



City Council

Mayor: Ryan Voss
Precinct 1 Councilor: Sue Olson
Precinct 2 Councilor: John Schrupp
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At Large Councilor: Allen Robeck

GLENCOE CITY COUNCIL MEETING AGENDA Monday, March 21, 2022

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
2. CONSENT AGENDA
 - A. Approve minutes of the regular meeting of March 7, 2022
 - B. Acknowledge the following building permits:

3225 10 th St E – signs	1529 Judd Ave – kitchen remodel
1231 Ford Ave – fire panel	1407 E 11 th St – reroof
905 11 th St E – remodel bathroom	
 - C. Approve the following licenses:

3.2 On-Sale Liquor License - Glencoe Brewers Assn.,
3.2 On-Sale Liquor License – Coborns, Inc.
3.2 On-Sale Liquor License - Glencoe Softball Assn.
3. PUBLIC COMMENT (agenda items only)
4. PUBLIC HEARINGS
5. BIDS AND QUOTES
 - A. Approve quote for City Center Security Cameras – Jon Jerabek, Assistant City Administrator
6. REQUESTS TO BE HEARD
 - A. Police Department Sergeant Position – Tony Padilla, Police Chief
7. ITEMS FOR DISCUSSION
 - A. Agreement with McLeod County to Purchase Radios for Public Safety – Mark Larson, City Administrator
 - B. Approve Use of ARPA Funds for Aquatic Center - Mark Larson, City Administrator
 - C. Appoint Airport Commission Member Jonathan Lund
 - D. Awning Grant Application - Jon Jerabek, Assistant City Administrator
8. ROUTINE BUSINESS
 - A. Project Updates
 - B. Economic Development
 - C. Public Input
 - D. Reports
 - E. City Bills
9. ADJOURNMENT



GLENCOE CITY COUNCIL MEETING MINUTES
March 7, 2022 – 7:00pm

Attendees: Ryan Voss, John Schrupp, Sue Olson, Allen Robeck, Cory Neid, Paul Lemke

City Staff: City Administrator Mark Larson, Finance Director Todd Trippel, Public Works Director Mark Lemen, Police Chief Tony Padilla, Assistant City Administrator Jon Jerabek, Public Works Director Jamie Voigt

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Meeting was called to order by Mayor Voss at 7:00pm with all members present.

2. CONSENT AGENDA

- A. Approve minutes of the regular meeting of February 22, 2022
- B. Acknowledge the following building permits:
Sam's Tire - 1231 Ford Avenue - furnace
- C. Approve the following licenses:
Glencoe Country Club Club/Sunday Liquor License

Motion: Robeck, Seconded by Schrupp to approve the consent agenda. All in favor, motion carried.

3. PUBLIC COMMENT (agenda items only)

Comments were made by residents Douglas Wagoner, Karen Thell, and Mike Drew in support of the trail rehab project.

4. PUBLIC HEARINGS - none

5. BIDS AND QUOTES

- A. Approve quote for 2022 manhole rehabilitation – Mark Lemen, Public Works Director
Two quotes were received for repairing manhole repairs. Lemen discussed the quotes with SEH and recommends the quote from Hyperline High Performance.

Motion: Schrupp, seconded by Olson to accept the bid from Hyperline for \$41,719.70. Vote 4 – 1 with Robeck against, motion carried.

6. REQUESTS TO BE HEARD

- A. Approve Resolution 2022-009 Setting Polling Place for Elections in the City Center Grand Ballroom for 2022

Motion: Lemke, seconded by Robeck to approve Resolution 2022-009 Setting Polling Place for Elections in the City Center Grand Ballroom for 2022. All in favor, motion carried.

- B. Adopt Resolution 2022-10 to Approve Plans and Specifications and Set Bid Opening for 2022 Pavement Improvement Project – Brody Bratsch, SEH

Motion: Lemke to Adopt Resolution 2022-10 to Approve Plans and Specifications and Set Bid Opening for 2022 Pavement Improvement Project. Councilor Schrupp said he would second it if Lemke would revise his motion to make the trail an alternate. Lemke said he would not revise his motion. Olson, seconded Lemke's motion. Vote 2 – 3, Neid, Schrupp, Robeck against, motion denied.

Motion: Schrupp, seconded by Neid to Adopt Resolution 2022-10 with the trail as an alternate. Vote 4 – 1 with Lemke against, motion carried.

- C. Approve Cooperative Construction Agreement with McLeod County for Trail Rehabilitation – Mark Larson, City Administrator

Motion: Schrupp, seconded by Neid to table the Cooperative Construction Agreement with McLeod County. Vote 5 – 0. Motion carried.

- D. Authorize MNDot to Install Rumble Strips at the Intersection of US Highway 212 and Morningside Avenue

Motion: Robeck, seconded by Neid to install Mumble Strips at the Intersection of US Highway 212 and Morningside Avenue. Vote 5 – 0, motion carried.

7. ITEMS FOR DISCUSSION

- A. Sidewalk Funding and Improvement Program

City Administrator Larson is requesting to authority to prepare a Sidewalk Improvement Plan which would include reviewing the ADA transition plan. There is approximately \$500,000 worth of repairs and removals of sidewalk throughout the city. Neid requested that the sidewalk plan also include the trails.

Motion: Schrupp, seconded by Olson to approve for the City Administrator to prepare the Sidewalk Improvement Plan. Vote 5 – 0, motion carried.

- B. 2022 CGMC Legislative Action Day

Larson and Assistant City Administrator Jon Jerabek attended the 2022 CGMC Legislative Action Day. Met with Representative Gruenhagen about local government aid. The City of Glencoe could see an increase in government aid between \$50,000 and \$400,000.

- C. Commission and Board Openings

Resignation was received from Duane Klaustermeier effective immediately from the Glencoe Light & Power Commission and the Charter Commission. Thank you to Mr. Klaustermeier for being a leader in the community for many years. Open board positions include: up to six Charter Commission.

- D. Authorized Streets for UTVs/ATVs to Travel Within the City of Glencoe

Police Chief Tony Padilla reviewed the recommended ATV/UTV map. ATV/UTVs can cross over Highway 212 or 22, but they cannot travel on the highways.

Motion: Neid, seconded by Olson to approve the ATV/UTV map and registration/checklist. Vote 5 – 0, motion carried.

8. ROUTINE BUSINESS

- A. Project Updates

Continuing to meet with hotel developers. Should have a proposal to the council within the next couple of council meetings. Also in discussion with Panther Heights. Nuvera and MidCo are looking to break ground this spring to install fiber throughout the community.

- B. Economic Development – none

- C. Public Input

Resident Chuck Shamla voiced his concerns about a proposed change on Ford Avenue/County Road 2 directing traffic instead from County Road 2 to 18th Street and then Hennepin. He believes it would create additional traffic for Hennepin Avenue which already has a lot of traffic and it would be another street that the City would be responsible for.

Resident Gary Schreifels spoke on his concern of one council person voting “no” on repairing manholes which causes I & I at the treatment plant and street issues.

Resident John Thell spoke regarding the trail and that the growth of the City is to the south and every time that he drives by the path there are people using it.

D. Reports

E. City Bills

Motion: Schrupp, seconded by Lemke to pay the City bills. All in favor, motion carried.

9. ADJOURNMENT

Motion: Schrupp, seconded by Neid to adjourn. All in favor, motion carried.

Ryan Voss, Mayor

Date

Mark D. Larson, City Administrator

Date



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 21, 2022

Re: Item 5A – Bids and Quotes

Item 5A – It is recommended to approve the quote from Bradley Security for a Surveillance Camera system for the City Center.



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

Date: March 21, 2022

From: Jon Jerabek, Assistant City Administrator

Re: City Center Surveillance Cameras

The current surveillance camera system installed in the City Center does not provide the coverage nor the clarity needed to ensure that the building is secure. Chief Padilla and I met with Josh Olson of Bradley Security to put together a proposal that would provide more coverage and upgrade the camera quality.

The proposal and camera coverage layouts are included. It is proposed that the funds for the surveillance system would come from the American Rescue Plan funds received by the City. It is recommended to approve the estimate from Bradley Security for **\$9,877.00**. There would be a continuing monthly service fee of \$30 for the Alarm.com subscription. The estimate that the Council reviewed at the workshop was for \$9,267.00. The exterior cameras were upgraded from that estimate to a variable focus camera that will provide a better image of the area.

Bradley Security LLC.
 PO Box 484
 Hutchinson, MN 55350
 +1 8669272353
 ap@bradley-security.com
 www.bradleysecurity.com



ESTIMATE # 2142
 DATE 01/12/2022

ESTIMATE

ADDRESS
 City of Glencoe
 1107 11th St.E, Suite 107
 Glencoe, MN 55336

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

PROJECT NAME
 Surveillance Quote - Alarm.com

ITEMS/SERVICES	QTY	RATE	AMOUNT
16 CHANNEL COMMERCIAL VIDEO RECORDER w/12TB	1	1,290.00	1,290.00T
8 PORT PoE SWITCH	2	190.00	380.00T
4MP INDDOR/OUTDOOR TURRET CAMERA	5	299.00	1,495.00T
ALARM.COM COMMERCIAL INDOOR/OUTDOOR/ DOME CAMERA	10	175.00	1,750.00T
CAT5 24AWG Cable 1000' - PLENUM	2	216.00	432.00T
Misc. Materials - Fasteners, wire mold, EMT, caulking, etc.	1	250.00	250.00T
24" LG MONITOR	1	260.00	260.00T
LABOR TO INSTALL SURVEILLANCE EQUIPMENT, ASSIST WITH RECORDING SCHEDULES AND SETTINGS, AND TRAIN END USER ON SYSTEM OPERATION	1	3,990.00	3,990.00T
Below is a list of the monthly service fees:			
COMMERCIAL VIDEO SERVICE PACKAGE BUNDLE -16 CAMERA	1	30.00	30.00T

THIS IS AN ESTIMATION OF THE TIME AND MATERIALS REQUIRED TO COMPLETE THIS PROJECT. FINAL BILL MAY BE SUBJECT TO ADDITIONAL COSTS. ADDITIONAL COSTS WILL NOT EXCEED 10% OF THIS ESTIMATION.

SUBTOTAL	9,877.00
TAX	0.00
TOTAL	\$9,877.00

THANK YOU FOR CHOOSING BRADLEY SECURITY. WE LOOK FORWARD TO WORKING WITH YOU!

-PROTECTING THE THINGS THAT MEAN MOST

Accepted By

Accepted Date



SEH
 1. THIS PLAN IS THE PROPERTY OF SEH AND IS NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF SEH.
 2. THE USER OF THIS PLAN AGREES TO HOLD SEH HARMLESS FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR RESULTING FROM THE USE OF THIS PLAN.

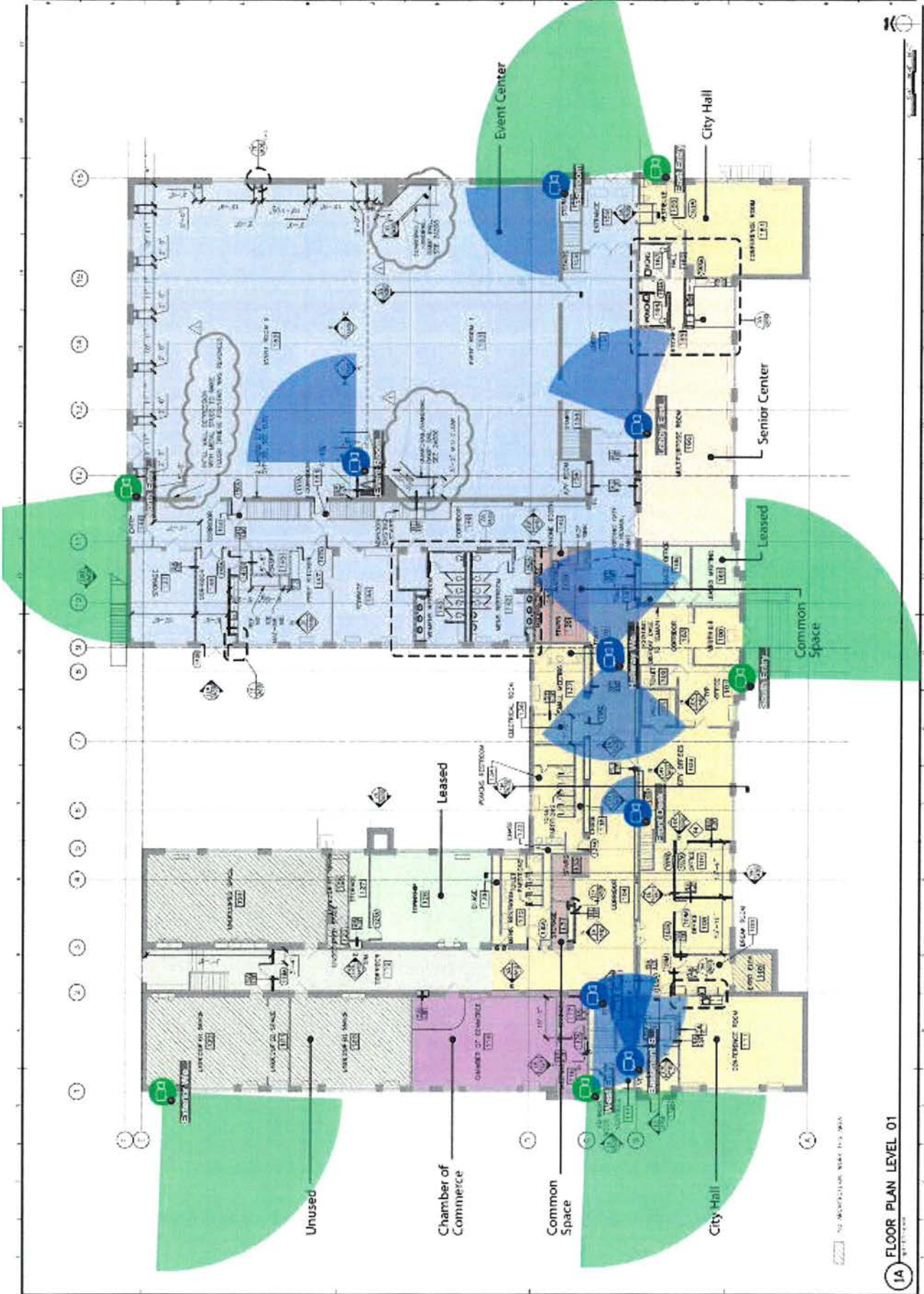
DATE: 11/15/2011
 PROJECT NO: 11-0001
 SHEET NO: 1A
 PROJECT: CITY CENTER RENOVATION
 CLIENT: CITY OF MINNEAPOLIS

NO.	DATE	DESCRIPTION
1	11/15/2011	ISSUED FOR PERMIT

CITY CENTER RENOVATION
 PACKAGE #2
 2009 RENOVATION
 MINNEAPOLIS, MINNESOTA

DATE: 11/15/2011
 PROJECT NO: 11-0001
 SHEET NO: 1A
 PROJECT: CITY CENTER RENOVATION
 CLIENT: CITY OF MINNEAPOLIS

FLOOR PLAN 01
 2A101



1A FLOOR PLAN LEVEL 01



SEH ARCHITECTS
 1000 EAST 10TH AVENUE, SUITE 100
 DENVER, CO 80202
 TEL: 303.733.8800
 WWW.SEHARCHITECTS.COM

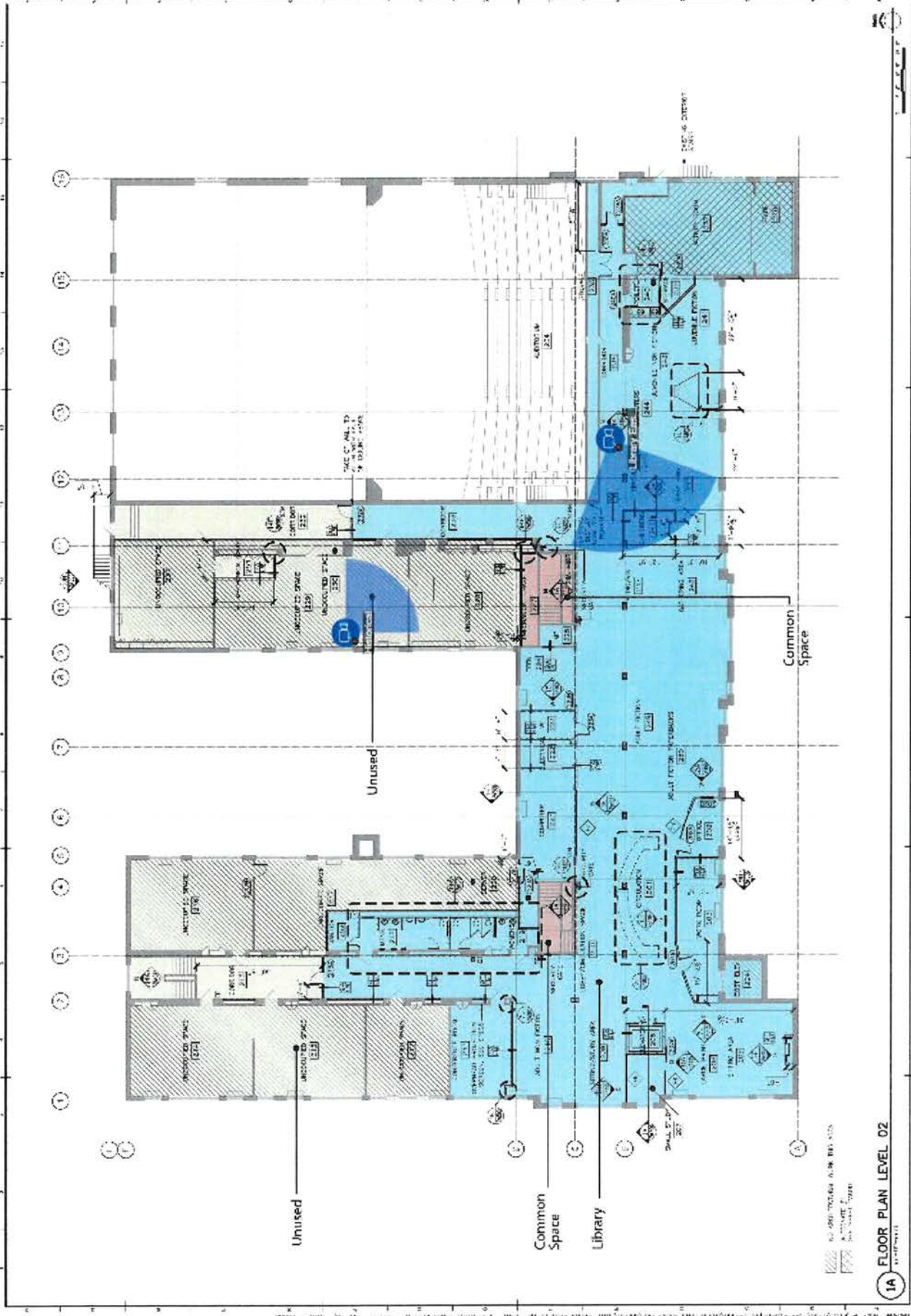
PROJECT NO. 2009-02
 CITY CENTER RENOVATION #2
 2009-02-01

DATE	DESCRIPTION

CITY CENTER RENOVATION #2
 2009-02-01
 2009-02-01

PROJECT NO. 2009-02
 CITY CENTER RENOVATION #2
 2009-02-01

2A102



1A FLOOR PLAN LEVEL 02

NO. 100 THROUGH 400 ARE THE 100'S
 A. 1000'S
 B. 100'S
 C. 10'S

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Separate Agenda Items**



*City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586*

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 3, 2022

Re: Item 6A – Sergeant Position in the Glencoe PD

Item 6A – Chief Padilla will review the request to approve the position of Sergeant. It is recommended to approve the position of Sergeant in the Glencoe Police Department.

Memo

To: Glencoe City Council
From: Tony Padilla- Chief of Police
cc:
Date: March 16, 2022
Re: Sergeant's position

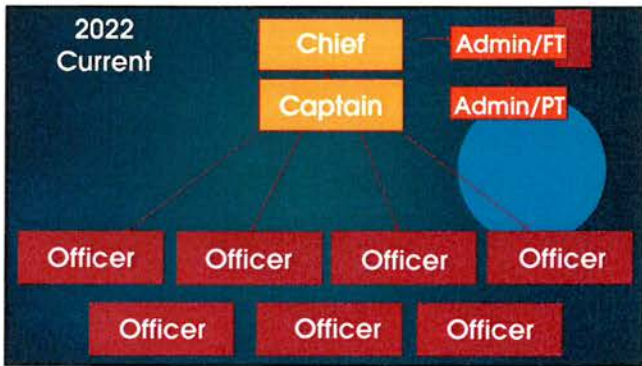
I'm requesting the council's approval to add a sergeant's position to the Glencoe Police Department. The sergeant would be responsible for command and control in the absence of the chief and captain. The sergeant will work night shifts and weekends to assist the police department with filling the leadership void. The sergeant will ensure reports are completed in a timely manner, calls are handled properly, and the workload is distributed fairly.

Retention is increasingly becoming a huge issue for police departments. Adding a sergeant's position will allow another member of our department to hold a role other than officer. Currently there are 67 other agencies that are advertising on the Police Officer Standards and Training employment line for a police officer position. These other agencies are offering \$10,000 hiring bonuses, paying officers over \$40.00 an hour, and giving paid vacation up front. Adding a sergeant's position to our roster could potentially be the difference between an officer staying at our department or leaving.

The immediate monetary impact to the police budget would be minimal. I'm requesting the sergeant position receive one dollar more than the top of the officer wage scale. This equates to approximately \$1,200.00 extra in wages for the remainder of this year. I believe this is money well spent for the vital role they will provide to the police department and to our community.



1



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4

Promote Officer to Sergeant

- ▶ In the current operating environment we need to have a Sergeant working nights and weekends
- ▶ Ensure standards are being maintained in absence of admin
- ▶ Retention
 - ▶ With the current climate for police officers, we need to have a plan in place to retain our officers. Providing another leadership position to the officers can be an incentive to stay.

GPD in the past had two Sergeants at one time

5

Sergeant Job Description

CITY OF WASHINGTON	
POSITION DESCRIPTION	
POSITION CLASSIFICATION TITLE:	POLICE SERGEANT
DEPARTMENT:	POLICE
REPORTS TO:	CHIEF OF POLICE
POSITION RESPONSIBILITIES:	ALL RATING OFFICERS

DESCRIPTION:
 A Sergeant is the immediate superior of police officers in a unit for which he or she is the holder of authority. He or she is responsible for the supervision, training, and discipline of police officers in the unit. He or she is also responsible for the supervision, training, and discipline of police officers in the unit. He or she is also responsible for the supervision, training, and discipline of police officers in the unit.

ESSENTIAL DUTY FUNCTIONS:

1. Supervise, train, instruct, discipline, evaluate, and promote police officers in the unit.
2. Prepare, submit, review, and enforce reports, orders, and other documents in the unit.
3. Review the work performance of officers in the unit and make recommendations to the Chief of Police.
4. Assign officers to various units and positions within the unit and ensure that they are properly trained and equipped for their assignments.
5. Review reports and logs to keep track of police activities and make recommendations to the Chief of Police.
6. Conduct physical fitness and equipment inspections of officers in the unit.
7. Perform other duties as assigned.

6

Sergeant Job Description Continuation

4. Respond to a citizen in person with one or more police officers.
 5. Advise the citizen of the nature of the violation and the consequences of non-compliance.
 6. Any violation of the law that is not a criminal offense or a traffic violation.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

1. Supervise and direct the work of police officers and other personnel.
2. Assign and reassign police officers and other personnel to various assignments.
3. Assign and reassign police officers and other personnel to various assignments.
4. Assign and reassign police officers and other personnel to various assignments.
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17. Assign and reassign police officers and other personnel to various assignments.
18. Assign and reassign police officers and other personnel to various assignments.
19. Assign and reassign police officers and other personnel to various assignments.
20. Assign and reassign police officers and other personnel to various assignments.

MINIMUM QUALIFICATIONS

1. High School Graduate or Equivalent.
2. High School Diploma or GED.
3. High School Diploma or GED.
4. High School Diploma or GED.

EDUCATION

1. High School Graduate or Equivalent.
2. High School Diploma or GED.
3. High School Diploma or GED.
4. High School Diploma or GED.

EXPERIENCE

1. Three years of experience in law enforcement or a related field.
2. Three years of experience in law enforcement or a related field.
3. Three years of experience in law enforcement or a related field.
4. Three years of experience in law enforcement or a related field.

7

Money

- ▶ Purposed Three Steps System:
- ▶ Step One: \$35.20 (one dollar an hour more than current contract top wage)
- ▶ Step Two: \$36.20
- ▶ Step Three: \$37.20

Effect on 2022 budget:

- ▶ \$1200 for the remainder of year in salary

8

Surrounding cities that have a sergeant position

City	Population	Officers	Sergeants
▶ Hutchinson Police Department	14,007	23	5
▶ Lester Prairie Police Department	1734	3	1
▶ Gaylord Police Department	2107	4	1
▶ Le Sueur Police Department	4135	7	2
▶ Blooming Prairie Police Department	1867	4	1
▶ Jordan	6656	11	2
▶ Belle Plaine	7272	11	1

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City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 3, 2022

Re: Item 7A – Agreement with McLeod County

Item 7A – It is recommended to authorize the Mayor and City Administrator to execute the agreement with McLeod County to purchase Radios for the Police and Fire Departments. The cost to the City of Glencoe is \$2,650.

AGREEMENT: CITY OF GLENCOE AND COUNTY OF MCLEOD

This Agreement is made between the City of Glencoe (the "City"), Minnesota, and, the County of McLeod (the "County"), Minnesota, jointly "the parties".

RECITALS

1. The parties, through the McLeod County Sheriff's Office and the Glencoe Police Department and Glencoe Fire Department, are responsible for public safety and enforcement duties.
2. The parties have a public safety need, and pending requirement, to utilize compatible public safety radio communication devices through mutually accessible encrypted radio channels. The current radio communication devices held by the County and City are not capable of accessing the needed channels.

IT IS HEREBY AGREED UPON AS FOLLOWS:

3. The County offers, through mutual acceptance of the terms listed in this agreement, to make the initial purchase of, and distribute, fifty-three (53) encrypted radio devices to Glencoe Police Department and Glencoe Fire Department to meet the public safety necessity of encrypted radio communications between the County and the City Police and Fire agencies.
4. The cost of the devices, not to exceed \$4,600.00 per device, will be paid by McLeod County through an allocation of eligible American Rescue Plan Act funding, upon approval from the McLeod County Board of Commissioners.
5. The cost of the following items, estimated at \$2,650.00 for fifty-three (53) devices, will be covered by the City upon receipt:
 - a. Installation
 - b. Programming
 - c. Maintenance
6. The cost of repair and replacement for the provided devices will be at the expense of the City. The County will have no responsibility in providing devices (beyond this agreement), service, or maintenance.
7. The City is required to implement the use of the devices within thirty (30) days of receipt. The devices are expected to be received within twelve (12) months of purchase.
8. If, at any time within five (5) years of receipt of these devices, the City permanently removes from the devices from service, the City will return the devices to the County. This does not refer to devices out of use temporarily during staffing changes, etc.
9. The County will not provide insurance coverage for the allocated devices. The City shall maintain, at its own expense, any additional kinds or amounts of insurance coverage deemed necessary.
10. Any applicable warranty service for the equipment will be provided as allowable by the warranty. If the warranty is transferable, the warranty will be transferred to the City for the number of devices allocated, upon distribution.
11. The City agrees to use the devices provided as their main radio communication devices.
12. The City agrees that future or additional radio communication device purchases will be a same or similar device, and will have the capability to communicate properly with the County radio communication devices.

13. The parties agree to provide one another with necessary decryption keys that will allow access to necessary police channels and allow necessary public safety communication transmission.
14. The County will not be responsible for future purchase of radio communication devices for the City, and, this purchase does not set precedence for future need of public safety equipment. The parties are expected to separately budget for, plan for, and allocate funds toward, future public safety equipment and communication devices.
15. The City will assure, in good faith practices, that the radio communication devices are assigned only to appropriate public safety personnel within public safety services.
16. The County may terminate the Agreement upon thirty (30) days' prior written notice to the City, with or without cause and in the County's sole discretion.
17. The City agrees to provide information and/or signatures to the County needed to complete the purchase and delivery of the devices within a timely manner.
18. The City agrees to sign this agreement prior to purchase of the devices, which must occur prior to March 31, 2022.
19. The City agrees to pay County of McLeod for the items listed under item number 5 of this Agreement within a timely manner, as scheduled upon progression of this purchase.

COUNTY OF McLEOD, MINNESOTA

CITY OF GLENCOE, MINNESOTA

DOUG KRUEGER, CHAIR

CITY OFFICIAL

TIM LANGENFELD, SHERIFF

CITY OFFICIAL

SHEILA MURPHY, ADMINISTRATOR

CITY OFFICIAL

DATE

DATE

SIGNED BY THE McLEOD COUNTY ATTORNEY AS TO FORM AND EXECUTION:

MICHAEL JUNGE, ATTORNEY

DATE

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GLENCOE

SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 3, 2022

Re: Item 7B – Aquatic Center

Item 7B – It is recommended to use ARPA funds to replace revenue lost at the Aquatic Center due to the COVID 19 Pandemic. The funds ultimately will actually pay for the improvements that the City of Glencoe made at the Aquatic Center in 2021 and 2022. This was reviewed with the City Council and the City Auditor during the Audit presentation last summer.

GLENCOE

SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 11, 2022

Re: Item B - Glencoe Aquatic Center – ARPA Funds

As you recall, the City of Glencoe did not open the Glencoe Aquatic Center in 2020 due to restrictions imposed by Governor Walz Executive Order due to the Pandemic.

The City Council authorized improvements to the Glencoe Aquatic Center that included Deck replacement, replacement of the Pool Heater/Boiler, replacement of the hot water heater, refurbishing play features, and replacement of the Diamond Brite surface and resurfacing of the entire pool floor. The cost of the improvements was \$182,872.00.

It is recommended to use the American Rescue Plan Act (ARPA) funds to pay for the cost of the improvements.

Since the City has already purchased replacement SCBA Equipment for the Fire Department in 2021 with the ARPA funds, the funds to pay for the Aquatic Center will be transferred from the first ARPA payment received in 2021 (\$302,930.37) and the second ARPA payment in the summer of 2022 (\$302,930.37).

The Aquatic Center will have a negative fund balance at the close of fiscal year 2021, but that will be corrected with the ARPA transfer in the summer of 2022. Our City Auditor has recommended to make the transfer after the funds have been received in 2022 and not to show the funds as a receivable for the Aquatic Center.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson
Council Members: Allen Robeck – Sue Olson – John Schrupp – Paul Lemke – Cory Neid

GENERAL LEDGER REPORT

YEAR: THROUGH NOVEMBER
City of Glencoe

Post Date	JE Type	JE No.	Journal Entry Desc Line 1 Journal Entry Desc Line 2 Journal Entry Desc Line 3 Source Description	Beg. Bal.	Debit	Credit	Begin/End Bal.
GL#: 223-000.000-400.599 Capital outlay							0.00
04/05/2021	AP	169320	AQ CTR, CITY CTR, WATER HEATER FOSTER MECHANICAL, INC. INV#: 14478,14445 AP REF# (VND#: 0647)		7,630.00	0.00	
09/07/2021	AP	171926	AQUATIC CENTER: WIRED BOILER, KUNKEL ELECTRICAL, INC INV#: 3145 AP REF# (VND#: 2246)		1,324.66	0.00	
09/07/2021	AP	171927	AQUATIC CENTER: POOL AQUA LOGIC INC. INV#: 51620 AP REF# (VND#: 0844)		96,134.00	0.00	
223-000.000-400.599		Capital outlay		0.00	105,088.66	0.00	105,088.66
Fund: 223 - Aquatic Center Totals:					105,088.66	0.00	
Grand Totals:					105,088.66	0.00	

GENERAL LEDGER REPORT

YEAR: THROUGH DECEMBER (PFY)
 City of Glencoe

Page: 1
 3/11/2022
 9:45 am

Post Date	JE Type	JE No.	Journal Entry Desc Line 1 Journal Entry Desc Line 2 Journal Entry Desc Line 3 Source Description	Beg. Bal.	Debit	Credit	Begin/End Bal.
GL#: 223-000.000-400.599 Capital outlay							0.00
11/02/2020	AP	166839	AQUATIC CENTER: POOL DECK FLATWORKS CONCRETE CONST., LLC INV#: 2867 AP REF# (VND#: 0215)		27,996.76	0.00	
11/02/2020	AP	166840	AQUATIC CENTER, CARES ACT: FOSTER MECHANICAL, INC. INV#: 13978,13990 AP REF# (VND#: 0647)		11,000.00	0.00	
11/16/2020	AP	167108	AQUATIC CENTER: BONDED NEW KUNKEL ELECTRICAL, INC INV#: 2727 AP REF# (VND#: 2246)		1,036.58	0.00	
12/31/2020	AP	167746	AQ CTR: REPLACE POOL HEATER, AQUA LOGIC INC. INV#: 50767 AP REF# (VND#: 0844)		37,750.00	0.00	
223-000.000-400.599		Capital outlay		0.00	77,783.34	0.00	77,783.34
Fund: 223 - Aquatic Center Totals:					77,783.34	0.00	
Grand Totals:					77,783.34	0.00	



501 Industrial Blvd.
 Waconia, MN 55387
 Ph: 952.856.7550
 Fax: 952.856.7551

AQUA LOGIC

pd 9-9-21
 \$96,134.00
Invoice

Date	Invoice #
7/23/2021	51620

OK# 171194

Bill To:

City of Glencoe
 Attn: Accts. Payable
 1107 11th St. E. Suite 107
 Glencoe, MN 55336

223,599
 OK MAL

Ship To:

Glencoe Aquatic Center
 200 De Soto Ave. South
 Glencoe, MN 55336

Purchase Order	Terms	Due Date	Rep	Ship Via	Project
Pool Renovations	Net 30	8/22/2021	ND	Aqua Truck	Glencoe AC Reno...

Item	Quantity	Description	Rate	Amount
PROJECT	1	Depth Marking Tiles	1,460.00	1,460.00
PROJECT	1	Plaster Patch	2,000.00	2,000.00
PROJECT	1	Replace recirc strainer (Neptune Benson)	4,050.00	4,050.00
PROJECT	1	Pump Volutes & Labor	6,565.00	6,565.00
PROJECT	1	Drill holes in Lily Pad columns	480.00	480.00
PROJECT	1	Floatable anchors and related work	10,500.00	10,500.00
PROJECT	1	Heater replacement (Lochinvar) & Labor	24,955.00	24,955.00
LABOR-SERVICE	1	Refurbish play features	13,800.00	13,800.00
PROJECT	1	Full pool resurfacing	70,074.00	70,074.00
PROJECT	1	Payments received-to-date	-37,750.00	-37,750.00
		Removed from original quote:		
		Demo & replace decks (\$38,500)		
		Water/Sand blast (\$11,155)		
		Tax (\$3,885)		

All invoices paid via credit card will be charged a 4% processing fee. Thank you.	Invoice Total \$96,134.00
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Separate Agenda Items**



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 3, 2022

Re: Item 7C – Appoint Airport Commission Member

Item 7C – It is recommended to appoint Jonathon Lund to the open position on the Planning Commission.



Interest Form for Serving on Boards and Commissions

Glencoe City Center, 1107 11th St E, Glencoe, MN 55336

P: 320-864-5586

F: 320-864-6405

Name: Jonathan Lund
Address: 1327 Ford Ave North, Glencoe
Cell Phone: 320-405-9954
E-Mail Address: jonathanj.lund@gmail.com
Occupation: Senior Engineering Manager, Research and Development
Place of Employment: Boston Scientific
Education Background: Multiple Bachelors/Graduate studies
Number of years as Glencoe Resident: ~12 years

I am interested in serving on the following City Board or Commission:

- Airport Commission (3 year term)
- Cemetery Board (3 year term)
- City Center Board (3 year term)
- Library Board (3 year term)
- Light and Power Commission (5 year term)
- Park Board (3 year term)
- Planning and Industrial Commission (3 year term)
- Charter Commission

Description of Boards/Commissions

Airport Commission: The Airport Commission meets monthly at 6:30pm on the 3rd Thursday at the airport. The Commission consists of five (5) members, shall be residents of the City, and serve staggered three (3) year terms. One member shall be a current member of the City Council. The Commission shall advise the City Council in all matters dealing with the airport and its operations.

Charter Commission: The Charter Commission members serve a two (2) or four (4) year term and meet as statutorily required.

Cemetery Board: The Cemetery Board meets quarterly on a designated Wednesday at 10:00am at the City Center. The board consists of five (5) members. One board member may be a member of the City Council or the Mayor. The board sets rules for governing the operation and use and maintenance of the municipal cemetery.

City Center Board: The City Center Board meets monthly at 7:30am at the City Center. The board consists of five (5) members who are either residents of the City of Glencoe or one individual who is a business owner who owns property within the city limits of Glencoe and who resides within 10 miles of the City of Glencoe. One of said board members may be a member of the City Council or the Mayor. The City Center Board shall make recommendations regarding the administration, maintenance and control of the City Center, including the Event Center, and available space within the building.

Library Board: The Library Board meets monthly at 7:00pm on the 2nd Tuesday at the Library. The board consists of five (5) members who are residents of the City of Glencoe and one such member at the option of the City Council, may be a legal voter, not residing in the City of Glencoe but shall reside within 10 miles of the City of Glencoe. One said board member may be a member of the City Council or the Mayor. The Library Board is an advisory board to the City of Glencoe regarding administration, maintenance and control of the library.

Park Board: The Park Board meets monthly at 6:30pm on the 4th Wednesday at the City Center. The commission consists of six (6) members and are residents of the City of Glencoe or one individual who is a business owner who owns property within the city limits of Glencoe and who resides within 10 miles of the City of Glencoe. One board member may be a member of the City Council or the Mayor. Members serve staggered three (3) year terms.

Planning Commission: The Planning and Industrial Commission meets monthly on the 2nd Thursday at 7:00pm at the City Center. The commission consists of five (5) members. The City Council may select one member of the commission from among its members. The Planning Commission shall have all the powers and duties defined or granted in the statutes and the City Code relating to planning, zoning and subdivision regulation and shall act in an advisory capacity to the City Council.

Light and Power Commission: The Light and Power Commission meets monthly on the 4th Monday at 7:30pm at the Light Plant. The commission consists of five (5) members all of whom shall be qualified voters of the City of Glencoe and be appointed by the City Council. The commission has control and management of the generation, acquisition and distribution of electric energy in the City of Glencoe.

Explain why you are interested in this board/commission:

I am an active pilot with an aircraft based at KGYL and value the future health of the city and local aviation community.

Please describe any prior/current experience that may relate to serving on this board/commission:

I manage engineers on multi-million dollar projects and have served on governing boards for small private organizations in the past (Hutch SDA Church board, Northwoods Elementary School board).

Please list other municipal boards and/or commissions you have served:

1. _____ Served from: _____ to: _____
2. _____ Served from: _____ to: _____
3. _____ Served from: _____ to: _____
4. _____ Served from: _____ to: _____

GLENCOE



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

Date: March 21, 2022

From: Jon Jerabek, Assistant City Administrator

Re: Awning Grant Application

Unhinged Pizza applied for an Awning/Sign Grant to be used for 2 signs that they have installed. The EDC and Planning Commission both approved a recommendation to award \$2,500. It is recommended that the City Council approve an award of \$2,500 to Unhinged Pizza as part of the Awning/Sign Grant program.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson
Council Members: Allen Robeck – Paul Lemke – Cory Neid – John Schrupp – Sue Olson

GLENCOE

SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

City of Glencoe Awning/Sign Grant Program Application

Name: *Glencoe Unhinged, Inc,*
Address of Property: *2408 9th Street East*
Phone Number: *320-864-4010*

Name of Contractor	Address	Phone Number	Bid Amount
1. <i>Indigo Signs</i>	<i>7660 Quatro Drive</i>	<i>Kathy Armstrong</i>	<i>\$10,400</i>
2.	<i>Chanhausen, MN</i>	<i>952-908-9125</i>	
3. <i>owner-contractor</i>	<i>Jeff Caswell</i>	<i>612-805-8358</i>	

Grant amounts are for up to 50% of the cost of the project with a maximum grant amount of \$2,500.00. Please attach a picture, drawing and/or dimensions of the awning project to this application. *sign permit application has been submitted separately. GL-2021-00256*

City of Glencoe Awning/Sign Program Guidelines

- Awning/Sign grants will be for up to 50% of the awning project, not to exceed \$2,500.00.
- Awnings/signs must comply with the Uniform Building Code Section # 4506. Projects must also comply with any City Ordinances that are applicable to awnings/signs.
- Business/Property owner must complete an application and provide a picture, drawing and/or dimensions of the awning before approval of the project can be granted.
- To receive funding for the project, the awning/sign must be aesthetically pleasing and complement the building and other awnings around the building for awning projects.
- Awnings may not extend more than 4' from the building.
- Awnings/signs must be located within City limits.
- Applicants can only be awarded a grant once in every eight years.
- Grants will be available on a first come, first serve basis. Funding amounts for the Awning/Sign Program will vary each year depending upon what is available in the City budget.
- The Economic Development Committee and the Planning Commission will review all applications and make recommendations to the City Council. The Glencoe City Council will have final approval of all projects.

I verify that the information provided is correct and I will follow all the program guidelines.

Signature: *Thomas K Caswell*

Date: *2-8-2022*

Mayor: Ryan Voss
City Administrator: Mark D. Larson
Council Members: Allen Robeck - Paul Lemke - Cory Neid - John Schrupp - Susan Olson



Pylon Sign Shown w/ New Printed Flex Faces

Items written in blue were provided during a phone conversation by Kathy Armstrong on 2/1/22.



Qty. 2) New Faces for Existing D/F 97.5 Sq. Ft. Pylon Cabinet

- Materials & Substrates:
- Interior
 - Exterior
 - 2x Digitally Printed Flex Faces w. 7 Year Warranty for Existing D/F Aluminum Pylon
 - PMS 184C Red
 - PMS 184C Blue
 - PMS 184C Green
 - PMS 184C Yellow

indigo
SIGNS

indigo.com
1000 North Lincoln Street, Suite 100
Chicago, IL 60610

Quote # 450037

Client: Unhinged Pizza

City: State: Glencoe, MN

Project Manager:
Project Number: 202-200-0406

Client Project Specialist:
Client Address: 551 1st St

Drawn by

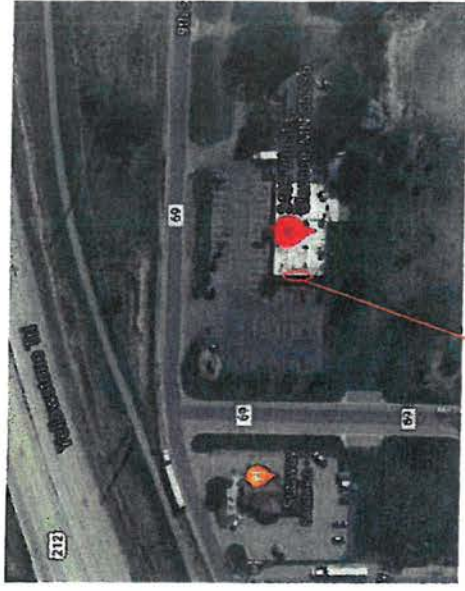
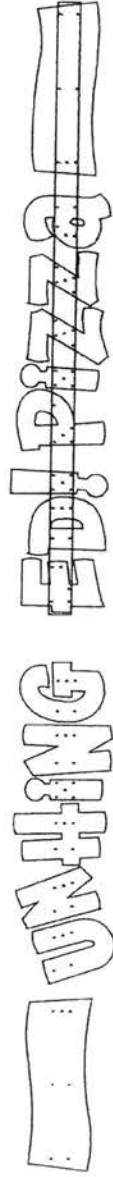
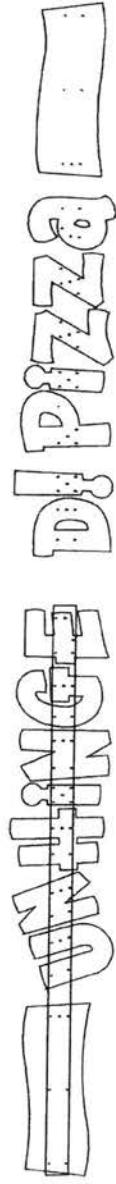
Page Scale: 3/4" = 1.00 SCALE
Page Size: 3.00

X

Drawing Date: 10/28/2021

REV1 Date:
REV2 Date:

Existing Unhinged Pizza Channel Sign to be Installed with Brackets on West Roof



ROOF SIGN LOCATION

SIGN FASTENER AND MOUNTING HARDWARE INFORMATION MUST BE ON-SITE FOR THE INSPECTOR



**This Page is Blank to
Separate Agenda Items**

CITY OF GLENCOE BILLS

MARCH 21, 2021

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 1-12-22	\$81,311.37
WIRE TRANSFER	MULTIPLE DEPTS.: MEDICA INSURANCE PREMIUM	\$38,553.19
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAX,HSA,PERA,D COMP,CAFE,SALES TAX	\$80,480.49
	TOTAL PREPAID BILLS ----->	<u><u>\$200,345.05</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 21, 2022 - REGULAR BILLS

Date: 03/18/2022

Time: 10:42 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	172463	01/18/2022	2,943.50
				Vendor Total:	2,943.50
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	172464	01/18/2022	263.70
				Vendor Total:	263.70
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	172465	01/18/2022	7,267.77
				Vendor Total:	7,267.77
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	172466	01/18/2022	108.00
				Vendor Total:	108.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	172467	01/18/2022	3,507.00
				Vendor Total:	3,507.00
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	172468	01/18/2022	201.55
				Vendor Total:	201.55
TRUIST GOVERNMENTAL FINANCIAL	0809	CITY CENTER: BOND PRINCIPAL & INTEREST	172469	01/18/2022	124,755.99
				Vendor Total:	124,755.99
VINOCOPIA, INC.	1353	LIQUOR STORE: MERCH FOR RESALE	172470	01/18/2022	122.50
				Vendor Total:	122.50
				Grand Total:	139,170.01
				Less Credit Memos:	0.00
				Net Total:	139,170.01
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	139,170.01
	Total Invoices:	8			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 21, 2022 - REGULAR BILLS

Date: 03/18/2022

Time: 10:26 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
4-SQUARE BUILDERS, INC.	0071	POLICE: BUILDING MAINTENANCE MATERIALS	0	00/00/0000	39.99
				Vendor Total:	<u>39.99</u>
A & K REPAIR	0001	WATER: PUMP REPAIR	0	00/00/0000	59.95
				Vendor Total:	<u>59.95</u>
ALEX AIR APPARATUS, INC.	2153	FIRE: METER CALIBRATION	0	00/00/0000	146.00
				Vendor Total:	<u>146.00</u>
ARNOLD'S OF GLENCOE, INC.	1449	FIRE: UTILITY VEHICLE MAINTENANCE & REPAIR	0	00/00/0000	205.78
				Vendor Total:	<u>205.78</u>
AT&T MOBILITY	1205	MULT DEPTS: CELL PHONE BILL	0	00/00/0000	684.82
				Vendor Total:	<u>684.82</u>
BARTELS, MIKE	0641	WWTP: UNIFORM ALLOWANCE	0	00/00/0000	29.98
				Vendor Total:	<u>29.98</u>
BRAUN INTERTEC CORPORATION	0796	'21 ST IMPROVE, WATER, WWTP: MATERIALS TESTING & EVALUATION	0	00/00/0000	1,722.50
				Vendor Total:	<u>1,722.50</u>
CARD SERVICES	0330	PARK, WWTP: OPERATING SUPPLIES	0	00/00/0000	116.94
				Vendor Total:	<u>116.94</u>
CENGAGE LEARNING INC-GALE	1828	LIBRARY: BOOKS	0	00/00/0000	122.95
				Vendor Total:	<u>122.95</u>
CENTER POINT LARGE PRINT	1349	LIBRARY: BOOKS	0	00/00/0000	142.62
				Vendor Total:	<u>142.62</u>
CENTERPOINT ENERGY	0204	MULT DETPS: NATURAL GAS BILLS	0	00/00/0000	16,962.40
				Vendor Total:	<u>16,962.40</u>
CINTAS	1351	CITY CENTER: CLEANING SUPPLIES	0	00/00/0000	168.64
				Vendor Total:	<u>168.64</u>
DAHLKE, JON	1072	FIRE: TRAINING/TRAVEL EXPENSE REIMBURSEMENT	0	00/00/0000	468.35
				Vendor Total:	<u>468.35</u>
EMI AUDIO	1703	CABLE TV: CAMERA SYSTEM REPAIRS	0	00/00/0000	450.00
				Vendor Total:	<u>450.00</u>
FARM-RITE EQUIPMENT INC	1096	PARK: EQUIPMENT REPAIR	0	00/00/0000	591.57
				Vendor Total:	<u>591.57</u>
FASHION INTERIORS	1673	WWTP: PAINT	0	00/00/0000	840.82
				Vendor Total:	<u>840.82</u>
FOSTER MECHANICAL, INC.	0647	CITY CENTER, LIQUOR STORE: WALK IN COOLER, BOILER REPAIR	0	00/00/0000	5,964.00
				Vendor Total:	<u>5,964.00</u>
FRANKLIN PRINTING INC.	0085	STORM WATER: PRINTING	0	00/00/0000	227.60
				Vendor Total:	<u>227.60</u>
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	182.40
				Vendor Total:	<u>182.40</u>
GALLS, LLC	0452	POLICE: UNIFORMS	0	00/00/0000	662.57
				Vendor Total:	<u>662.57</u>
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	5,442.25
				Vendor Total:	<u>5,442.25</u>
GLENCOE BASEBALL ASSOCIATIC	0946	LIQUOR STORE: ADVERTISING	0	00/00/0000	100.00
				Vendor Total:	<u>100.00</u>
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL, LUBRICANTS	0	00/00/0000	4,737.41

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 21, 2022 - REGULAR BILLS

Date: 03/18/2022

Time: 10:26 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>4,737.41</u>
GLENCOE SPORTSMEN'S CLUB, I	0836	REIMB: VFW DONATION	0	00/00/0000	<u>3,000.00</u>
				Vendor Total:	<u>3,000.00</u>
GOLDEN TONGUE CONSULTANTS	1305	POLICE: TRANSLATION SERVICES	0	00/00/0000	<u>160.00</u>
				Vendor Total:	<u>160.00</u>
HAWKINS, INC.	1133	WATER, WWTP: CHEMICALS	0	00/00/0000	<u>2,758.48</u>
				Vendor Total:	<u>2,758.48</u>
HUEMOELLER, GONTAREK &	1800	ADMIN, TAX INC #18, WATER: LEGAL SERVICES	0	00/00/0000	<u>9,409.50</u>
				Vendor Total:	<u>9,409.50</u>
HYDRO ENGINEERING, INC.	0554	WATER: PVC DISCHARGE HOSE	0	00/00/0000	<u>200.00</u>
				Vendor Total:	<u>200.00</u>
HY-VEE ACCOUNTS RECEIVABLE	1996	WWTP: OPERATING SUPPLIES	0	00/00/0000	<u>53.73</u>
				Vendor Total:	<u>53.73</u>
JOHN DEERE FINANCIAL	1299	PARK: EQUIPMENT REPAIR PARTS	0	00/00/0000	<u>737.99</u>
				Vendor Total:	<u>737.99</u>
JOHNSON CONTROLS FIRE	0874	ADMIN: FIRE EXTINGUISHER HYDROTESTS & MAINTENANCE	0	00/00/0000	<u>2,295.00</u>
				Vendor Total:	<u>2,295.00</u>
K & L CABINETS	0511	CITY CENTER: NORTH CONFERENCE ROOM COUNTER & INSTALLATION	0	00/00/0000	<u>2,040.00</u>
				Vendor Total:	<u>2,040.00</u>
KDUZ - KARP - KGLB	2248	CITY CENTER, LIQUOR STORE: ADVERTISING	0	00/00/0000	<u>1,310.00</u>
				Vendor Total:	<u>1,310.00</u>
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	<u>25,007.12</u>
				Vendor Total:	<u>25,007.12</u>
MARCO	0161	ADMIN: COPIER LEASE	0	00/00/0000	<u>351.66</u>
				Vendor Total:	<u>351.66</u>
MCLEOD COOP. POWER ASS'N.	0201	ADMIN, AIRPORT: ELECTRICITY	0	00/00/0000	<u>856.30</u>
				Vendor Total:	<u>856.30</u>
MCLEOD PUBLISHING, INC.	0339	ADMIN: PUBLISHING	0	00/00/0000	<u>98.44</u>
				Vendor Total:	<u>98.44</u>
MCOA	1207	AIRPORT: MEMBERSHIP RENEWAL	0	00/00/0000	<u>150.00</u>
				Vendor Total:	<u>150.00</u>
MN FIRE SERVICE CERT. BOARD	0557	FIRE: FIREFIGHTER RECERTIFICATION	0	00/00/0000	<u>200.00</u>
				Vendor Total:	<u>200.00</u>
MNSPECT	0722	CODE ENFORCE: INSPECTIONS	0	00/00/0000	<u>1,312.69</u>
				Vendor Total:	<u>1,312.69</u>
MVTL, INC.	0353	WATER, WWTP: LAB TESTING	0	00/00/0000	<u>426.40</u>
				Vendor Total:	<u>426.40</u>
MY GUY, INC	0940	PARK, WATER, WWTP: PRESSURE WASHER SOAP	0	00/00/0000	<u>595.00</u>
				Vendor Total:	<u>595.00</u>
MY OWN BODY SHOP	0366	POLICE: SQUAD REPAIR	0	00/00/0000	<u>1,238.01</u>
				Vendor Total:	<u>1,238.01</u>
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES & TESTING	0	00/00/0000	<u>351.98</u>
				Vendor Total:	<u>351.98</u>
OELFKE, JASON	0243	WWTP: TRAVEL EXPENSE REIMB	0	00/00/0000	<u>24.50</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 21, 2022 - REGULAR BILLS

Date: 03/18/2022

Time: 10:26 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>24.50</u>
PEDERSEN, ZACHARY	0337	WWTP: UNIFORM ALLOWANCE, TRAVEL EXP REIMB	0	00/00/0000	<u>155.30</u>
				Vendor Total:	<u>155.30</u>
PIONEERLAND LIBRARY SYSTEMS	0227	LIBRARY: QUARTERLY FUNDING	0	00/00/0000	<u>234.00</u>
				Vendor Total:	<u>234.00</u>
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	<u>202.94</u>
				Vendor Total:	<u>202.94</u>
PRO AUTO GLENCOE, INC	0527	STREET: VEHICLE MAINTENANCE	0	00/00/0000	<u>54.94</u>
				Vendor Total:	<u>54.94</u>
ROBERT B. HILL CO.	1070	WATER: PUMP REPAIR	0	00/00/0000	<u>442.02</u>
				Vendor Total:	<u>442.02</u>
SAM'S TIRE SERVICE INC.	0250	POLICE: TIRE REPAIR	0	00/00/0000	<u>24.95</u>
				Vendor Total:	<u>24.95</u>
STAR GROUP, L.L.C.	0972	MULT DEPTS:FILTERS,LUBRICANTS, REPAIR & MAINTENANCE PARTS	0	00/00/0000	<u>618.46</u>
				Vendor Total:	<u>618.46</u>
STORM TRUCKING, LLC	1687	STREET: SNOW HAULING	0	00/00/0000	<u>617.50</u>
				Vendor Total:	<u>617.50</u>
STREICHER'S	0273	POLICE: UNIFORMS	0	00/00/0000	<u>209.97</u>
				Vendor Total:	<u>209.97</u>
THOMSON REUTERS	1260	POLICE: INVESTIGATION MATERIALS	0	00/00/0000	<u>171.55</u>
				Vendor Total:	<u>171.55</u>
TOTAL COMPLIANCE SOLUTIONS	1452	ADMIN, STREET, WATER WWTP: EMPLOYEE TESTING	0	00/00/0000	<u>520.00</u>
				Vendor Total:	<u>520.00</u>
TRI-COUNTY WATER	1016	STREET, REIMB: WATER	0	00/00/0000	<u>57.50</u>
				Vendor Total:	<u>57.50</u>
TRIMARK MARLINN, LLC	0057	CITY CENTER, LIQUOR STORE: CLEANING & OPERATING SUPPLIES	0	00/00/0000	<u>397.70</u>
				Vendor Total:	<u>397.70</u>
TWS-OPSEC ARMS	0705	POLICE: OPTICS	0	00/00/0000	<u>605.00</u>
				Vendor Total:	<u>605.00</u>
WEX BANK	1240	WWTP: FUEL	0	00/00/0000	<u>191.99</u>
				Vendor Total:	<u>191.99</u>
				Grand Total:	<u>97,150.16</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>97,150.16</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>97,150.16</u>
	Total Invoices:	60			

CITY OF GLENCOE
DEPARTMENT SUPERVISOR
MONTHLY SUMMARY REPORT
(Due by 10th of each month)

Department: Streets/Parks/Airport/Cemetery

Supervisor Name: Jamie Voigt

Month: February 2022

Week of 2/1/21

Detail break room, bathrooms, shop, trucks
Blow snow Airport (2) Cemetery (2)
Rinks Zamboni (1)
Tree trimming
Garbage route/Warming house
Equipment maintenance/repairs

Week of 2/7/21

Detail break room, bathrooms,
Blow snow Airport (2) Cemetery (2) Salt (1)
Fire Extinguisher/Ladder inspections
Safety training
Catch Basin clear snow
Tree trimming
Leaf Vac Detail
Garbage route/Warming house
Equipment maintenance/repairs

Week of 2/14/21

Detail break room, bathrooms, shop, trucks
Plowed snow (1) Airport (1) Cemetery (1)
Small flags up
Rinks Zamboni (1)
Cemetery mark (1)
Tree trimming
Leaf Vac Detail
Yellowstone signs install
Garbage route/Warming house
Equipment maintenance/repairs

Week of 2/21/21

Detail break room, bathrooms,
Plowed snow (3) Blow snow downtown (2) Airport (2) Cemetery (2)
Hearing test
Cemetery burial (1) cremation (1) mark (1)
Garbage route/Warming house
Equipment maintenance/repairs

Week of 2/28/21

Detail break room, bathrooms, shop, trucks

Haul snow (1)

Catch Basin Vactor/Jet (3)

Tree trimming

Leaf Vac Maintenance

Garbage route/Warming house

Equipment maintenance/repairs

Signature: _____

A handwritten signature in black ink, written over a horizontal line. The signature is highly stylized and cursive, appearing to be the name 'James J. [unclear]'. The ink is dark and the strokes are fluid.

March 2022

March 2022							April 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 27	28	Mar 1	2	3	4	5
6	7	8	9	10	11	12
	7:00pm City Council Meeting (City Hall)	8:30am Department Head (City Hall) 9:00am Safety Committee (City Hall West Conf)	6:00pm Fire Relief (Fire Hall)	7:00pm Planning Commission (City Hall)		
13	14	15	16	17	18	19
	5:30pm City Council Workshop (City Hall)			4:30pm Airport Commission (City Hall)		
20	21	22	23	24	25	26
	7:00pm City Council (City Hall)	8:30am Department Head (City Hall)	12:00pm Economic Development Comm Meeting (City Hall) 6:30pm Park Board (City Hall)			
27	28	29	30	31	Apr 1	2
	7:00pm Library Board (Library) 7:00pm Light & Power (Light Plant)					