick up.

Sanitary Restrooms: Depending on the size of the event and the number of participants may be required to provide own sanitary restrooms.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe Department policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Sami Alshaban
Signature

4/23/24
Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

Approve Deny

Comments: _____

Chief of Police Recommendation: Approve Deny

Comments: _____

City Council: Approve Deny

Date: _____



[This section contains a large, faint, illegible watermark or bleed-through text that is not clearly readable.]



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

Glencoe Police Department

Memo

To: Glencoe City Council
From: Tony Padilla- Chief of Police
cc:
Date: April 25, 2024
Re: Presentation of Lifesaving Awards

Glencoe Police Department is requesting to present a lifesaving award at the May 6, 2024 Council Meeting to Officer Leon Grack for actions taken on April 15, 2022 at Seneca Foods Corporation which resulted in the saving of a life.

Glencoe Police Department



Lifesaving Award Recognizes Officer Leon Grack

For outstanding performance and heroic lifesaving actions on April 15, 2022 in the City of Glencoe. Your actions reflect the highest standard of conduct for the Law Enforcement profession and bring great credit to the Glencoe Police Department.

Ryan Boss
Mayor

Presented
May 6, 2024

Tony J Padilla
Chief of Police



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 6A** – Quote for Security Cameras

Item 6A - The City of Glencoe is in need of upgrading and replacing the security camera system at the Glencoe Police Department, Glencoe Wine and Spirits, and at the new Terminal Building. The existing system at the Glencoe Police Department and Glencoe Wine and Spirits was a single system that was installed in 2014 following the expansion to the Liquor Store. The existing system was installed by Bradley Security of Glencoe. The existing system and cameras are no longer working and the system is no longer supported due to technology upgrades.

We approached Bradley Security and Nuvera to provide quotes to replace the existing system and also for a new system at the new Glencoe Airport Terminal. The design of the system, types of cameras, and camera locations were at the judgment and expertise of both vendors.

The City has existing an Bradley Security camera system at the Glencoe City Center with Alarm.com software and Cloud storage. We are very happy with the Alarm.com system and we have been able to use the system to identify and apprehend individuals that have committed crimes at the City Center.

The proposed Nuvera system includes lesser quality cameras and fewer cameras. This system does not include cloud storage.

GLENCOE

SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
 Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

The following systems were proposed:

Police Department	System	Number of Cameras	Cost
Bradley Security	Alarm.com	23	\$22,740.00
Nuvera	Ubiquiti	10	\$13,299.75

Bradley Security quote includes new CAT5 wire, 4-megapixel cameras, installation and Cloud based storage.

Wine and Spirits	System	Number of Cameras	Cost
Bradley Security	Alarm.com	22	\$16,067.49
Nuvera	Ubiquiti	17	\$ 6,664.77

Bradley Security quote includes new CAT5 wire, 4-megapixel cameras, and a 43-inch monitor. Includes Cloud storage.

Airport Terminal	System	Number of Cameras	Cost
Bradley Security	Alarm.com	4	\$ 4,386.50
Nuvera	Ubiquiti	4	\$ 4,405.90

Bradley Security quote includes new CAT5 wire, 4-megapixel cameras, and Cloud based storage.

City Center/Library	System	Number of Cameras	Cost
Bradley Security	Alarm.com	6	\$ 7,367.50

Bradley Security quote includes new CAT5 wire, 4-megapixel cameras, and Cloud based storage. This is 6 additional cameras for existing system.



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

Recommendation

It is recommended to purchase the upgraded security camera systems **from Bradley Security** for the Glencoe Police Department, Wine and Spirits, Airport, and City Center.

It is recommended to use the 2023 Public Safety Grant Funding from the State of Minnesota for the Glencoe Police Department security upgrades.

Glencoe Wine and Spirits, Glencoe Airport Terminal, and the Glencoe City Center funds would be used for the security upgrades for those departments.



POLICE DEPARTMENT & AIRPORT Sales Proposal

Proposal For:
CITY OF GLENCOE
1107 11TH ST E SUITE 107
GLENCOE, MN 55336

Date: 10/12/2023, 1:38 PM
Proposal #: Q-00775
Proposal Valid Until: 11/11/2023

Tony Padilla
Email: tpadilla@ci.glencoe.mn.us
Phone: 320.864.6939

Prepared by:
Tim Mannion
Email: timmannion@nuvera.net

Comments/Special Instructions:

Scope of Work:

The Police department is in need to refresh their Camera Network.

Monthly Recurring Charges

One-Time Fees

QTY	DESCRIPTION	RATES	EXT. RATES
5	G4 Bullet Camera	\$264.99	\$1,324.95
1	UVC-G3-Flex Cameras	\$99.99	\$99.99
4	UVC-G5-Pro Cameras (Outdoor)	\$499.99	\$1,999.96
1	UNVR-Pro	\$699.99	\$699.99
5	10TB Hard Drive WD101EFBX	\$299.99	\$1,499.95
1	CBS350-48P-4G-NA - 48 port PoE switch	\$1,499.99	\$1,499.99
13	New Wiring, Cameras, Monitor & TVs.	\$250.00	\$3,250.00
10	Mounting of Cameras	\$50.00	\$500.00
4	Camera Configuration and Training	\$120.00	\$480.00
1	HP 24" video monitor for cameras	\$199.99	\$199.99
1	32" Samsung TV for Officer's Office.	\$229.99	\$229.99
1	55" Samsung TV for Conference room and Police training.	\$459.99	\$459.99
3	UFP - Viewport	\$284.99	\$854.97
2	Flat TV mounts with tilt	\$99.99	\$199.98
2	G4 Bullet Camera - Airport	\$264.99	\$529.98

QTY	DESCRIPTION	RATES	EXT. RATES
4	Wiring at airport (if needed)	\$250.00	\$1,000.00
1	UNVR - Airport	\$425.99	\$425.99
4	Camera Installation - Airport	\$50.00	\$200.00
3	10TB Hard Drive - Airport (35 days of storage)	\$299.99	\$899.97
1	UPS Battery Backup - Airport	\$199.99	\$199.99
2	UVC-G5-Pro Cameras (Outdoor) - Airport	\$499.99	\$999.98
1	USW-Lite-8-PoE switch	\$149.99	\$149.99
TOTAL:			\$17,705.65



320-587-6288

Estimate

ESTIMATE #	3107
DATE	
PO #	

POLICE DEPARTMENT

CUSTOMER
Glencoe, City of 1107 11th St.E, Suite 107 Glencoe, MN, 55336

SERVICE LOCATION
Glencoe, City of Liquor Store 630 10th Street E Glencoe, MN, 55336

DESCRIPTION	PD Surveillance System
-------------	------------------------

Estimate		
Description	Qty	Total
ALARM.COM PRO SERIES VIDEO RECORDER w/24TB HARD DRIVE	2.00	\$5,020.00
4MP IP BULLET CAMERA w/VARIFOCAL LENS	6.00	\$2,310.00
Alarm.com 4MP Turret Camera	10.00	\$3,850.00
1080P INDOOR/OUTDOOR DOME CAMERA	7.00	\$2,065.00
HDMI OVER CAT5 EXTENDER	1.00	\$412.00
HDMI CABLE 3'	3.00	\$42.00
CAT5E WIRE	2500.00	\$1,375.00
9 PORT PoE SWITCH	1.00	\$96.00
16 PORT PoE GIGABIT SWITCH	1.00	\$320.00
Misc. Materials - Fasteners, clamps, anchors, hardware, etc.	1.00	\$500.00

LABOR TO: remove existing surveillance equipment, install new cloud based camera system, add and/or relocate three cameras, and assist with system configuration and settings.

1.00

\$6,750.00

CUSTOMER MESSAGE

Thank you for choosing Bradley Security & Electric. We appreciate the opportunity to look at your project! Looking forward to working with you.

Estimate Total:

\$22,740.00

Bradley Security & Electric LLC.
PO Box 484
Hutchinson MN, 55350
Team@bradleysecurity.com

General Disclaimer

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the elements have been negotiated and finalized. This estimate is valid until {Customer:AgreementExpirationDate}.

Change Terms

Any changes requested by the client to quantities, specifications, schedule, or other aspects of the services described in this estimate may lead to additional charges, which the client agrees to pay when requesting and approving them.

Payment Terms

A 50% deposit is due upon acceptance of this estimate. The remaining balance is due within 14 business days of the final invoice date, which will be provided to the client within 7 days after the project has been completed.

Acceptable methods of payment include cash, check, credit card, and electronic payment. Payments made by credit card will incur a 3% fee for processing. Late payments are subject to a 5% fee of the remaining balance. Late charges will be applied every 30 days, from invoice date, an invoice remains unpaid.

Service Terms

By accepting the terms of this estimate, Bradley Security & Electric LLC. will perform the services as described in this document. Any additional work not covered in this estimate will incur additional charges.

Authorization Signature

{Estimate:OptionAcceptSignatureDate}



320-587-6288

Estimate

ESTIMATE #	3076
DATE	
PO #	

AIRPORT

CUSTOMER
Glencoe, City of 1107 11th St.E, Suite 107 Glencoe, MN, 55336

SERVICE LOCATION
Glencoe, City of Airport 9902 Dairy Ave Glencoe, MN, 55336

DESCRIPTION
Surveillance System @ Airport

Estimate		
Description	Qty	Total
PRO SERIES RECORDER BUNDLE - 2TB HARD DRIVE	1.00	\$855.00
1080P INDOOR/OUTDOOR DOME CAMERA	2.00	\$590.00
Alarm.com 4MP Turret Camera	2.00	\$770.00
WALL MOUNT HEAVY DUTY NETWORK RACK 10U	1.00	\$399.00
CAT5E WIRE	250.00	\$137.50
Misc. Materials - Fasteners, clamps, anchors, hardware, etc.	1.00	\$150.00
LABOR TO: run network cabling (if required), install two exterior and two interior cameras, install Pro Series Recorder, and assist with system configuration and settings	1.00	\$1,485.00

CUSTOMER MESSAGE

Estimate Total:	\$4,386.50
------------------------	-------------------

Bradley Security & Electric LLC.

Thank you for choosing Bradley Security & Electric.
We appreciate the opportunity to look at your project!
Looking forward to working with you.

P.O. Box 484
Hutchinson {Company:StateProv},55350
Team@bradleysecurity.com

General Disclaimer

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the elements have been negotiated and finalized. This estimate is valid until {Customer:AgreementExpirationDate}.

Change Terms

Any changes requested by the client to quantities, specifications, schedule, or other aspects of the services described in this estimate may lead to additional charges, which the client agrees to pay when requesting and approving them.

Authorization Signature
{Estimate:OptionAcceptSignatureDate}

Payment Terms

A 50% deposit is due upon acceptance of this estimate. The remaining balance is due within 14 business days of the final invoice date, which will be provided to the client within 7 days after the project has been completed.

Acceptable methods of payment include cash, check, credit card, and electronic payment. Payments made by credit card will incur a 3% fee for processing. Late payments are subject to a 5% fee of the remaining balance. Late charges will be applied every 30 days, from invoice date, an invoice remains unpaid.

Service Terms

By accepting the terms of this estimate, Bradley Security & Electric LLC. will perform the services as described in this document. Any additional work not covered in this estimate will incur additional charges.



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: Info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



320-587-6288

Estimate

ESTIMATE #	3077
DATE	
PO #	

GLENCOE WINE + SPIRITS

CUSTOMER
Glencoe, City of 1107 11th St.E, Suite 107 Glencoe, MN, 55336

SERVICE LOCATION
Glencoe, City of Liquor Store 630 10th Street E Glencoe, MN, 55336

DESCRIPTION	Camera upgrade @ Glencoe Wine & Spirits
--------------------	---

Estimate		
Description	Qty	Total
ALARM.COM PRO SERIES VIDEO RECORDER w/24TB HARD DRIVE	1.00	\$2,510.00
ALARM.COM PRO SERIES 16 CHANNEL RECORDER w/8 PoE 12TB	1.00	\$1,535.00
4MP IP BULLET CAMERA w/VARIFOCA LENS	3.00	\$1,155.00
Alarm.com 4MP Turret Camera	3.00	\$1,155.00
1080P INDOOR/OUTDOOR DOME CAMERA	16.00	\$4,720.00
LG 43" 4K Monitor	1.00	\$399.99
CAT5E WIRE	250.00	\$137.50
LABOR TO: remove existing surveillance equipment, install new cloud based camera system, add and/or relocate three cameras, and assist with system configuration and settings.	1.00	\$4,455.00

Estimate Total:	\$16,067.49
------------------------	--------------------

CUSTOMER MESSAGE

**Thank you for choosing Bradley Security & Electric.
We appreciate the opportunity to look at your project!
Looking forward to working with you.**

General Disclaimer

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the elements have been negotiated and finalized. This estimate is valid until {Customer:AgreementExpirationDate}.

Change Terms

Any changes requested by the client to quantities, specifications, schedule, or other aspects of the services described in this estimate may lead to additional charges, which the client agrees to pay when requesting and approving them.

Authorization Signature

{Estimate:OptionAcceptSignatureDate}

Bradley Security & Electric LLC.
P.O. Box 484
Hutchinson {Company:StateProv}, 55350
Team@bradleysecurity.com

Payment Terms

A 50% deposit is due upon acceptance of this estimate. The remaining balance is due within 14 business days of the final invoice date, which will be provided to the client within 7 days after the project has been completed.

Acceptable methods of payment include cash, check, credit card, and electronic payment. Payments made by credit card will incur a 3% fee for processing. Late payments are subject to a 5% fee of the remaining balance. Late charges will be applied every 30 days, from invoice date, an invoice remains unpaid.

Service Terms

By accepting the terms of this estimate, Bradley Security & Electric LLC. will perform the services as described in this document. Any additional work not covered in this estimate will incur additional charges.



GLENCOE WINE

Sales Proposal

Proposal For:
CITY OF GLENCOE
1107 11TH ST E SUITE 107
GLENCOE, MN 55336

Date: 10/12/2023, 1:27 PM
Proposal #: Q-00773
Proposal Valid Until: 11/11/2023

Jon VanDamme
Email: jvandamme@ci.glencoe.mn.us
Phone: 320.864.3013

Prepared by:
Tim Mannion
Email: timmannion@nuvera.net

Comments/Special Instructions:

Scope of Work:
Glencoe Wine and Spirits is in need of a camera refresh.

Monthly Recurring Charges

One-Time Fees

QTY	DESCRIPTION	RATES	EXT. RATES
9	G4 Bullet Camera	\$264.99	\$2,384.91
8	Camera(s) - UVC-G3-FLEX	\$99.99	\$799.92
1	UNVR - Pro	\$699.99	\$699.99
5	10TB Hard Drive WD101EFBX	\$299.99	\$1,499.95
8	Field Service Technician - Mounting Labor	\$100.00	\$800.00
4	IT Field Service Technician - Configuration and Training	\$120.00	\$480.00
TOTAL:			\$6,664.77



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



320-587-6288

Estimate

ESTIMATE #	3078
DATE	
PO #	

CITY CENTER

CUSTOMER
Glencoe, City of 1107 11th St.E, Suite 107 Glencoe, MN, 55336

SERVICE LOCATION
Glencoe, City of 1107 11th St.E, Suite 107 Glencoe, MN, 55336

DESCRIPTION
City Center - Additional cameras: Exterior Library, Interior Elevator - Library, LL West Hallway, Exterior NNW Entry, LL East Hallway, Interior NE Entry near auditorium

Estimate		
Description	Qty	Total
ALARM.COM PRO SERIES 16 CHANNEL RECORDER w/8 PoE 12TB	1.00	\$1,535.00
Alarm.com 4MP Turret Camera	2.00	\$770.00
1080P INDOOR/OUTDOOR DOME CAMERA	4.00	\$1,180.00
CAT5E WIRE	750.00	\$412.50
Misc. Materials - Fasteners, clamps, anchors, hardware, emt, boxes, etc.	1.00	\$500.00
LABOR TO: install additional cameras and equipment, configure network devices, and assist with system configuration	1.00	\$2,970.00

CUSTOMER MESSAGE

Estimate Total: \$7,367.50

Bradley Security & Electric LLC.
 P.O. Box 484
 Hutchinson {Company:StateProv}, 55350
 Team@bradleysecurity.com

**Thank you for choosing Bradley Security & Electric.
We appreciate the opportunity to look at your project!
Looking forward to working with you.**

General Disclaimer

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the elements have been negotiated and finalized. This estimate is valid until {Customer:AgreementExpirationDate}.

Change Terms

Any changes requested by the client to quantities, specifications, schedule, or other aspects of the services described in this estimate may lead to additional charges, which the client agrees to pay when requesting and approving them.

Payment Terms

A 50% deposit is due upon acceptance of this estimate. The remaining balance is due within 14 business days of the final invoice date, which will be provided to the client within 7 days after the project has been completed.

Acceptable methods of payment include cash, check, credit card, and electronic payment. Payments made by credit card will incur a 3% fee for processing. Late payments are subject to a 5% fee of the remaining balance. Late charges will be applied every 30 days, from invoice date, an invoice remains unpaid.

Service Terms

By accepting the terms of this estimate, Bradley Security & Electric LLC. will perform the services as described in this document. Any additional work not covered in this estimate will incur additional charges.

Authorization Signature

{Estimate:OptionAcceptSignatureDate}



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 6B** – Purchase of Squad

Item 6B – Chief Padilla is recommending purchasing an existing squad after the expiration of the lease for \$18,000. He is recommending using forfeiture funds of \$10,000 and for the City to fund the remaining \$8,000.

With the Police Department not being fully staffed, funds are available within the Police Department Budget.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

Glencoe Police Department

Memo

To: Glencoe City Council

From: Tony Padilla- Chief of Police

cc:

Date: April 25, 2024

Re: Purchase of our current leased squad car from MN Department of Administration

Glencoe Police Department is currently leasing a 2021 Ford Explorer. We have an opportunity to purchase this vehicle from the MN Department of Administration for \$18,000.00. I'm recommending the Police Department use \$10,000 from our forfeiture expenses and I'm asking the City of Glencoe to cover the remaining \$8,000 to cover the cost of the purchase of the vehicle. The main purpose of the squad car would be to provide backup and ultimately replace the current SRO squad when that car needs to be replaced.

The 2021 Ford Explorer will be replaced shortly by a Dodge Durango. The Explorer is fully equipped to conduct day-to-day operations for the police department. The Explorer has approximately 76,000 miles and has no known problems or issues.

In 2024 Ford decided they would not allow any Law Enforcement agencies to order Explorers from them. In 2025 Ford is doing a total redesign of their Explorers. What that means to us is that all the equipment we currently have for our Explorers will not fit into the new Explorers of 2025.

Currently the police department has six vehicles. Five of the six vehicles are leased, the only vehicle owned is the SRO vehicle that was 100% purchased using forfeiture money. There are times when we have people at schools, people working the road, and the SRO is working in the school, leaving officers with nothing left to drive. This vehicle will help in this type of scenario.

We have extended our leases to four years to offset the monthly cost. At the end of the four years, we are allowed 85,000 miles on the vehicle. We now have all our vehicles marked and in service which will spread the load across the fleet. This vehicle will help cut down on the mileage on the new vehicles as well.

Tony Padilla

From: Sykes, Jason (He/Him/His) (ADM) <Jason.Sykes@state.mn.us>
Sent: Monday, April 1, 2024 8:38 AM
To: Tony Padilla
Cc: Hommes, Chuck (ADM)
Subject: RE: Squad 11498

Good morning Tony

The purchase price of unit # 11498 would be \$ 18,000. Please, let us know if you agree to the price and we'll send an invoice out.

Thank you
Jason

Monthly	Weekly	Weekly Auction
Low Auction		
Base	\$20,375	
Mileage Adj.	\$ -2,150	
Option Adj.	N/A	
Adj. Value	\$18,225	
For more detailed Auction information, click here .		
The Weekly Values displayed represent the most current values available and are updated on the M		

Jason Sykes
Fleet Manager
5420 Old Hwy 8
Arden Hills, MN 55112
(651) 201-2511
jason.sykes@state.mn.us



From: Tony Padilla <tpadilla@ci.glencoe.mn.us>
Sent: Friday, March 29, 2024 4:32 PM
To: Sykes, Jason (He/Him/His) (ADM) <Jason.Sykes@state.mn.us>
Cc: Hommes, Chuck (ADM) <chuck.hommes@state.mn.us>
Subject: RE: Squad 11498

Sounds good, thanks!

From: Tony Padilla <tpadilla@ci.glencoe.mn.us>
Sent: Thursday, March 14, 2024 10:37 AM
To: Hommes, Chuck (ADM) <chuck.hommes@state.mn.us>
Subject: Squad 11498

This message may be from an external email source.

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

Chuck,

What would it cost to purchase squad 11498 upon completion of the lease? We have almost 75,000 miles on the squad and were looking at keeping a spare squad around to have in case one of our leases gets close to going over on miles. Just wondering what the cost would be since this squad is all set up and we are getting to get the new Durango's 100 % newly outfitted anyways.

Thanks!



Tony J Padilla
Police Chief, City of Glencoe
320-864-6939 | Main: 320-864-5171 | Fax: 320-864-6868
911 Greeley Ave N. | Glencoe, MN 55336





SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7A** – 1234 Greeley Avenue

Item 7A – Pat Nseumen, owner of 1234 Greeley Avenue requested to be present at the City Council meeting on Monday. Both City Attorney Ostlund and I reached out to Mr. Nseumen to request additional information for the City Council and we have had no response.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

GLENCOE

SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7B** – Recommendation to hire two Police Officers.

Item 7B1 – It is recommended to approve hiring Marco Iracheta and Noah Ward as full-time Officers for the Glencoe Police Department. Both have been CSO's with the Glencoe Police Department and both have completed their degrees in law enforcement at Alexandria.

Item 7B2 – It is further recommended to amend the Uniform Budget in the Police Department by \$8,000 to include funding for initial uniforms for the new officers.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

Glencoe Police Department

Memo

To: Glencoe City Council
From: Tony Padilla- Chief of Police
cc:
Date: April 25, 2024
Re: Approval to hire two full police officers, and one part time police officer

I would like to recommend hiring Marco Iracheta and Noah Ward for the two vacant full time police officer position with the Glencoe Police Department and David Barilla for one of our vacant part time police officer positions with the Glencoe Police Department. All three offers would be contingent upon them successfully completing the remaining mandatory requirements.

Marco is a 2022 graduate of Glencoe Silver Lake High School. Marco has completed his degree from Alexandria Technical College with an Associate of Applied Science in Law Enforcement degree.

Marco is currently working as a Community Service Officer with the City of Glencoe part time. Marco has also worked part time for the County of Renville as a jailer. Marco is bilingual in Spanish, grew up in Glencoe and is very excited to work in our city.

Noah is a 2022 graduate of Sibley East High School. Noah has completed his degree from Alexandria Technical College with an Associate of Applied Science in Law Enforcement degree.

Noah is currently working as a Community Service Officer with the City of Glencoe part time. Noah has also worked part time for Allina as a Security Officer at the New Ulm Hospital and Bike Patrol for Hutchinson Police Department. Noah also Grew up right outside the City limits of Glencoe and is very excited to work in our city.

David is a 2013 graduate of Faith Academy Homeschool. David was born in Burnsville but grew up in Jordan MN. David has completed his degree from Normandale in Associate of Applied Science in Law Enforcement. David has almost completed his bachelor's degree from Southern New Hampshire College in Photography. David has graduated from Skills and is POST eligible. David served in the Army for four years as a Paratrooper and did one tour in

Afghanistan. David currently resides in Hutchinson where he has purchased a house and is looking forward to the next chapter in his life.

I believe all three will be great additions to the Glencoe Police Department.

Glencoe Police Department

Memo

To: Glencoe City Council

From: Tony Padilla- Chief of Police

cc:

Date: April 25, 2024

Re: New Hire Clothing for Marco Iracheta and Noah Ward

I'm requesting the council authorize \$8,000 to cover the cost of clothing expenses/equipment for the two full time new hire officers using the Public Safety money approved at the August 21, 2023 Council Meeting.

Background, Glencoe PD usually takes this money out of our clothing allowance, leaving our budget short for officers to get needed clothing items throughout the year. The \$4,000.00 per officer will offset the cost of uniform/ equipment purchases.

Attendees: Ryan Voss, Sue Olson, Cory Neid, Mark Hueser, Paul Lemke, Yodee Rivera

City Staff: City Administrator Mark Larson, City Attorney Mark Ostlund, Deputy Clerk Kelly Hayes, Public Works Director Jamie Voigt, Public Works Director Mark Lemen, Police Chief Tony Padilla

Others: Lowell Anderson, Rich Glennie, Karin Ramige, Brody Bratsch, Jon Halbert, Dave Stark, Mike Drew

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Meeting was called to order at 7:00pm with all members present.

2. APPROVE THE AGENDA

Motion: Neid, seconded by Lemke to approve the agenda. All in favor, motion carried.

3. CONSENT AGENDA

A. Approve City Council Minutes of August 7, 2023

B. Approve Liquor Licenses: Casey's on 10th St, Casey's on 13th St, Glencoe Days (Security Bank)

C. Special Event - Security Bank and Trust Block Party – August 29, 2023 – close 11th Street between Greeley Avenue and Hennepin Avenue

City Administrator Mark Larson noted that he received a call from Security Bank and the street will not be closed down, just the turn lane will be closed.

Motion: Neid, seconded by Hueser to approve the consent agenda. All in favor, motion carried.

4. PUBLIC COMMENT (agenda items only) - none

5. PUBLIC HEARINGS

A. Reset Public Hearing on Alley Vacation of the East/West Alley in Lot 3, Block 40, Town of Franklin – City Administrator

Motion: Neid, seconded by Lemke to reset public hearing for September 5, 2023. All in favor, motion carried.

B. 7:00 PM - Public Hearing and Second Reading of the Ordinance 621 imposing a Moratorium on the Operation of a Cannabis Business in the City of Glencoe – City Attorney
City Attorney Mark Ostlund recommends to put a moratorium on the operation of a cannabis business in the City of Glencoe until January 1, 2025. The statute states that the licenses will not even be in place until January 1, 2025. Resident Dave Stark stated his concerns and thinks the council should require that cannabis cannot be sold within 500 yards of a school or daycare.

C. 7:00 PM - Public Hearing and Second Reading of Ordinance 622 prohibiting the use of Cannabis in Public Places or on Public Property - City Attorney

Motion: Neid, seconded by Olson to close the public hearing at 7:17pm. All in favor, motion carried.

Motion: Neid, seconded by Hueser to approve Second Reading of Ordinance 622 prohibiting the use of Cannabis in Public Places or on Public Property. All in favor, motion carried.

6. BIDS AND QUOTES

A. Request for Additional Compensation due to Haul Route change – 2023 Pavement Project – Gary Harms, GMH Asphalt

Gary Harms, GMH Asphalt, has requested additional payment of \$55,990 for the 2023 Pavement Plan. Mr. Harms's request is due to County Road 41 in Chaska being closed, which has added 22 minutes round trip per truck.

Motion: Lemke, seconded by Neid to table the request. Vote 4 to 1 with Hueser voting against, motion carried.

B. Sealcoat and Crack Repair Quotes – PW Director Voigt

Motion: Lemke, seconded by Rivera to accept the quote from Bargan Incorporated for replay, sealcoat and crack repair on 10th St and the other crack repairs and chip seals that need to be done. All in favor, motion carried.

7. REQUESTS TO BE HEARD

- A.** Coalition of Greater MN Cities Legislative Update – Darrin Lee, CGMC
Lobbyist Darrin Lee gave an update from the Coalition of Greater MN Cities Legislative.

- B.** Planning and Industrial Commission recommendation:

1. Approve GSC Condominium Plat for former Bus Garage located at 1203 12th Street East – Ryan Voss, RDV Companies.

Motion: Lemke, seconded by Riviera to Approve GSC Condominium Plat for former Bus Garage located at 1203 12th Street East. All in favor, motion carried.

2. Approve rezoning request for proposed Residential use of property zoned B-1 at 2020 9th Street East – Jon Halbert, representing Bill Halbert

Motion: Olson, seconded by Lemke rezoning Residential use of property zoned B-1 at 2020 9th Street East. Vote 1 – 4 with Olson being the only councilor to vote for the application. Motion fails.

Motion: Olson, seconded by Lemke to allow Mr. Halbert to live there in a B-1 district and when he sells the property it must be sold as a B-1. Vote 1 – 4 with Olson being the only councilor to vote for the motion. Motion fails.

3. Approve Variance Request of Ella Hanson, 1511 15th Street East to build a front yard deck to encroach on the 30-foot front yard setback. Deck would reduce setback from 30-feet to 20-feet.

Motion: Hueser, seconded by Neid to approve the variance request of Ella Hanson at 1511 15th Street East to build a front yard deck to encroach on the 30-foot front yard setback. All in favor, motion carried.

- C.** Police Department Requests – Police Chief Padilla

1. Public Assembly and First Amendment Activity Policy

Motion: Neid, seconded by Rivera to approve the Public Assembly and First Amendment Activity Policy. All in favor, motion carries.

2. **New Hire Uniform Allowance**

Motion: Lemke, seconded by Hueser to approve the new hire Uniform Allowance. Lemke amended his motion to state that this is until December 31, 2024 or until the MN state aid money is gone. All in favor, motion carried.

3. Wage Incentive using Public Safety State Aid Funds

Padilla and the Police Department completed a wage study. Larson stated that this is not going to interfere with the budget since we are down two officers.

Motion: Hueser, seconded by Neid to approve the Wage Incentive using Public Safety State Aid Funds. All in favor, motion carried.

8. ITEMS FOR DISCUSSION

- A.** Oscar Olson Park Comprehensive Plan – Park Board Recommendation

Motion: Lemke, seconded by Hueser to accept the Oscar Olson Park Comprehensive Plan from the Park Board Recommendation. All in favor, motion carried.

9. ROUTINE BUSINESS

- A.** Project Updates

Engineer Brody Bratsch of SEH gave an update about the 2023 Pavement Project.
Attorney Ostlund gave an update on Bit 49

- B.** Economic Development

- C.** Public Input

- D.** Reports

- E.** City Bills

Motion: Neid, seconded by Lemke to approve paying the City bills. All in favor, motion carried.

- F. Close City Council Meeting to review Pending Litigation - City of Glencoe and International Union of Operating Engineers, Local 49, BMS Case No. 24PCE0137

Motion: Lemke, seconded by Neid to close the meeting at 9:07pm. All in favor, motion carried.
Meeting was re-opened at 9:47pm.

ADJOURNMENT

Motion: Lemke, seconded by Neid to adjourn at 9:47pm. All in favor, motion carried.



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

GLENCOE



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7C** – EDA Resolution 2024-06

Item 7C – It is recommended to approve Resolution 2024-06 in include the appointment of 8 members to the EDA to include the Mayor, 2 City Councilors, and 5 Community members = 8 members.

The City Council initially appointed 8-members, but the enabling resolution stated 7 members. Instead of asking one member to step down, it was determined that the best recourse would be to amend the enabling resolution and increase from 7 members to 8 members.

RESOLUTION NO. 2024 - 06

RESOLUTION ENABLING THE CREATION OF AN ECONOMIC DEVELOPMENT AUTHORITY IN THE CITY OF GLENCOE, MINNESOTA

WHEREAS, the City is authorized by Minnesota Statutes, Sections 469.090 to 469.1081 (the “EDA Act”) to establish an economic development authority to coordinate and administer economic development and redevelopment plans and programs for the City.

WHEREAS, the City Council has now determined to establish an economic development authority pursuant to the EDA Act.

WHEREAS, the City Council has, in accordance with Section 469.093 of the EDA Act, provided public notice and conducted a public hearing on the date hereof at which all persons wishing to be heard were given an opportunity to express their views, concerning the establishment of an economic development authority.

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. Enabling Authority.

1.01. The Glencoe Economic Development Authority (the “EDA”) is hereby established pursuant to this Enabling Resolution.

1.02. The EDA board of commissioners shall be composed of 8 members, who shall be the following:

- the Mayor of the City Council;
- Two (2) City council members, appointed by the Mayor and approved by the City Council; and
- Five (5) independent commissioners appointed by majority vote of the City Council.

1.03. For the Mayor and the City Councilors serving on the Board, the terms of office shall coincide with their terms of office as members of the City Council. For the non-mayor or city councilor commissioners, they shall initially serve for a term duration designated by Minnesota Statute 469.095, subdivision 2(c). After the first appointment by the City Council, non-mayoral or city council commissioners shall serve terms as designated by designated by Minnesota Statute 469.095, subdivision 2(c). ~~and shall not serve more than 2 terms.~~

1.04. A vacancy is created in the membership of the EDA when a City Council member of the board of commissioners ends Council membership. A vacancy for this or any other reason must be filled for a new term, or the balance of the unexpired term, in the manner in which the original appointment was made.

1.05. The City Council shall make available to the EDA such appropriations as it deems fit for salaries, fees, and expenses necessary in the conduct of its work. The EDA shall have authority to expend all budgeted sums so appropriated and recommend the expenditures of other sums made available for its use from grants, gifts, and other sources for the purposes and activities authorized by this resolution.

Section 2. Officers and Meetings.

2.01. The EDA shall elect a president, vice president, treasurer, assistant treasurer, and secretary annually. A

member must not serve as president and vice-president at the same time. The other offices may be held by the same member. The other offices of the secretary and assistant treasurer need not be held by a member.

- 2.02. The EDA shall adopt rules and procedures not inconsistent with the provisions of this Enabling Resolution or as provided in Section 469.096 of the Enabling Act, and as may be necessary for the proper execution and conduct of its business. The EDA shall adopt bylaws and rules to govern its procedures and for the transaction of its business and shall keep a record of attendance at its meetings and/or resolutions, transactions, findings, and determinations showing the vote of each member on each question requiring a vote, or if absent or abstaining from voting, indicating such fact. The records of the EDA shall be a public record, except for those items classified by law as nonpublic data.'
- 2.03. The EDA shall meet at least annually and shall annually adopt a meeting schedule. Special meetings may be called by the president as needed.
- 2.04. All administrative procedures, including contract for services, purchases of supplies, and financial transactions and duties, shall be outlined in the bylaws of the EDA.
- 2.05. Commissioners shall be compensated pursuant to Minnesota Statute 469.095, subdivision 4 which shall include a per meeting stipend of \$25.00.

Section 3. Functions, Powers, and Duties.

- 3.01. Except as specifically limited by the provisions of Section 6 of this Enabling Resolution, the EDA shall have the authority granted it pursuant to the EDA Act.
- 3.02. The EDA may be a limited partner in a partnership whose purpose is consistent with the EDA's purpose.
- 3.03. The EDA may issue general obligation bonds and revenue bonds when authorized by the City Council and pledge as security for the bonds the full faith, credit, and resources of the City or such revenues as may be generated by projects undertaken by the EDA.
- 3.04. The EDA may cooperate with or act as agent for the federal or state government or a state public body, or an agency or instrumentality of a government or other public body to carry out the powers granted it by the EDA Act or any other related federal, state, or local law in the area of economic development district improvement.
- 3.05. The EDA may annually develop and present an economic development strategy and present it to the City Council for consideration and approval.
- 3.06. The EDA may join an official, industrial, commercial, or trade association or other organization concerned with such purposes, hold reception of officials who may contribute to advancing the City and its economic development, and carry out other appropriate public relations activities to promote the city and its economic development.
- 3.07. The EDA may perform such other duties which may be lawfully assigned to it by the City.

All city employees shall, upon request and within a reasonable time, furnish the EDA or its employees or agents such available records or information as may be required in its work. The EDA or its employees or agents may, in the performance of official duties, enter upon lands and make

examinations or surveys in the same manner as other authorized City agents or employees and shall have such other powers as are required for the performance of official functions in carrying out the purposes of this resolution.

Section 4. Limitations of Power.

4.01. The following limits apply to the EDA and its operation:

- a) The sale of bonds or other obligations of the EDA must be approved by the City Council.
- b) The EDA must follow the budget process for City departments in accordance with City policies, ordinances, and resolutions and the City charter.
- c) Development and redevelopment actions of the EDA must be in conformity to the City comprehensive plan and official controls implementing the comprehensive plan.
- d) The EDA must submit its plans for development and redevelopment to the City Council for approval in accordance with City planning procedures and laws.
- e) Except when previously pledged by the EDA, the City Council may, by resolution, require the EDA to transfer any portion of the reserves generated by activities of the EDA that the City Council determines are not necessary for the successful operation of the EDA to the debt service funds of the city to be used solely to reduce tax levies for bonded indebtedness of the City.
- f) The administrative structure and management practices and policies of the EDA must be approved by the City Council.
- g) The EDA shall submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the City Council for approval.

4.02. The EDA may exercise all the powers under the EDA Act, including, but not limited to, the following:

- a) all powers under the HRA Act.
- b) all powers of a city under Minnesota Statutes, Section 469.124 to 469.134.
- c) all powers and duties of a redevelopment agency under Minnesota Statutes, Sections 469.152 to 469.165 for a purpose in the HRA Act or the EDA Act, and all powers and duties in the HRA Act and the EDA Act for a purpose in Minnesota Statutes, Sections 469.152 to 469.165.9.
- d) the authority to acquire property, exercise the right of eminent domain; make contracts for the purpose of redevelopment and economic development; serve as a limited partner in a partnership whose purpose is consistent with the EDA's purpose; buy supplies and materials needed to carry out development within the EDA Act; and operate and maintain public parking facilities.
- e) the authority to issue bonds in accordance with the EDA Act and the HRA Act.
- f) the authority to levy special benefit taxes in accordance with Section 469.033, subdivision 6 of the HRA Act in order to pay or finance public redevelopment costs (as defined in the HRA Act), subject to approval by the City Council in accordance with Section 469.033, subdivision 6.24.

g) all powers under Minnesota Statutes, Sections 469.474 to 469.179.26

4.03. As provided in the EDA Act, it is the intention of the City Council that nothing in this resolution nor any activities of the EDA are to be construed to impair the obligations of the City or HRA under any of their contracts or to affect in any detrimental manner the rights and privileges of a holder of a bond or other obligation heretofore issued by the City or the HRA.

Section 5. Implementation.

5.01. The City Council will from time to time and at the appropriate time adopt such ordinances and resolutions as are required and permitted by the EDA Act to give full effect to this resolution.

5.02. The Mayor, the City Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.

5.03. Nothing in this resolution is intended to prevent the City from modifying this Enabling Resolution to impose new or different limitations on the EDA as authorized by the EDA Act.

WHEREUPON said resolution was declared duly passed and adopted



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

GLENCOE



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7D** – Appointment to Light and Power Commission

Item 7D – It is the recommendation of the Light and Power Commission to appoint Kelly Rach to the open position.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councillors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



305 11th Street East | Glencoe, Minnesota 55336 | phone: 320.864.5184 | fax 320.864.4328

April 25, 2024

Dear Mayor Voss:

At the Commission meeting held on April 22, 2022, the Light and Power Commissioners reviewed the applications that were submitted and voted to recommend to the Glencoe City Council that Kelly Rach be appointed to the Light and Power Commission. This appointment would fill a vacant seat with a term ending 12-31-2027.

Sincerely,

David C. Meyer
General Manager
Glencoe Light and Power Commission



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7E** – Lease Renewals

Item 7E1 – It is recommended to approve a 3-year lease extension with Common Cup ministries for their space in the City Center.

Item 7E2 – It is recommended to approve a 5-year lease extension with the Glencoe Woodworking club for their space in the City Center. This lease will increase to \$50 per month for utilities.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

LEASE EXTENSION AGREEMENT

THIS LEASE EXTENSION AGREEMENT is entered into this ___ day of _____, 2024, by and between the City of Glencoe, a Municipal Corporation (“Lessor”) and Common Cup Ministry, Inc., a Minnesota Non-profit Corporation (“Lessee”) (“Lessor” and “Lessee” are collectively referred to hereinafter as the “Parties”).

WHEREAS, the Parties entered into that certain Lease Agreement dated April 7, 2016, as first amended to extend the term to March 31, 2024 (“Lease Agreement”), for certain property located in the County of McLeod, State of Minnesota, and more fully described as follow:

Suite 100, of the City of Glencoe City Center Building, also described as the Henry Hill Building, located at 1107 - 11th St. E., Glencoe, MN 55336.

The address of said premises shall be 1022 -12th Street East, Suite 100, Glencoe, Minnesota 55336; and

WHEREAS, the Parties desire to extend the Lease Agreement for an additional three (3) years, commencing on April 1, 2024, and expiring at 11:59 p.m. on March 31, 2027.

NOW, THEREFORE, in consideration of said extension, the Parties hereto hereby agree as follows:

1. The Lease Agreement is extended for an additional three (3) years, commencing on April 1, 2024, and expiring at 11:59 p.m. on March 31, 2027.
2. All other terms and conditions of the Lease Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Lease Extension Agreement to be executed as of the date first above written.

**LESSOR:
City of Glencoe**

By: _____
Mark D. Larson
Its: City Administrator

By: _____
Ryan Voss
Its: Mayor

**LESSEE:
COMMON CUP MINISTRY, INC.**

By: _____
Beverly Bonte
Its: Executive Director

By: _____
John Bergseng
Its: Board Chairperson

STATE OF MINNESOTA)
) SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Mark D. Larson, the City Administrator and Ryan Voss, Mayor of the City of Glencoe, a Minnesota Municipal Corporation, on behalf of the corporation, by authority of its City Council.

Notary Public

STATE OF MINNESOTA)
) SS
 COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2021, by Beverly Bonte, the Executive Director and John Bergseng, the Board Chairperson of Common Cup Ministry, Inc., a Minnesota Non-profit Corporation, on behalf of the corporation.

_____)
 Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
 Huemoeller, Gontarek, & Cheskis, PLC
 16670 Franklin Trail, Suite 210
 Prior Lake, MN 55372



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

FIRST AMENDMENT TO LEASE AGREEMENT

THIS LEASE EXTENSION AGREEMENT is entered into this ___ day of _____, 2024, by and between the City of Glencoe, a Municipal Corporation (“Lessor”) and Glencoe Woodworking Club, Inc., a Minnesota Corporation (“Lessee”) (“Lessor” and “Lessee” are collectively referred to hereinafter as the “Parties”).

WHEREAS, the Parties entered into that certain Lease Agreement dated on or about April 25, 2014, (“Lease Agreement”), for certain property located in the County of McLeod, State of Minnesota, and more fully described as follow:

Suite 1 - Assembly/Crafting Room, and
Suite 2 - Woodworking/Machining Room,

of the City of Glencoe City Center Building, also described as the Henry Hill Building, located at 1107 11th St. E., Glencoe, MN 55336.

WHEREAS, the Parties desire to extend the Lease Agreement for an additional five (5) years, commencing on May 1, 2024, and expiring at 11:59 p.m. on April 30, 2029. Additionally, Parties desire to amend the leased premises of the lease to include additional space and to add an additional \$50.00 monthly rental payment.

NOW, THEREFORE, in consideration of said extension, the Parties hereto hereby agree as follows:

1. The Lease Agreement is extended for an additional five (5) years, commencing on May 1, 2024, and expiring at 11:59 p.m. on April 30, 2029.
2. The leased premises, as referenced above shall be amended to read as follows:
Suite 1 - Assembly/Crafting Room, and
Suite 2 - Woodworking/Machining Room,
Suite 3 – Coal Room - Storage

of the City of Glencoe City Center Building, also described as the Henry Hill Building, located at 1107 11th St. E., Glencoe, MN 55336.

3. The rental rate shall be amended to read as follows:

The rent for this shall be \$50.00 per month, payable on the first of each month during the term of this Lease.

4. All other terms and conditions of the Lease Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Lease Extension Agreement to be executed as of the date first above written.

LESSOR:
City of Glencoe

By: _____

Mark D. Larson

Its: City Administrator

By: _____

Ryan Voss

Its: Mayor

LESSEE:
GLENCOE WOODWORKING CLUB,
INC., A MINNESOTA CORPORATION

By: _____

Richard Corrick

Its: President

By: _____

Its: Secretary

STATE OF MINNESOTA)
) SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Mark D. Larson, the City Administrator and Ryan Voss, Mayor of the City of Glencoe, a Minnesota Municipal Corporation, on behalf of the corporation, by authority of its City Council.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2021, by _____, the _____ of Glencoe Woodworking Club, Inc., a Minnesota Corporation.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
Huemoeller, Gontarek, & Cheskis, PLC
16670 Franklin Trail, Suite 210
Prior Lake, MN 55372



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: May 3, 2024

Re: **Item 7F** – Aquatic Center Rates

Item 7F – When the City Council approved rates and charges at the organizational meeting, there was an oversight to increase Aquatic Center rates from ages 0 to 4-years old, from \$2.00 to \$3.00. The increase was based upon rates at neighboring facilities.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councillors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

**This Page is Blank
To separate agenda items**

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 6, 2024 - REGULAR BILLS

Date: 05/03/2024

Time: 9:35 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
AHLBORN EQUIPMENT INC.	0303	PARK: SAFETY JACKETS	0	00/00/0000	<u>71.08</u>
				Vendor Total:	71.08
AKO ELECTRIC INC	1468	PARK: ELECTRICAL PANEL	0	00/00/0000	<u>2,979.38</u>
				Vendor Total:	2,979.38
AMERICAN RED CROSS	1732	AQUATIC CENTER: TRAINING	0	00/00/0000	<u>300.00</u>
				Vendor Total:	300.00
AUTO VALUE GLENCOE	0214	PARK: OIL	0	00/00/0000	<u>77.97</u>
				Vendor Total:	77.97
BERNIE'S FURNITURE	1551	POLICE: DESK CHAIRS	0	00/00/0000	<u>1,739.85</u>
				Vendor Total:	1,739.85
BIEGANEK, JEFF	0450	PARK: TRAINING LUNCH	0	00/00/0000	<u>7.31</u>
				Vendor Total:	7.31
BILL'S PLUMBING & HEATING	1643	REIMB: PERMIT OVERCHARGE REIMB	0	00/00/0000	<u>348.50</u>
				Vendor Total:	348.50
CARD SERVICES	0330	MULT DEPTS: BAR SUPPLIES, LAB, WATER, FUEL	0	00/00/0000	<u>428.99</u>
				Vendor Total:	428.99
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	<u>5,763.51</u>
				Vendor Total:	5,763.51
CARS ON PATROL TOWING	1365	REIMB: TOWING	0	00/00/0000	<u>261.00</u>
				Vendor Total:	261.00
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	<u>883.47</u>
				Vendor Total:	883.47
CITY OF SAINT PAUL	1341	POLICE: TRAINING	0	00/00/0000	<u>600.00</u>
				Vendor Total:	600.00
CLIFTONLARSONALLEN LLP	2090	ADMIN: AUDITING FEES	0	00/00/0000	<u>1,942.50</u>
				Vendor Total:	1,942.50
COMPANION LIFE INSURANCE	1859	MULT DEPTS: INSURANCE PREMIUMS	0	00/00/0000	<u>2,885.13</u>
				Vendor Total:	2,885.13
CORTRUST BANK	2102	FINANCE: SAFETY DEPOSIT BOX RENT	0	00/00/0000	<u>35.00</u>
				Vendor Total:	35.00
EGGERSGLUESS, BRAD	0869	ADMIN: CELL PHONE REIMB	0	00/00/0000	<u>50.00</u>
				Vendor Total:	50.00
FARM-RITE EQUIPMENT	0947	PARK: ANGLE BROOM	0	00/00/0000	<u>6,060.80</u>
				Vendor Total:	6,060.80
FIELD TRAINING SOLUTIONS	1781	POLICE: TRAINING	0	00/00/0000	<u>295.00</u>
				Vendor Total:	295.00
FLEET SERVICES DIVISION	2144	POLICE: SQUARD CAR LEASES	0	00/00/0000	<u>3,804.04</u>
				Vendor Total:	3,804.04
FLEXIBLE PIPE TOOLS &	0080	WWTP: HOSE, FITTINGS	0	00/00/0000	<u>168.00</u>
				Vendor Total:	168.00
FOSTER MECHANICAL, INC.	0647	CITY CENTER: BOILER REPAIR	0	00/00/0000	<u>150.00</u>
				Vendor Total:	150.00
FRANKLIN PRINTING INC.	0085	MULT DEPT: RECEIPT PAPER, OFFICE SUPPLIES	0	00/00/0000	<u>224.75</u>
				Vendor Total:	224.75
FREITAG, BENTON	0659	CABLE TV: COUNCIL MEETING RECORDINGS	0	00/00/0000	<u>100.00</u>
				Vendor Total:	100.00
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	<u>359.10</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 6, 2024 - REGULAR BILLS

Date: 05/03/2024

Time: 9:35 am

Page: 2

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>359.10</u>
GILDEA, DANIEL	0456	PARK: SAFETY BOOTS	0	00/00/0000	<u>179.98</u>
				Vendor Total:	<u>179.98</u>
GILLETTE PEPSI COMPANIES, INC	0496	LIQUOR: MERCH FOR RESALE	0	00/00/0000	<u>225.00</u>
				Vendor Total:	<u>225.00</u>
GLENCOE DAYS INC.	1793	REIMB: VFW DONATION	0	00/00/0000	<u>1,200.00</u>
				Vendor Total:	<u>1,200.00</u>
GLENCOE HISTORIC PRESERV. S	0510	CITY CENTER: ROOM RENTAL FEE SPLIT	0	00/00/0000	<u>210.00</u>
				Vendor Total:	<u>210.00</u>
GOPHER STATE ONE CALL	0482	WATER, WWTP, STORM: LOCATE TICKETS	0	00/00/0000	<u>203.85</u>
				Vendor Total:	<u>203.85</u>
HAWKINS, INC.	1133	AQUATIC, WATER: CHEMICALS	0	00/00/0000	<u>140.00</u>
				Vendor Total:	<u>140.00</u>
HILLYARD HUTCHINSON	0122	ADMIN, STREET: TOILET PAPER, FILTERS, SWEEPERS	0	00/00/0000	<u>511.79</u>
				Vendor Total:	<u>511.79</u>
KDUZ - KARP - KGLB	2248	CITY CENTER, LIQUOR: ADVERTISING	0	00/00/0000	<u>458.00</u>
				Vendor Total:	<u>458.00</u>
KONE CHICAGO	0800	ADMIN, LIBRARY, CITY CENTER: ELEVATOR REPAIR	0	00/00/0000	<u>2,328.47</u>
				Vendor Total:	<u>2,328.47</u>
LARAWAY ROOFING, INC.	0755	POLICE: PROGRESS BILLING #2 ROOR REPAIR	0	00/00/0000	<u>23,000.00</u>
				Vendor Total:	<u>23,000.00</u>
LITZAU EXCAVATING	0380	LIQUOR: DRAIN LINE	0	00/00/0000	<u>350.00</u>
				Vendor Total:	<u>350.00</u>
METRO SALES, INC	1066	ADMIN: OFFICE EQUIPMENT LEASE	0	00/00/0000	<u>539.80</u>
				Vendor Total:	<u>539.80</u>
MINNESOTA UI FUND	0566	ADMIN, CEMETERY: UNEMPLOYMENT INSURANCE	0	00/00/0000	<u>11,089.00</u>
				Vendor Total:	<u>11,089.00</u>
MVTL, INC.	0353	WWTP: LAB TESTING	0	00/00/0000	<u>807.30</u>
				Vendor Total:	<u>807.30</u>
MY GUY, INC	0940	WATER, WWTP: PRESSURE WASHER SOAP	0	00/00/0000	<u>1,100.00</u>
				Vendor Total:	<u>1,100.00</u>
NORTH AMERICAN SAFETY INC	0903	WATER, WWTP: SAFETY GLASSES	0	00/00/0000	<u>110.75</u>
				Vendor Total:	<u>110.75</u>
ODDEN, JOSHUA	1076	PARK: TRAINING	0	00/00/0000	<u>280.62</u>
				Vendor Total:	<u>280.62</u>
OEM SERVICE CO, LLC	0937	WWTP: AUGER	0	00/00/0000	<u>18,240.87</u>
				Vendor Total:	<u>18,240.87</u>
PLUNKETT'S PEST CONTROL, INC	0446	MULT DEPTS: PEST CONTROL	0	00/00/0000	<u>384.19</u>
				Vendor Total:	<u>384.19</u>
RAMAKER & ASSOCIATES, INC	0910	CEMETERY: ANNUAL HOSTING	0	00/00/0000	<u>700.00</u>
				Vendor Total:	<u>700.00</u>
RMB ENVIRONMENTAL LABORATC	1620	WWTP: CHRONIC TOXICITY TESTING	0	00/00/0000	<u>1,910.00</u>
				Vendor Total:	<u>1,910.00</u>
RUNNING'S SUPPLY, INC.	1616	WWTP: SAFETY EQUIPMENT	0	00/00/0000	<u>110.98</u>
				Vendor Total:	<u>110.98</u>
SCR, INC - ST. CLOUD	0738	LIQUOR: COOLER MAINTENANCE	0	00/00/0000	<u>941.03</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 6, 2024 - REGULAR BILLS

Date: 05/03/2024

Time: 9:35 am

Page: 3

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>941.03</u>
SECURITY BANK & TRUST CO.	0259	MULT DEPTS: BOND PRINCIPAL & INTEREST PAYMENTS	0	00/00/0000	<u>39,000.25</u>
				Vendor Total:	<u>39,000.25</u>
SERVICE MASTER PROFESSIONAL	0644	POLICE: RECONSTRUCTION SERVICES PAYMENT	0	00/00/0000	<u>28,354.85</u>
				Vendor Total:	<u>28,354.85</u>
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING	0	00/00/0000	<u>167.86</u>
				Vendor Total:	<u>167.86</u>
SOUTHERN MN INSPECTION CO.	0358	PARK: HOIST INSPECTION	0	00/00/0000	<u>500.10</u>
				Vendor Total:	<u>500.10</u>
STAR GROUP, L.L.C.	0972	STREET, WWTP: OIL, TAPE, FILTERS, BELTS	0	00/00/0000	<u>168.57</u>
				Vendor Total:	<u>168.57</u>
VANDAMME, JON	0136	LIQUOR: CELL PHONE REIMB	0	00/00/0000	<u>50.00</u>
				Vendor Total:	<u>50.00</u>
VANDAMME, MYRANDA	0028	CITY CENTER, LIQUOR: CELL PHONE REIMB, MILEAGE	0	00/00/0000	<u>226.88</u>
				Vendor Total:	<u>226.88</u>
VERIZON WIRELESS	1110	POLICE: AIR TAGS	0	00/00/0000	<u>200.05</u>
				Vendor Total:	<u>200.05</u>
VOSS, RYAN	2217	ADMIN: CELL PHONE REIMB.	0	00/00/0000	<u>50.00</u>
				Vendor Total:	<u>50.00</u>
				Grand Total:	<u>163,275.57</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>163,275.57</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>163,275.57</u>
	Total Invoices:	57			

CITY OF GLENCOE BILLS

MAY 6, 2024

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 1-24-24	\$72,400.73
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 2-7-24	\$65,470.30
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$97,038.56
	TOTAL PREPAID BILLS ----->	<u><u>\$234,909.59</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 6, 2024 - PREPAID BILLS

Date: 04/30/2024

Time: 9:52 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BOBBING BOBBER BREWING COM	1802	LIQUOR: MERCH FOR RESALE	180188	01/26/2024	<u>32.97</u>
				Vendor Total:	32.97
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	180189	01/26/2024	2,412.01
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	180201	02/01/2024	<u>1,366.50</u>
				Vendor Total:	3,778.51
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	180190	01/26/2024	<u>9,624.22</u>
				Vendor Total:	9,624.22
CITY OF GLENCOE	0035	LIQUOR: PETTY CASH	180202	02/01/2024	<u>172.00</u>
				Vendor Total:	172.00
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	180191	01/26/2024	<u>25,786.04</u>
				Vendor Total:	25,786.04
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	180192	01/26/2024	3,973.39
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	180203	02/01/2024	<u>3,762.00</u>
				Vendor Total:	7,735.39
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	180193	01/26/2024	<u>369.25</u>
				Vendor Total:	369.25
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	180194	01/26/2024	<u>279.18</u>
				Vendor Total:	279.18
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	180195	01/26/2024	<u>88.60</u>
				Vendor Total:	88.60
NCPERS GROUP LIFE INS	1619	ADMIN: INS PREMIUMS	180196	01/26/2024	<u>16.00</u>
				Vendor Total:	16.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	180197	01/26/2024	2,056.80
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	180204	02/01/2024	<u>3,409.30</u>
				Vendor Total:	5,466.10
PPLSI	0485	MULT DEPTS: INS PREMIUMS	180198	01/26/2024	<u>112.60</u>
				Vendor Total:	112.60
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	180199	01/26/2024	5,065.91
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	180205	02/01/2024	<u>4,221.50</u>
				Vendor Total:	9,287.41
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	180200	01/26/2024	<u>8,775.20</u>
				Vendor Total:	8,775.20
VISA	0350	MULT DEPTS: TOOLS, SAFETY, EQUIP, BATTERIES, TRAININGS	180206	02/01/2024	7,355.28
				Vendor Total:	<u>7,355.28</u>
				Grand Total:	78,878.75
				Less Credit Memos:	0.00
				Net Total:	<u>78,878.75</u>
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	<u>78,878.75</u>
	Total Invoices:	19			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MAY 6, 2024 - PREPAID BILLS

Date: 04/30/2024

Time: 9:53 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	180338	02/09/2024	406.85
				Vendor Total:	406.85
COLONIAL LIFE	0735	MULT DEPTS: INSURANCE PREMIUMS	180339	02/09/2024	263.70
				Vendor Total:	263.70
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	180340	02/09/2024	5,198.00
				Vendor Total:	5,198.00
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	180341	02/09/2024	279.18
				Vendor Total:	279.18
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	180342	02/09/2024	88.60
				Vendor Total:	88.60
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	180343	02/09/2024	5,051.88
				Vendor Total:	5,051.88
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	180344	02/09/2024	2,928.71
				Vendor Total:	2,928.71
				Grand Total:	14,216.92
				Less Credit Memos:	0.00
				Net Total:	14,216.92
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	14,216.92
	Total Invoices:	7			